MINISTERIAL SIGNAGE UPDATE - 11 April 2012

Minister: Hon Ros Bates Portfolio: Minister for Science, Information Technology, Innovation and the Arts

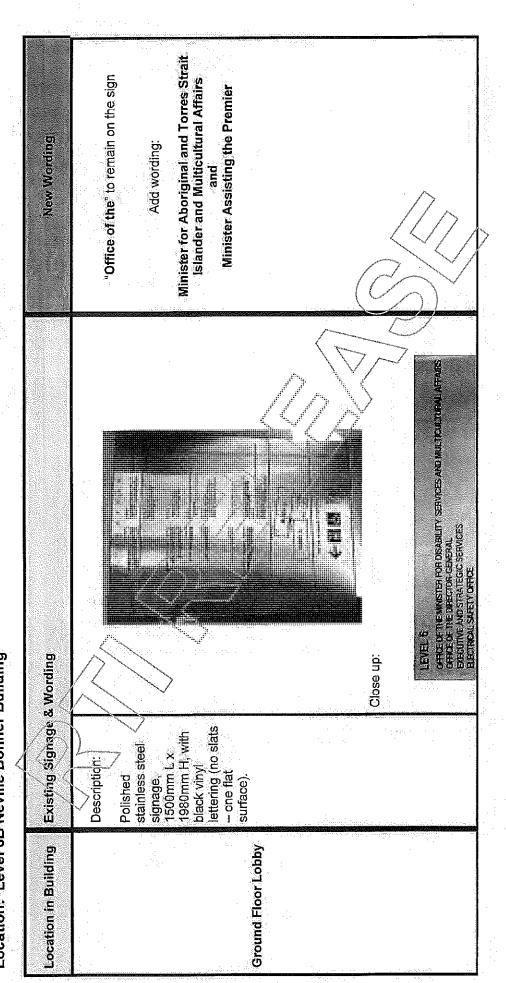
Location: Level 5, Executive Building, 100 George Street

	The second of contract	
Location in Building	Existing Signage & Wording	New Wording
	Description:	
	Perspex sign with	" Office of the " to remain on the sign
Level 5, Lift Lobby (Above entry to	lettering.	Add wording: Minister for Science, Information
corridor)		Technology, Innovation and the Arts
	Department of historical and the standard of historical and the standard of th	
	— Commonwealth Cames Directorate	
	Meding Boom 5:59	
an an Affir		

Page 1 of 2

MINISTERIAL SIGNAGE UPDATE - 11 April 2012

Portfolio: Minister for Aboriginal and Torres Strait Islander Affairs and Minister Assisting the Premier Location: Level 6B Neville Bonner Building Minister: Hon Jack Dempsey



Page 2 of 2

From:

DOYLE Antonia [Antonia Doyle@publicworks.gld.gov.au]

Sent:

Monday, 16 April 2012 3:03 PM

To: Cc: lan Street Rod Moreno

Subject:

FW: Signage Templates Updated for Ministerial Offices - Email 5

Attachments:

Level 15 Executive Building Signage doc; Level 17 61 Mary Street Min Signage PS.DOC; Level 18 MH Signage.doc; Level 24 SLB signage.doc; Level 18 SLB

signage.doc

Hi lan,

Just following up for your review and approval on the signage templates in small 5

Please note, Level 15 Executive Building is a duplicate of the template in Email 4,

Thanks lan.

Kind Regards,

Antonia Doyle

Senior Accommodation Planner

Planning, Policy and Decentralisation Group Queensland Government Accommodation Office Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000() Abstralia

(07) 3404 8357 | F: (07) 3224 4034 | M: 0411 303 537

antonia.doyle@publicworks.qld.gov.au

www.youroffice.gld.gov.au

"Tomorrow's Queensland: strong, green, smart, health, and fair www.toward02.gld.gov.au"

From: DOYLE Antonia

Sent: Thursday, 12 April 2012 9:51 AM To: 'Rod.Moreno@premiers.qld.gov.au'

Cc: 'lan.street@premiers.qld/gov/au', DETTRICK Sally; HANNAWAY Frances Subject: Signage Templates Updated for Ministerial Offices - Email 5

<<Level 15 Executive Bullding Signage.doc>> <<Level 17 61 Mary Street Min Signage PS.DOC>> <<Level 18 MH</p> Signage.doc>> <<Level 24 SLB signage.doc>>

Hi Rod,

Email 5.

Please review and advise if you are happy to proceed with the installation of new signage per the templates.

Kind Regards,

Antonia Doyle

Senior Accommodation Planner

Planblog, Policy and Forcentralisation Group Qualification (Government Accommodation Office Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia T: (07) 3404 8357 | F: (07) 3224 4034 | M: 0411 303 537

E: antonia.doyle@publicworks.qld.gov.au www.youroffice.qld.gov.au

"Tomorrow's Queensland; strong, green, smart, healthy and fair www.towardQ2.uld.gov.au

<<Level 18 SLB signage.doc>>

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|detstamp|

MINISTERIAL SIGNAGE AUDIT 11 April, 2012

Directional Lift Lobby Signage: Description: No Signage in this area. No Change Office Reception / Waiting Area Signage: No Signage in this area. No Signage in this area.
No Signage in this area.

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PARLIAMENTARY SECRETARY SIGNAGE - 11 April 2012

