

Department of the Premier and Cabinet

Open Data Strategy 2014-2019

1. Introduction

The Department of the Premier and Cabinet (DPC) Open Data Strategy details the department's plan of action for the delivery of open data to be consistent with the Queensland Government's Open Data Revolution. This takes into account the department's portfolio agencies principally being the Public Service Commission and the Office of the Queensland Parliamentary Counsel.

As stated in the December 2012 Cabinet Decision, the objective of the Open Data Revolution is to release as much public data created and stored by the Queensland Government as possible and available free to anyone who wishes to use the data. DPC takes a lead role in ensuring Queenslanders have a government that is open, accountable and delivers expected results.

The strategy is a rolling five year program updated yearly, detailing how DPC will support the Open Data initiative. The Department will target, but not limit, its approach to prioritising datasets that will provide value to the public, such as those that have one or more of the following characteristics:

- increase the openness and transparency of government and its processes
- allow new products or services to be developed by users of the data
- capture the public interest
- be used and analysed by researchers or non-government organisations
- promote public debate

2. Datasets

DPC holds a number of unique datasets including:

- Financial and workforce related data of both DPC and Ministerial Services
- Data relating to the services that DPC provides such as whole of government advertising expenditure
- Government performance such as achievement of election commitments

In terms of machinery of government changes, all functions of the Government Air Wing were transferred to the Public Safety Business Agency on 30 June 2014.

Since publishing in 2013, the number of datasets has increased from 14 to 30 datasets (Appendix A provides details of the release schedule). This increase is partly attributed to the Public Service Commission publishing their data (10 datasets). During 2015, it is planned for additional datasets to be added from portfolio agencies and business units within the department.

3. Data Governance and Standards

DPC will ensure the data it releases will:

- be made available in open formats such as CSV and XML
- follow metadata standards and have clear usage licences
- advise of data quality and length of time data will continue to be produced
- be published and available as soon as possible after collection
- not compromise privacy legislation, public safety, security or commercial confidentiality

4. Performance Indicators

Performance indicators include:

- Datasets are released within the timeframes indicated on the published schedule
- Total number of datasets released is monitored and all identified datasets are recorded in an internal register
- Datasets are released in appropriate, open and machine-readable formats

5. Risks to achieving this strategy

The risks in achieving this strategy include:

- Cultural change required to embed Open Data agenda into work practises
- DPC internal capability to produce and make available datasets
- Effort to manipulate data into open formats
- DPC's existing business systems may not lend themselves to open data formats
- Conflicting or duplicate datasets being released by other agencies

6. Embedding Open Data as a business as usual activity

To embed open data as a business as usual activity, DPC will:

- Raise awareness of the benefits publishing open data will bring to DPC
- Ensure Open Data activities be included on each individual business unit plan and where appropriate on personal development agreements
- Engage with all DPC business units and identify contacts to be coordinators for open data
- Report status to Chief Operating Officer on a 6-Monthly basis
- Ensure open data information is included in staff inductions

7. Continuously build on the numbers of data being released

To increase the amount of datasets being published, DPC will:

- Ensure dataset availability is included as an in-scope item for any new business system development
- Work with business units to embed open data standards and formats in existing work practises
- Seek methods to automate the publishing of datasets minimising staff effort

8. Continuously improve the quality of data published

To ensure the quality of DPC's data is continuously improved, DPC will:

- improve descriptions of DPC datasets to ensure they are written clearly
- improve data formatting to minimise the amount of manipulation required
- improve quality of data at the point of contact
- have regular dialogue with dataset custodians and owners to continually improve quality and timeliness of data releases.

