

5.6 Example Cabinet Committee submission coversheet

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SECURITY CLASSIFICATION “..” (A/B/C)

SUBMISSION TO <NAME OF COMMITTEE>

COVERSHEET

TITLE

MINISTER/S

OBJECTIVE/S

SUMMARY

OPTIONS (where necessary)

RESULTS OF CONSULTATION

Is there agreement? YES/NO. See paragraph/s of body of submission.

RECOMMENDATION/S

.....
Signature/s of Minister/s

Minister/s name

Minister/s title

date

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