		Add Wording:		Amistratoria characteristica de la constanta d	Commission in the commission of the commission o			gnage:		Natural Resources and Mines	Minister for		Chemical Schoolstein Chemical Commission of Schoolstein Chemical Commission Chemical Commissi	the state of the s		S1 Mary S.	lage: Existing Signage		er for Natural Resources and		PARLIAMENTARY PORTFOLIO LOCATION	Proposed Changes "Office of the" to remain on the sign Add wording: Winister for Natural Resources and Mines Add wording:
Winister for Natural Resources and Mine	Minister for		- Pillo Toke Date		The control of the co	Total Control	ACLIFICATION OF THE PROPERTY O	ACMINION OF THE PROPERTY OF TH	LINELE L		Material Control of the Control of t	The contract of the contract o	nage: na	The or the Minister for Natural Resources, seem of the	Transcription of the second se	nage: nage: Continued by the continu	nage:	Age: Existing Signage Existing Signage The continue of the c	age: Existing Signage The ordinary accounts to the control of the	With Star for Natural Resources and Level 17 Mines Talking Signage Talk	Winds: Tor Natural Resources and Level 17 G1 Mary Street G1	Minister for Natural Resources and Mines
	A OFFICE TO THE MENT OF THE ME	The Control of the Co	A OFFICE THE MASS PRINCIPLE A COUNTRY OFFICE THE MASS PRINCIPLE A PRINCIPLE AND COLOR AND COLO	Omnica Principal (note)					gnage:	gnage:			nage:	Trice of the Winster for Natural Resources Trice of the Winster f	nage: nage: 1	rage:	nage:	Age: Existing Signage En MERY S. The state of the state	age: Existing Signage Continue Continue	Minister for Natural Resources and Level 17. G1 Mary Street G2 Mary Street G1 Mary Street G2 Mary Street G3 Mary Street G4 Mary Street G4 Mary Street G4 Mary Street G5 Mary Street G6 Mary Street G6 Mary Street G7 Mary Street	Minjster for Natural Resources and Level 17 Mines. G1 Mary Street G1 Mary S	

MINISTERIAL SIGNAGE AUDIT 11 APRIL 2012

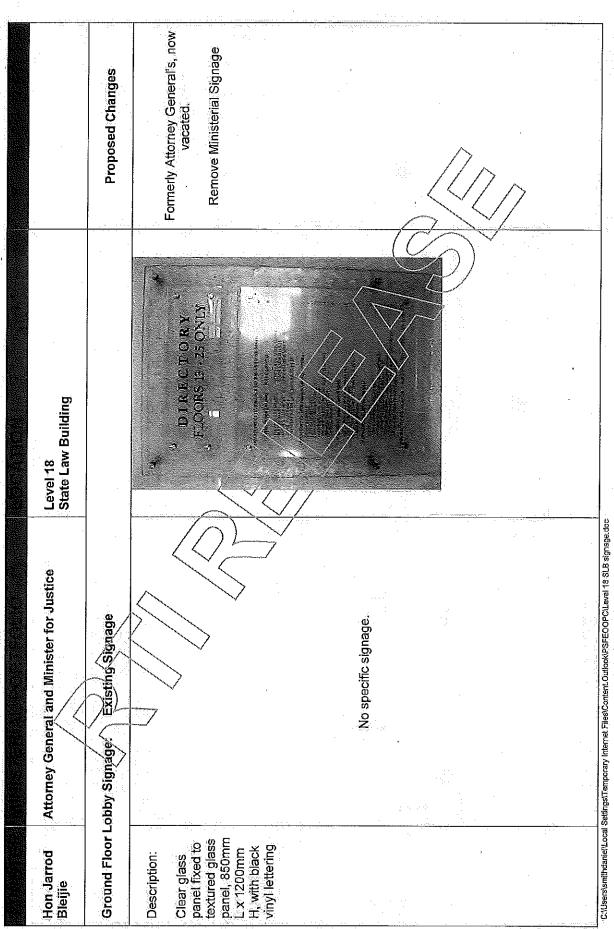
WALKE STATE							
	Level 18 Mineral House		" Office of the " to remain on the sign Add wording:	Minister for Local Government		Office of the" to remain on the sign Add wording:	Refain Arrow and text under
	Minister Local Government		Witeensland Govern	Office of the windstear for all to flow extrements and Adopt produce of the flow of the fl		Office of the Street of the St	
	Hon David Crisafulli	Reception/Waiting Signage:	Description: Acrylic Panel with black viny/ lettering and coloured logo		Directional Lift Lobby Signage:	Description: Acrylic Panel with black vinyl lettering.	

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MINISTERIAL SIGNAGE AUDIT 11 April 2012

Sayang San Linguis San may mit ay ay a San san san san san san san san san san s			- <u> </u>	<u></u>
"Office of the" to remain on the sign	Add wording: Minister for Police and Community Safety	Proposed Changes	N/A	The second secon
Queensland Government	Office of the Minister for Police, Corrective Services and Emergency Services Parliamentary, Secretary to the Minister		No signage in this area.	
Office of the Minister for Police, Corrective	Services and Emergency Services Partiamentary Secretary to the Minister	Waiting Area Signage:	No signage in this area.	
	lettering on white acrylic sign.	Office Reception / Waiting Area Si	Description:	- (1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1

MINISTERIAL SIGNAGE AUDIT 11 April 2012



MINISTERIAL SIGNAGE AUDIT 11 April 2012

	- Chairman Stainain		
Proposed Changes	"Office of the" to remain on the sign Add wording: Attorney General and Minister for Justice	Proposed Changes	To be removed: Replacement wording TBC
	FLOOR 18 Office of the Attorney-General and Minister for Interney-General and Minister for Internetial Relations Paintainment of coretary for Internetial Internetial Conference of Con		
Directional Lift Lobby Signage: Existing Signage	Office of the Attumey-General and Minister for Industrial Relations Farliamentary Secretary for Industrial Relations	Office Reception / Waiting Area: Existing Signage	
Directional Lift	Description: Gloss black powdercoated aluminium panel, 750mm L x1000mm H, with white raised lettering. Acrylic panels with removable poster in between fixed to back panel.	Office Receptio	Description: Coloured vinyl lettering and graphics on wall.

CAUsers/smithdanial/Local Setfings/Temporary (riternet Files/Content.Outlook/PSFEOOPC)(tave) 18 SUB signage.doc

From:

DOYLE Antonia [Antonia.Doyle@publicworks.qld.gov.au]

Sent:

Monday, 16 April 2012 3:06 PM

To:

lan Street

Cc:

Rod Moreno

Subject:

FW: Signage Templates Updated for Ministerial Offices - Email 6

Attachments:

Level 22 Educ House signage doc

Hi lan,

Just following up for your review and approval on the signage template in email 6.

Thanks lan.

Kind Regards,

Antonia Doyle

Senior Accommodation Planner

Planning, Policy and Decentralisation Group Queensland Government Accommodation Office Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia

(07) 3404 8357 | F: (07) 3224 4034 | M; 0411303537

antonia.doyle@publicworks.gld.gov.au

"Tomorrow's Queensland: strong, green, smart, healthy and fair

From: DOYLE Antonia

Sent: Thursday, 12 April 2012 2:48 PM

To: 'ian.street@premiers.qld.gov.au'

Cc: 'Rod.Moreno@premiers.qld.gov.au'; DETTRICK Sally; HANNAWAY Frances

Subject: Signage Templates Updated for Ministerial Offices - Email 6

<<Level 22 Educ House signage \doc>>

Hillan,

Email 6.

