



# Queensland Public Sector Strategic Management Planner 2016-2017

		July 2016	August 2016	September 2016	October 2016	November 2016	December 2016	January 2017	February 2017	March 2017	April 2017	May 2017	June 2017	
Planning	COAG Commitments	Queensland will participate in intergovernmental activities in accordance with the <i>Queensland Government Principles for Intergovernmental Activities</i>												
	Ministerial Charter Letters	The Premier issues Ministerial Charter Letters for each Minister following commencement of parliamentary term and may issue updates during the term (at the Premier's discretion)												
	Chief Executive (CE) Performance Agreements	CE submits 2015-16 Performance Agreement self-assessment to PSC for central agency review	CE submits final (Minister approved) 2016-17 CE Performance Agreement to PSC						CE submits 2016-17 mid-year performance review to PSC					CE prepares end of year self-assessment for 2016-17 ( <i>due July</i> )
		CE submits draft 2016-17 CE Performance Agreement to PSC												
	Departmental Planning	2016-20 departmental strategic plans commence				DPC publishes <i>Agency Planning Requirements</i> for 2017 planning period	Departments undertake strategic planning process for 2017 planning period including early engagement with central agencies ( <i>suggested timing</i> )					Departments submit consultation draft 2017-21 strategic plans to DPC for central agency feedback		
2016-17 departmental operational and specific purpose plans (ICT, HR, etc.) commence								Departments undertake operational and specific purpose planning (ICT, HR, etc.) processes ( <i>suggested timing</i> )						Departments finalise operational and specific purpose plans
Budgeting and resource management	Service Delivery Statements (SDS) - Budget Paper 5				Departments review services areas and service standards for 2017-18 SDS ( <i>to be advised by DPC / Treasury</i> )		Departments submit proposed (draft) 2017-18 service areas and service standards to DPC for central agency feedback			Departments submit proposed (final) 2017-18 service areas and service standards to DPC	Joint DPC/Treasury briefing note prepared for the Premier's approval	Premier considers proposed changes for 2017-18 SDS		
	State Budget	Departments prepare 2016-17 Estimates Committee briefs								Departments prepare 2017-18 Budget submissions including implications for performance ( <i>to be advised by Treasury</i> )		Treasury release 2017-18 Budget guidelines/templates	2017-18 State Budget tabled	
Performance measurement, monitoring and reporting	DPC facilitates including analysis:	Government Commitments	Departments report on implementation progress of all Government commitments as at 30 June 2016 (process commenced May 2016)			Departments report on implementation progress of all Government commitments as at 31 December 2016				Departments report on implementation progress of all Government commitments as at 30 June 2017				
		Government Decisions	Departments report implementation progress of Government decisions as at 30 September 2016			Departments report implementation progress of Government decisions as at 31 March 2017								
	COAG Commitments	Continuous performance monitoring throughout the year												
Performance measurement, monitoring and reporting	Annual Reporting	Departments prepare 2015-16 financial statements		Auditor-General signs off on 2015-16 departmental financial statements						DPC releases <i>Annual Report Requirements</i> for 2016-17 reporting period		Departments commence preparation of 2016-17 annual reports		
		Departments prepare 2015-16 annual reports		Ministers table annual reports (by end Sept 2016)										
Governance	Premier	The Premier meets regularly with Ministers and CEOs of departments throughout the year to discuss delivery priorities and performance (timing and format of meetings is at the Premier's discretion)												
	CEO Leadership Board	Regular meetings held throughout the year for department CEOs to discuss critical issues (facilitated by Director-General, Department of the Premier and Cabinet)												

\* Note: Contents of this document are subject to change