9. Increase user Satisfaction with Data published

DPC will collect and use customer feedback through:

- comments received about individual datasets
- inviting feedback via opendata@premiers.qld.gov.au
- providing a mechanism where data users suggests other data they would like us to make available

Appendix A – Release Schedule

Dataset	Description	Format	Update frequency
Department of the Premier and Cabinet			
Gifts and Benefits Register - DPC	Gifts and benefits that have been given and received by DPC and its employees	CSV	Quarterly
Ministerial Gifts Register	Register of reportable gifts by Minister	CSV	Quarterly
Ministerial Vehicle Data	Summary of motor vehicle data by Ministerial offices	CSV	Quarterly
Ministerial Overseas Travel	Total of year-to-date Ministerial overseas travel report	CSV	Quarterly
Ministerial Office Workforce Data	Workforce data listed by Ministerial offices	CSV	Quarterly
Ministerial Hospitality Costs	Costs for hospitality and catering at minor meetings	CSV	Quarterly
Queensland Government Advertising spend	Total advertising spend for Queensland Government departments	CSV	Annual
Ministerial Operating Expenditure (summary)	Summary of operating expenses for Ministerial Portfolios	CSV	6 monthly
Queensland Government Investment Portal	Records of investments in front line service delivery including expenditure records, available funding and data for local government areas	CSV	Annual
Consultancy spending	Consultancy spending undertaken by the Department of the Premier and Cabinet	CSV	Annual
Overseas travel	Overseas travel undertaken by officers of the Department of the Premier and Cabinet	CSV	Annual
Queensland Cultural Diversity Policy	Report on the performance of the Department of the Premier and Cabinet on the Queensland cultural diversity policy.	CSV	Annual
Queensland Multicultural Action Plan 2011-2014 Core Outcomes - DPC	Report on the performance of the Department of the Premier and Cabinet on the Queensland Multicultural Action Plan 2011-2014 core outcomes	CSV	Annual
Grants paid to organisations	Adhoc grants paid by the Department of the Premier and Cabinet during 2012-2013	CSV	Annual
DPC ICT Dashboard	The list of information and communication technology (ICT)-enabled initiatives within the Department of the Premier and Cabinet and their reported status. This data supports the Department of the Premier and Cabinet ICT Dashboard site	CSV	Quarterly
Late Payments - DPC	Report on late payments made by the Department of the Premier and Cabinet	CSV	Quarterly
Government Election Commitments	Progress of Government election commitments	CSV	6 monthly
The Queensland Plan - Responses from the public	Responses to the six questions developed at the Mackay Queensland Plan Summit received between May and August 2013	XLS, CSV	One-off
The Queensland Plan – Community Review Report Raw Data	The Queensland Plan working draft was released for public review from 8 December 2013 to 7 March 2014. This report details the findings from the engagement process.	XLS	One-off

Public Service Commission			
Queensland Public Service Executive profile data	Statistical data on Chief Executive Officers (CEOs), Senior Executive Service (SES), Senior Officers (SO) and contracts under section 122 of the Public Service Act 2008	XLS	Annual
List of certified agreements and expiry dates	List of certified agreements and expiry dates 2014-16	XLSX	Annual
2013 Working for Queensland Employee Opinion Survey	Perceptions of workplace climate measured by the 2013 Working for Queensland Employee Opinion Survey held in June	CSV, XLS, XLSX	Annual
Queensland Public Service – Workforce quarterly profile	Current Queensland Public Service Quarterly Workforce Profile	XLS	Quarterly
Queensland Public Service workforce characteristics report	Current Queensland Public Service Workforce Characteristics Report	XLS	Annual
Whole-of-Government Customer Satisfaction Survey Data	Results of customer satisfaction survey conducted online with Queensland residents, including comparisons with other States	XLSX, SAV	Quarterly
Consultancy spending	Consultancy spending undertaken by the Public Service Commission	CSV	Annual
Overseas travel	Overseas travel undertaken by officers of the Public Service Commission	CSV	Annual
Queensland Cultural Diversity Policy	Report on the performance of the Public Service Commission on the Queensland cultural diversity policy.	CSV	Annual
Equality of Employment Opportunity Statistics Bulletin 2013	The EEO Statistical Bulletin is derived from Equality of Employment Opportunity (EEO) census data lodged by Queensland government agencies as part of annual EEO reporting arrangements. The EEO data includes four target groups: women; people from a non-English speaking background; Indigenous people; and people with a disability.	XLSX	Annual