Please review and advise If you are happy to proceed with the installation of new signage per the template attached.

Kind Regards,

Antonia Doyle

Senior Accommudation Planner

Planning, Policy and Decentralisation Group Queensland Government Accommodation Office Department of Housing and Public Works

Level 6, In George Street | Brisbane Queensland Addo | Australia (07) 3404 8552 | F: (07) 3224 8034 | pt: 1411 303 537

antonia.doyle@publicworks.gld.gov.au

www.youroffice.gld.gov.au

Tomorrow's Queensland: strong, green, smart, healthy and fair 👍 <u>www.towardQ2:gld.gov.au</u>"

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Thank you.

detstamp!

Page 1 of 2

C?Usersismithdaniel:Local Settings\Temporary internet Files\Content.Outbook\PSFEOOPC\Level 22 Educ House signage..doc

	*Office of the" to remain on the sign Add wording:	Minister for Education, Training and Employment "Office of the Parliamentary Secretary to the Minister for	Education" to be removed completely			
					NQ signage in this agea	
	CH College Minister (or Educial	re of the Parliamenter			No signage in this area.	
Directional Lift Lobby Signage:				Office Reception / Waiting Area Signage	Description:	

From:

BRUMPTON Caroline [Caroline.BRUMPTON@projectservices.gld.dov.au]

Sent:

Monday, 16 April 2012 3:25 PM

To: Cc: DOYLE Antonia; McDonnell Sid; Rod Moreno; HUTCHINSON Christopher N DETTRICK Sally; CORBETT Shane; BARTKAITIS Lucinda; MORISON Marshall

Subject:

Level 12 Exec Building - Revised copy

Attachments:

Level 12 Exec - revised Priority Listx,pdf

Good afternoon.

Please refer to revised list attached, with a few minor additions further to some comments from Antonia. Rod, this can be issued to staff for their information also.

thanks

Regards

Caroline

T; (07) 3225 8175| F; (07) 3224 6436

exceeding expectations

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Thank you.

[detstamp]

Revised
Priority List of works - Issue B

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tished 12 (Served				
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Issue Na: Rec's TALIOS Leckt = Outstanding from 29,03.12; Rec's Re	\ \ '	aroline Brumpton		
Px = Urgent 24 hours	>		Prierity	Timeframe for completion
Ricklet TALUGS Text = Outstanding from 29.03.12; P1 = within 1 week			Px = Urgent 24 hours	
Black text = new issues identified MINOR WORKS: - Patch and Painting to walks. Refer to attached plan for painting scope of work. To p1 - And action - Clean and polabri PX - Refer to attached plan for painting see Mary - Refer to attached plan for painting scope of work. To match existing clean Calling Ties to be cleaned. QBuilt to check any bent or damaged tiles/scepalk Calling Ties to be cleaned. QBuilt to check any bent or damaged tiles/scepalk Calling Ties to be cleaned. QBuilt to check any bent or damaged tiles/scepalk Room No. 12.11 - Carpet fraving - requires adding strip? Between Room No 12.16 PX Broken blind within window to be repaired Room No. 12.11 - Carpet fraving - requires adding strip? Between Room No 12.20 & 21 - Room No. 12.11 - Carpet fraving - requires adding strip? Between Room No 12.20 & 21 - Room No. 12.11 - Carpet fraving - requires adding strip? Between Room No 12.20 & 21 - Room No. 12.21 - reflit thorken surfing free foots Room No. 12.21 - reflit thorken surfing free foots Room No. 12.21 - reflit thorken surfing free foots.			P1 = within 1 week	
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• Room No. 12.21 – refit broken skirting near door.		atch & paint damaged skirting	ΡΊ	17-18.04.12
			ρχ	14.04.12 completed

			Annual Control of the
	Door locks resetting required - BSC to action	Px	14.04.12 completion TBC
The second secon	Entry door scraping on timber floor	P1	20:04.12
12.17A Kit	Raom No. 12.17A — re-grouf Kitchen floor tiles	Px	14.04.12
	Room No. 12.17A – check cupboard doors and fix hinges and readjust where necessary. 1'x fixed, but door below is mis-aligned.	P1	20.04.12
12.11		P3	Referred to Building Manager
12.24	Remove door stop	P.1	20.04.12
7	Electrocal		
Ministers office – Room 12.16	1 Teature of swnitghting working - now wrong colour bulb has been put in	Px	14:04:12 completion TBC
12.24 -	GPO required/in corner of room to prevent cord running across floor in front	P1	V9
	door		20:04:12
and the state of t			
	GEANING		
Ministers office - Room 12,16	Brown stain on carpet from former plant	P3	Referred to Building Manager
12.16a	Full clean require to ensuite	Px	14.04.12 completion TBC
12.18 Waiting	Credenza dusty under glass top	74	20.04.12
	Plants dusty/	PI	20:04:12
12,13	Remove texta marks form door frame	PI	20.04.12
	FURNITURE		
12.17	Remove surplus wall shelving & chairs	\ X\	14.04.12 completed
	//// / / / / / / / / / / / / / / / / /	>	
	OPERATIONAL CHANGES		Prior Edition
12:20 conference room	Remove fabric panelling from room, re-sheet & re-paint. Design & Quate	p3	Design & details for wall
			reannent required ASAP
12.19	Rollar hiindertaniaerah		Defendance of the Designation of Marine
	ייטונים בוומס וכמתפסובת		herefred to Building Manager
		A CONTRACTOR OF THE STATE OF TH	
	1000 1000 1000 1000 1000 1000 1000 100		2/

From:

BRUMPTON Caroline [Caroline BRUMPTON@projectservices.qld.gov.au]

Sent:

Monday, 16 April 2012 4:16 PM

To:

McDonnell Sid

Cc:

DOYLE Antonia; Rod Moreno

Subject:

FW: Scanned from MFP-05371670 16/04/2012 16:09

Attachments:

DOC160412.pdf

Sid,

As requested, here is marked up plan to indicate the furniture moves for level 15 that can happen ASAP.

Can you please consult with Kristian or Zoe prior to actioning.

