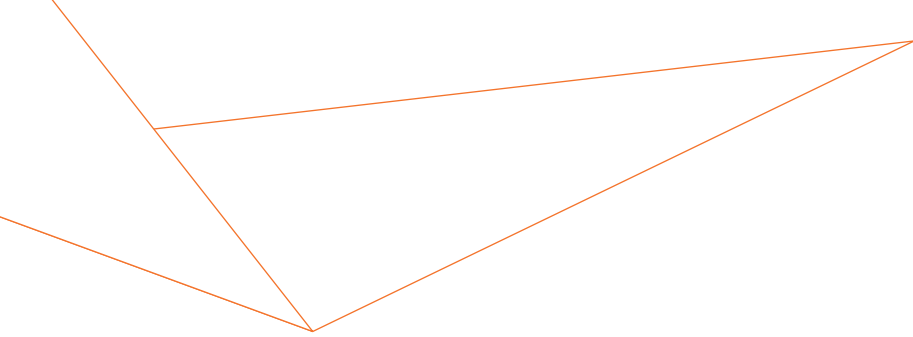


Compliance checklist

Summary of requirement	Basis for requirement	Annual report reference
Letter of compliance	A letter of compliance from the accountable officer or statutory body to the relevant Minister/s	ARRs – section 7 Letter of compliance
Accessibility	Table of contents	ARRs – section 9.1 Contents
	Glossary	Glossary
	Public availability	ARRs – section 9.2 Communication objective
	Interpreter service statement	Queensland Government Language Services Policy ARRs – section 9.3 Communication objective
	Copyright notice	<i>Copyright Act 1968</i> ARRs – section 9.4 Copyright
Information licensing	QGEA – Information Licensing ARRs – section 9.5 Communication objective	
General information	Introductory information	ARRs – section 10.1 Director-General's report
	Agency role and main functions	ARRs – section 10.2 Government objectives for the community List of legislation
	Operating environment	ARRs – section 10.3 Director-General's report
Non-financial performance	Government's objectives for the community	ARRs – section 11.1 Director-General's report Government objectives for the community
	Other whole-of-government plans/specific initiatives	ARRs – section 11.2 About the department
	Agency objectives and performance indicators	ARRs – section 11.3 About the department
	Agency service areas and service standards	ARRs – section 11.4 Key achievements
Financial performance	Summary of financial performance	ARRs – section 12.1 Financial summary

Summary of requirement		Basis for requirement	Annual report reference
Governance – management and structure	Organisational structure	ARRs – section 13.1	DPC’s roles and functions
	Executive management	ARRs – section 13.2	Our leaders
	Government bodies (statutory bodies and other entities)	ARRs – section 13.3	Statutory bodies
	<i>Public Sector Ethics Act 1994</i>	<i>Public Sector Ethics Act 1994</i> ARRs – section 13.4	Our people
	Queensland public sector values	ARRs – section 13.5	
Governance – risk management and accountability	Risk management	ARRs – section 14.1	Risk management
	Audit committee	ARRs – section 14.2	Audit and Risk Management Committee
	Internal audit	ARRs – section 14.3	Internal audit
	External scrutiny	ARRs – section 14.4	External scrutiny
	Information systems and recordkeeping	ARRs – section 14.5	Corporate support functions
Governance – human resources	Workforce planning and performance	ARRs – section 15.1	Our people
	Early retirement, redundancy and retrenchment	Directive No.11/12 Early Retirement, Redundancy and Retrenchment Directive No.16/16 Early Retirement, Redundancy and Retrenchment (from 20 May 2016) ARRs – section 15.2	Our people
Open Data	Statement advising publication of information	ARRs – section 16	Open data Consultancies
	Consultancies	ARRs – section 33.1	Open data Consultancies
	Overseas travel	ARRs – section 33.2	Open data Overseas travel
	Queensland Language Services Policy	ARRs – section 33.3	Open data Queensland Language Services Policy



Summary of requirement		Basis for requirement	Annual report reference
Financial statements	Certification of financial statements	FAA – section 62 FPMS – sections 42, 43 and 50 ARRs – section 18.1	Financial statements
	Independent Auditors' Report	FAA – section 62 FPMS – section 50 ARRs – section 18.2	Financial statements
	Remuneration disclosures	Financial Reporting Requirements for Queensland Government Agencies ARRs – section 18.3	Financial statements

Notes:

FAA *Financial Accountability Act 2009*

FPMS *Financial and Performance Management Standard 2009*

ARRs *Annual report requirements for Queensland Government agencies*