We need to see if there are 2 x straight desk available from store for the drivers room (15.32) Can you please let me know if anything is available or otherwise I can check with AO on this further.

Thanks

Regards

Caroline

T:

(07) 3225 8175

F:

(07) 3224 6436

exceeding expectations

----Original Message----

From: TOSHIBA COPIER ID:72112 [mai/lto:helpdesk@publicworks.qld.gov.au]

Sent: Monday, 16 April 2012 4:10 PM To: VEAL Peter; BRUMPTON Caroline

Subject: Scanned from MEP-05371670 16/04/2012 16:09

Scanned from MFP-0537/16/0.

Date: 16/04/2012 16/09

Pages:1

Resolution: 200x200 DPI

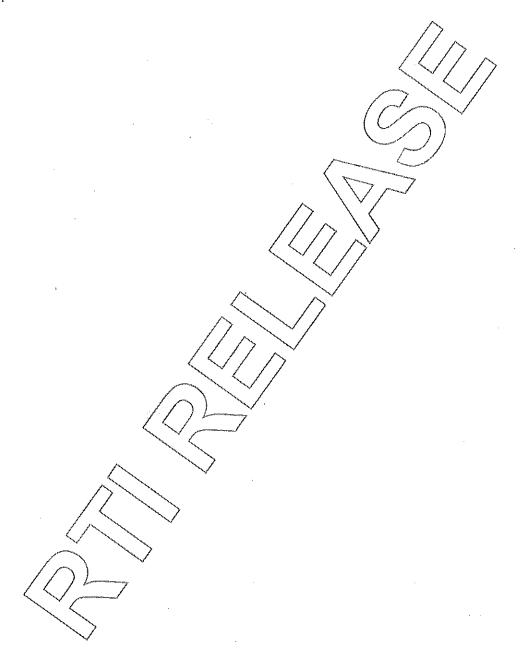
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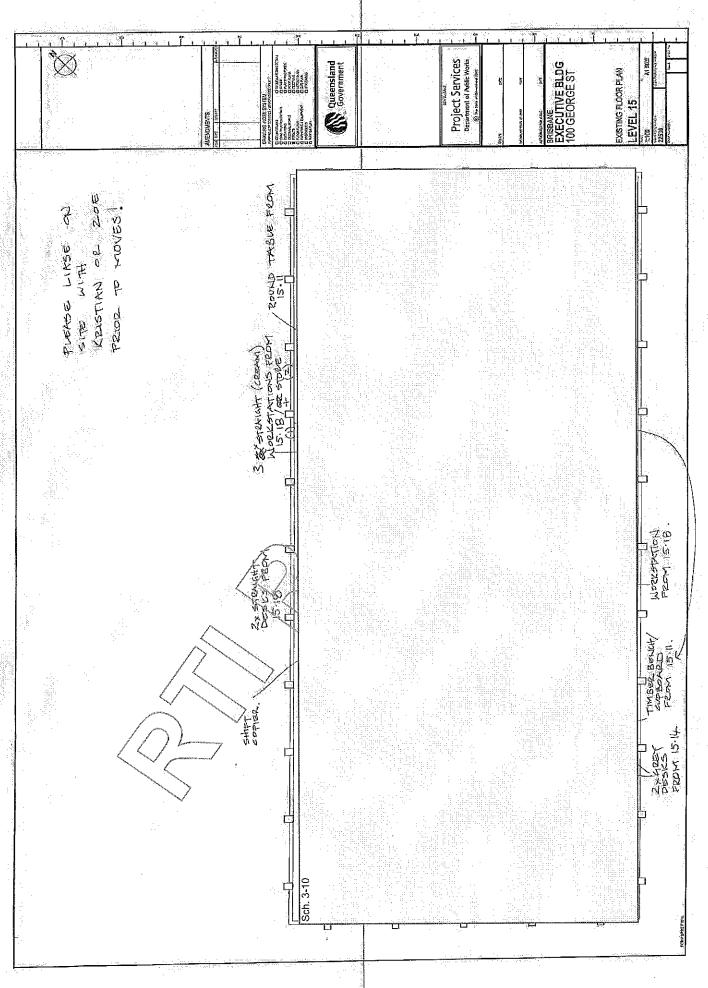
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Thank you.

!detstamp!





Daniel Smith

From:

Rod Moreno

Sent:

Friday, 13 July 2012 3:29 PM

To:

Daniel Smith

Subject:

FW: Workstation and PC required - Level 15

From: McDonnell Sid [mailto:Sid.McDonnell@qbuild.qld.gov.au]

Sent: Tuesday, 17 April 2012 7:56 AM

To: Rod Moreno

Subject: RE: Workstation and PC required - Level 15

Rod, I will be meeting with Kristan this morning.

Sidney McDonnell

Qbuild

Work 32245009 Mob 0419789899

From: Rod Moreno [mailto:Rod.Moreno@premiers.qld.gov.au]

Sent: Monday, 16 April 2012 7:15 PM

To: DOYLE Antonia

Cc: BRUMPTON Caroline; BARTKAITIS Lucinda; McDonnell Sid

Subject: RE; Workstation and PC required - Level 15

Hi Guys,

As we are finding more and more, operational requests from level 1/5 EB should all be treated as P1 where possible.

A new workstation is definitely in this category.

Rod

From: DOYLE Antonia [mailto:Antonia Doyle@publicworks.qld.gov.au]

Sent: Monday, 16 April 2012 2:46 PM

To: Rod Moreno

Cc: BRUMPTON Caroline; BARTI(ATTS Lucinda; McDonnell Sid

Subject: RE: Workstation and PC required - Level 15

Hi Rod,

When is the installation of a work station in room 15.28 required by?

Kind Regards,

Antonia Doyle

Senior Accommodation Planne Planning, Policy and Decentralisation Group Queensland Government Accommodation Office Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia (07) 3404 8357 | F: (07) 3224 4034 | M: 0411 303 537

antonia.doyle@publicworks.qid.gov.au www.youroffice.qld.gov.au

[&]quot;Tomorrow's Queensland: strong, green, smart, healthy and fair (www.towardQ2.qld.gov.au"

From: Rod Moreno [mailto:Rod.Moreno@premiers.qld.gov.au]

Sent: Monday, 16 April 2012 1:18 PM

To: DOYLE Antonia

Cc: 'it.servicedesk@ministerial.qld.gov.au'

Subject: FW: Workstation and PC required - Level 15

Hi Antonia,

Can you please arrange for Qbuild to install a work station in room 15.28 as per attached plan.

There is currently a couch in there that they will want relocated within the office.

Site contact is Kristian or Zoe x58800

If you have any questions, please don't hesitate to contact me.

Rod Moreno

Administration Manager Ministerial Services Department of Premier & Cabinet

Level 1, 100 George St | Brisbane Queensland 4000 t: (07) 322 58381 | f: (07) 3221 0794 e: rod.moreno@premiers.qld.gov.au

Tomorrow's Queensland; strong, green, smart, healthy and fair - www.toward(22/uld.sov.au.

From: Kristian Schluter [mailto:Kristian.Schluter@ministerial.qld.gov.au]

Sent: Monday, 16 April 2012 1:03 PM

To: Rod Moreno

Subject: Workstation and PC required - Level 15

Hi Rod

One of our sections needs one workstation put in, as well as a PC etc.

I can take the QBuild staff to the room to show them where etc.

Pls let me know when you think QBuild can come up.

Thanks

Kristian

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Thank you.
detstamp
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the author and do not necessarily

Rod Moreno		251			Author Library
From: Sent: To: Cc: Subject:	Tuesday, 17 Aj BRUMPTON C	pril 2012 12:36 PM aroline	iblicworks.qld.gov.au] DETTRICK Sally; B		nda
Hi Caroline,				er de de la companya de de de la companya de de la companya de la companya de la companya de la companya de la La companya de la companya de de la companya de la	
	nge a work order for th	e delivery of 25 black	based zody chairs to	J_evel 15, Execu	itive Building.
Thanks.				7/>	
Kind Regards,					
Antonia Doyle Senior Accommodation Planning, Policy and D Queensland Governme Department of Housin	ecentralisation Group ant Accommodation Offi	cē ,			
T: (07) 3404 8357	eet Brisbane Queensl; F: (07) 3224 4034 blicworks.qld.gov.au	and 4000 Australia M: 0411 303 537 www.youroffice.u	ld.gov.au	•	
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From: Rod Moreno [Sent: Monday, 16 Ap To: DOYLE Antonia Subject: FW: Chairs		oremiers.qld.gov.au]	PETRIC CONT		
FYI please see Kristia	n's email.			V.	
From: Kristian Schlu Sent: Monday, 16 Ap	ter [mailto:Kristian.Sch pril 2012 8:47 AM	nluter@ministerial.qld	.gov.au]	are Militar was been	* *
To: Rod Moreno Subject: Chairs				- 1	
Hi Rod					
	rm the number of cha k from the staff about				grow a little bil
Pls call me if this doe	sn't make sense.				
Thanks	•				
Kristian					
y Tegra service is					

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From:

DOYLE Antonia [Antonia Doyle@publicworks.qld.gov.au]

Sent:

Tuesday, 17 April 2012 2:53 PM

To:

Rod Moreno

Cc:

BRUMPTON Caroline; BARTKAITIS Lucinda

Subject:

FW: Revised Priority List - level 22 Education House

Attachments:

Level 22 Education House- revised Priority Listx pdf

Hi Rod,

For your information and update.

Revised Priority List for level 22 Education House.

Kind Regards,

Antonia Doyle

Senior Accommodation Planner
Planning, Policy and Decentralisation Group
Queensland Government Accommodation Office
Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia T: (07) 3404 8357 | F: (07) 3224 4034 | M: 0411 303 537

E: antonia.doyle@publicworks.qld.gov.au

www.vouroffice.gid.gov au

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From: BRUMPTON Caroline

Sent: Tuesday, 17 April 2012 2:32 PM

To: McDonnell Sid; HUTCHINSON Christopher N

Cc: DETTRICK Sally; DOYLE Antonia; BARTKAITIS Lucinda; PEACOCK Greg

Subject: Revised Priority List - level 22 Education House

Sid,

Attached please find copy of revised priority list further to walkthrough wiht client last Friday afternoon. I have also left A3 colour copy on my desk for your

I beleive the priority is to swap the workstations aroudn & set up the Assistant Minister's office. Antonia - did you have a suite in mind for this or shall we look further at the ones coming out of PIB?

Sid - can you please determine estimated timeframes for each item ASAP so this can se forwarded to the clients - happy to sit down and go through this with you later this afternoon? or otherwise maybe Greg or Lucinda can do this with you tomorrow?

Please let me know of any queries or comments..

Tagy Table 1 April 4888 19

Regards

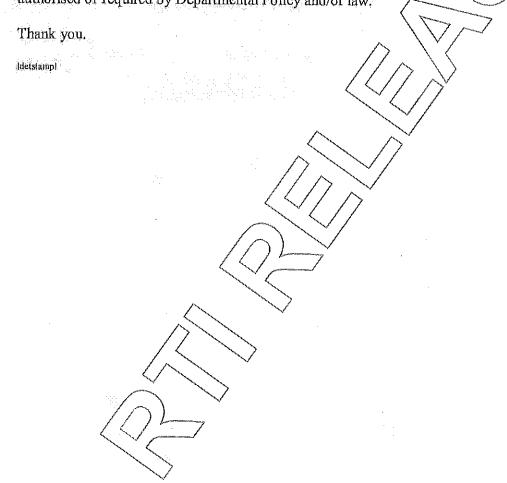
Caroline

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exceeding

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Ministerial or Parl Sec.	Ministerial		
Contact for Audit: //	Caroline Brumpton	Seminar de Militaria de Maria	
Room/ Area	ienssi 🔍 🗸 💮 ienssi	Priority Timeframe for completion	Ju.
	NB:	Px'= Urgent 24 hours P1= Within 1 week	di B
	13,7 411	P2 = within 2-3 weeks	
		P3= requires	
		Investigation/quote	
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11 - 12 - 12 - 12 - 12 - 12 - 12 - 12 -	forther so door shuts properly:		
Solution to the second	repair damaged panel on side of desk & minor marks on edges of desk	sk / Pay	
Ministers ensuite - Room	Shower screen hard to move—needs adjustment	Id	
	Glass around handle to built in wardrobe cracked needs replacement	P2 < / / / P2 < / /	
			:
	many transfer of the second		
186 186 186	Refer to attached plan for painting scope of work. To match existing colour – some P2 areas curtaming that all done, refer to additional for room 22.01/22.02 & 22.08	lour – some: P2	
General Office			
		>	
22.13	Cupboards and drawers in kitchen need aligning: 1X broken handle and odd	nd odd P2	
And the second s	napole neads replacing Skirting to be replaced to most rooms where it has fallen off		
22.14 Waiting	Remove 2 x large black lounge chairs & replace with more suitable seating	seating: "P3% Specification of the property of	
	The second secon	The control of the co	and the special distribution of the second

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	The second secon	The second secon
22.04 conference Remove broken chair		
22.11 Office Hang wall mounted shelf	Hang wall mounted shelf whiteboards and pinboard	
Remove surplus table (black round)	ack.round).	
22.09 Small meeting Remove surplus furnitur	Remove surplus furniture to store - for future meeting room set-up (see	
Moladiski a mail ini		and the second s
22.08 Assistant Minister Repaintfeature wall - colour to suit (TBA)	our to suit (TBA)	
Remove surplus furnitum	Remove Surplus furniture to store - incl 3 x workstatons & other items as P1	A Company of the Comp
directed -forfuture Assi	e Assistant Minister setup	
Repair/ replace/damaged	Repair/ replace/damaged daor and remove sticky marks	THE ANALYSIS AND A
Re-paint/eat/dre wall/cc	Re-paint feature wall/cofour to suit new furnishings (TBA)	
22.07 Office Remove grey bookcase to store	Sistorie / / / / Jacobs	
Swap "P" end woficsbatio	Swap "P" end workstation with //L spape Kom, to adjacent office 22.06	
	ion to stere / / P1	
Office Manager Repair marks in fabric wa	Repair marks in fabric wallpaper & that paint over wallpaper (to match general P1	
wall colour)		
Replace damaged chair	16	
A CONTRACTOR OF THE CONTRACTOR		Annual Annua
ELECTRICAL		
Ministers office—Room Review lighting over minister's desk, seems dark 22.01	ster's desk, seems dark	
General Office.	ights do not work in room 22:04—needs replacing Mostly done— P21	
our to wood activity	200000000000000000000000000000000000000	The second secon
語 書 計画。 CLEANING IMA		
Utility Mark on wall above shelving - clean	ing - clean	
Ministers office - Room 22.1	nal windows to be cleaned.	
Blinds to be cleaned	panear Seanear	
• All glass top:	iss tops on desk and joinery units to be cleaned underneath P1	
Ministers ensuite - Room 22	rust to plumbing connection at floor below basin	
Day bed fabi	ed fabric to be cleaned.	
FURNITURE		
22.08 Assistant Minister Assistant minister desk &	desk & suite to be sourced and installed	
	The second secon	
		The state of the s

							\ (\begin{align*} \chi_{\text{\chi}}		7
-seater table & chairs P1		naris'in room + 1 chair of P3 natch & glass display shelving	imenaed,		/				
Remove surplus furniture & replace with suitable 6-seater table & chairs	OPERATIONAL CHANGES	Review of furniture required. Only 9 reasonable charis in room + 1 chair of different type. Credenza/side unit also does not match & glass display shelving	equired. Better seating and side unit recon			And the second of the second o			
22,09 Small meeting Remove	MeddU	22.04 conference Kevièw differen) shert	7				;	

From:

DOYLE Antonia [Antonia Doyle@publicworks.gld.gov.au]

Sent:

Tuesday, 17 April 2012 5:00 PM

To: Cc: CORBETT Shane Rod Moreno

Subject:

FW: Level 5, 9, 12 and 15 Executive Building - Upgrade of Blinds in Ministerial

Tenancies

Hi Shane.

When quotes have been obtained, please refer to Rod Moreno from Ministerial Services for review.

Thanks.

Kind Regards,

Antonia Doyle

Senior Accommodation Planner

Planning, Policy and Decentralisation Group Queensland Government Accommodation Office Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Austrálid T: (07) 3404 8357 | F: (07) 3224 4034 | M: 0411 303 537

E: antonia.doyle@publicworks.qld.gov.au

www.youroffice.dld.gov.au

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From: DOYLE Antonia

Sent: Wednesday, 11 April 2012 5:33 PM

To: CORBETT Shane

Cc: 'Marshall MORISON (Works)'; DÉTTRICK Sally; HANNAWAY Frances; BRUMPTON Caroline; 'Rod Moreno';

BARTKAITIS Lucinda

Subject: Level 5, 9, 12 and 15 Execuitive Building - Upgrade of Blinds in Ministerial Tenancies

Hi Shane,

As discussed, audits of the Ministerial Offices on Level 5, 9, 12 and 15 Executive Building have taken place over the last two weeks.

In all tenancies, blinds have been identified by staff as a general item to be addressed (i.e broken, missing, old, mismatched).

In particular, the following has been requested/identified:

- Level 9 (Treasurer) Blinds in Ante room to match existing blinds (roller blinds) in Treasurers office
- Level 12 (Deputy Premier)- conference room and adjoining Deputy Manager's office, venetian blinds (mostly faulty) to be removed and replaced by internal roller blinds
- Level 5, Executive Building (Minister for Science, Information technology and the Arts) Blinds broken in Minister's Office and blinds missing from Minister's Office.

Can you please assist with addressing the items listed above and longer term, a rolling upgrade to roller blinds across all Ministerial Tenancies on Level 5, 9, 12 and 15 Executive Building as part of Building Owner works?

Thanks Shane.

Kind Regards,

Antonia Doyle

Senior Accommodation Planner

Planning, Policy and Decentralisation Group Queensland Government Accommodation Office Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia T: (07) 3404 8357 | F: (07) 3224 4034 | M: 0411 303 537

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Thank you.

!detstamp!

Daniel Smith

From:

BRUMPTON Caroline [Caroline.BRUMPTON@projectservices.qld.gov.au]

Sent:

Tuesday, 17 April 2012 5:21 PM DOYLE Antonia; Rod Moreno

Subject:

RE: Level 18 State Law Building - JAG

Antonia/ Rod,

I've just issued the work order to Sid for these as I believe we agreed today in conversation that the tubs would be

acceptable.

If this is not the case, can you please let Sid know directly tomorrow (I am out of the office) I will also be remoting in via email on occasion tomorrow so please keep me in the loop.

Many thanks

Regards

Caroline

T; (07) 3225 8175 F; (07) 3224 6436

exceeding expectations

From: DOYLE Antonia

Sent: Tuesday, 17 April 2012 11:38 AM

To: Rad Moreno

Cc: BRUMPTON Caroline

Subject: RE: Level 18 State Law Building - JAG

Hi Rod,

There are no suitable couches in stock but we have 5 black leather tub chairs in stock.

Would you be happy for these to be put forth to Amy Andrews as an option?

We would propose 2 tub chairs to replace the 2 seater and 3 tub chairs to replace the 3 seater

Kind Regards,

Antonia Doyle

Senior Accommodation Planner
Planning, Policy and Decentralisation Group
Queensland Government Accommodation Office

Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia T: (07) 3404 8357 | F: (07) 3224 4034 | M: 0411 303 537

E: antonia.doyle@publicworks.qld.gov.au | www.youroffice.qld.gov.au

"Temorrow's Queensland: strong, green, smart, healthy and fair [<u>www.towardQ2.qld.gov.au</u>"

From: Rod Moreno [mailto:Rod.Moreno@premiers.qld.gov.au]

Sent: Wednesday, 11 April 2012 5:19 PM

To: DOYLE Antonia

Subject: Level 18 State Law Building - JAG

Hi Antonia,

I've just been to level 18 State Law Building who have complained about the condition of the lounges in the minister's waiting area.

I've attached a photograph for your records, there is another 3 seater in a similar condition across from these that they would like changed as well. I do agree that this are of a below standard for a minister's suite.



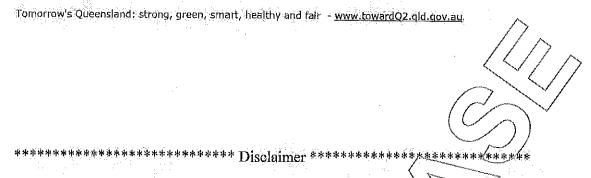


If you have any questions, please don't hesitate to contact me.

Rod Moreno
Administration Manager
Ministerial Services
Department of Premier & Cabinet

Thank you.

Level 1, 100 George St | Brisbane Queensland 4000 t: (07) 322 58381 | f: (07) 3221 0794 e: rod.moreno@premiers.gld.gov.au



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From:

DOYLE Antonia [Antonia Doyle@publicworks.gld.gov.au]

Sent:

Tuesday, 17 April 2012 5:38 PM

To:

Rod Moreno

Cc:

BRUMPTON Caroline; BARTKAITIS Lucinda

Subject:

Level 9 Executive Building - Items referred to Ministerial Services

Hi Rod,

As discussed, I have referred Gerard Benedict to you for the following items relating to level 9 Executive Building:

- Removal of a electronic whiteboard
- Relocation of a TV from one room to another
- New TV for Assistant Ministers office.
- Removal of artwork/posters

Happy to log a job with QBuild for the above on your instruction/approval

Kind Regards,

Antonia Doyle

Senior Accommodation Planner

Planning, Policy and Decentralisation Group Queensland Government Accommodation Office Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia T: (07) 3404 8357 | F: (07) 3224 4034 | M: 0411 303 537

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Thank you.

detstampl



From:

BRUMPTON Caroline [Caroline BRUMPTON@projectservices.qld.gov.au]

Sent:

Wednesday, 18 April 2012 12:54 PM

To:

McDonnell Sid; HUTCHINSON Christopher N

Cc:

DOYLE Antonia; Rod Moreno

Subject: Attachments: FW: Level 9 Exec - revised Priority List.xlsx Level 9 Exec - revised Priority List.pdf

Hi Sid,

Please find attached list of priority work identifed yesterday for level 9 Executive Building. Of urgent note is the swapping of a desk for the Assistant Minister's office and also the installation of 4 x additional workstations for rooms 9.36 8/9:37. These rooms need to be set up by the end of this week.

I am not in the office today, but can get you the A3 colour printouts and can discuss the details with you tomorrow morning. At that time I would also like to discuss timeframes with you so I can finalise the list for the clients.

Many thanks Caroline

From: Darryl & Caroline [mailto:dazcaz@tpg.com.au]

Sent: Wed 18/04/2012 12:52 PM

To: BRUMPTON Caroline

Subject: Level 9 Exec - revised Priority List xlsx

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Thank you.

|detstamp!

Revised Priority List of works

		The second secon
Address	Executive Building, 100 George St	
Level:	6. Pays 7	
Date Of Audit	72,00,12	
Ministerial or Ast Min:	Winisterial	
Contact for Audit:	Caroline Brumpton	
Room/ Area	Issue / / Imeframe for completion	ampletion
	MB / / Px=Urgent 24 hours	
	Red +174/ICS/lext = Outstanding from 29.03.12.	
	Black text = new issues dentified / Parameter P2 = within 2-3 weeks	
	P3=requires	
:	investigation/quote	
	prior to action	
00000	MINOR WORKS:	
Ministers office - Room 9.24	Significant damage to desk and return. To be repaired ox feplaced.	And the second state of th
	Blinds in room 9.23 Ante room to match existing blinds (roller blinds) in office.	
The second of th		
	All fluoro light diffusers to be cleaned	
	Key required to lock rear credents filing drawers	
9.23 ante room	Cupboard door to towels in room 9.23 Ante room does not blose property. To be re-P1	
	aligned. On both sides of cupboard.	1784 1.00 1.00 1.00
	light difuser hanging down	
9.20. Assistant Minister	Remove wall hung shelving, patch & paint wall (subject to test of paint of	
	wallpaper)	
•	2 x damaged ceiling tiles to be replaced, 1 x other ceiling tile to be pushed down P1 / 20.04.12	
	flush	
9.21 Chief of Staff	Artwork to be hung	
	Door stop broken in this & several other rooms (eg 9.36. 9.38, general check & P1	WW.
	repair of all is required	
	Raise height of desk - consult with Gerard prior for level	
9.35	Relocate wall mt. TV to this room from 9.36	
9.36	Wibbile elec whitebaord to be removed to MSB	idvise action
	The second secon	And the second s

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man and the second seco	Andrew Control of the	The second secon
	2-3 ceiling tiles not aligned	
	The second secon	A COMPANY OF THE PROPERTY OF T
937	Repaint damaged & discoloured wall, that textured paint over wallpaper.	
	The second secon	The state of the s
9.38 Conference	Re-Noish/repair to scratched joinery units x 2	
	A CONTRACTOR OF THE CONTRACTOR	
	Repaint damaged wall (textured paint over wallpaper)	92d
	to the first the second of the	A Section of the sect
>	Door half leaf has no hole in floor for securing flush bolt, provide hole	P2
General Office	Letter "S" missing from the Lift Lobby is missing from door viny! lettering/signage —	P2**
	Dishamale whitehostale he himesone et aff fully occurs	P2 Await direction from staff on
hallway outside room	Walipaper starting to peel off along joins	22
9.34		A management of the control of the c
	Light fitting scratched - touch/dp with paint?	7
hallway door outside	Door half leaf has no hole in floor for securing flush balt, provide hole or remove P2	2.
936		A STATE OF THE PROPERTY OF THE
9.21, 9.32, 9.33, 9.36,	Workstation keyboard platforms hanging	P. Commission of the second of
hallway outside 9.22	x places noted.	
9.24 & 9.25	A STATE OF THE STA	Building manager to investigate
The second secon	ELECTRICAL ///	
9:33	oard covers required for open electrical and phone outlets Under	
· · ·	workstation in area 9.33, Inot done + check ducted skirting - some covers missing in this room	
Hallways	lighting generally, solution to be found to brighten up	93.) (C)
9.27 utility/store	Ceilig tile with sensor in in not sitting flush Lower.	Pt / / /
The state of the s	CLEANING	
General Office	All celling tiles throughout to be cleaned. Currently very dirty.	M3
	The second secon	Building Manager to investigate
	All fluoro light diffusers to be cleaned	P3
. Seminarian managamenta and a seminarian managamenta and a seminarian managamenta and a seminarian managamenta	to be cleaned	
	The second secon	Building Manager to investigate
	Pins throughout the office in the partitions with wall paper. To be removed inroughout the office, (TBC). Blue tac noted in room 9.34	

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			20,04,12	20.04.12	20.04.12	20:04:12	20.04.12		20.04,12	- Committee of the Comm	20.04.12	10 OC	20.04:12		20:04:12	20.04.12		20:04:12		01.05.12					KVVC	くトー						
A CONTRACT OF THE PROPERTY OF		onnd) P1		7	P1	Ed.		se 4 from room P1		k, but key is P1		PI	Td	eturn required on P1		Td.	tain 2 x "L P1		/ / <	/ \ \ P2										- Land		
The state of the s		Remove filing cabinets $(1 \times \text{can go to room } 9.21 \text{ if key can be found})$	and the second s		urced	ng table required, to match in with desk		Schairs to be sourced (temporarily can use 4 from room		squired, preferably with combination lock, but key is		J.,	Tairs to room 9.21)	obtain Z x "L shaped from state) Short return required on P1			use one from room 9.20 (f suitable, or obtain 2 x "L			le (not required)								The state of the s				
		cabinets (1 $ imes$ can go to	- 11	etween room 9.37	ent visitor chairs to be sourced	of meeting table require				abinet raquired, prefera	ione available	ookcase/	Remove small round table & chalis (chairs to room 9.21)	tations (obtám Z x "L sh	n due to angled wall	ookcase (broken)		store)	and the second of the second o	Remove 4 x lounge chairs & coffee table (not required)			CHANGES			none.			The second secon			
The state of the s	FURNITURE			Switch desk between	/ 4/X replacement visito	TX small round meeti		>	9.36)	secure filing cabinet is	acceptabe in none avai	Remove PB bookcase	Remove small	add Z x workstations	- 1	Remove old bookcase	add 2 x workstations (shaped from store)		Remove 4x lo		A CONTRACTOR OF THE CONTRACTOR	OPERATIONAL CHANG			West of the second seco						
	And the second s	9.20. Assistant Minister	And the state of t			mendade		9.21 Chief of Staff				4.0.4	9.36			undamum.	9.37		Control of the Contro	9.38 Conference				To the state of th							· ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	

From:

BRUMPTON Caroline [Caroline.BRUMPTON@projectservices.qld.gov.au]

Sent:

Wednesday, 18 April 2012 2:31 PM

To:

McDonnell Sid; HUTCHINSON Christopher N

Cc:

DOYLE Antonia; Rod Moreno

Subject:

FW: Level 8 PIB - revised Priority List xlsx

Attachments:

Level 8 PIB - revised Priority List.pdf

Sid,

Please refer to attached revised priority list for Level 8 Primary Industries, there are not many urgent action items apart from a few minor electrical issues Painting scope needs to be discussed also.

I'd like to discuss this one further with you all tomorrow to confirm priorities & timeframes prior to finalising for issue to the client.

Regards Caroline

From: Darryl & Caroline [mailto:dazcaz@tpg.com/au

Sent: Wed 18/04/2012 2:29 PM

To: BRUMPTON Caroline

Subject: Level 8 PIB - revised Priority List.xlsx

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Thank you.

||detstampl

Address	Primary Industries Building: 80 Ann Street	State State of Assessed	10 04 30	
1	S. Iowa		77.4	
Total Charles	Correction	Kevision		
Jare Of Addin.				
Contact for Audit	13			
soom/ Area	in joint of the second of the	Priority	Timeframe for completion	
	N/B;	gent 24 hours		
	AREA + ITALICS text = Outstanding from 29.03.12:	P1 = within 1 week	3	
	Black text = new issues identified	P2 = within 2-3 weeks		
		P3≠ requires		-
		investigation/quote		
SWINSTANCE AND STORY COLUMN TO THE PROPERTY OF	Advancement debands in decade and COM regard of the COM detailed the second production of the control of the co	prior to action	to the second of the second se	
	MINOR WORKS.			
The second secon				
	Section 1988 Secti			;
Seneral Office	Re-point required to marked up walls where fivally are domagled, Some areas may need good clean—completed except foom? 2.05— wall to be resainted. Many walls including main hallway and most offices require a re-paint.	E /		
	Empolification and the first of	<		
⊑4-chier of staff	Water leak mark on ceiling above window. Patch & paint	P3 Cause	Cause to be referred to building owner	• • •
:07 January Comm.	Broken skirting along hallway	72		
3.03 conference	Hang clock to cover dirty mark & hole from previous hard wired glock	(PZ / Z4)		
1.22-copy room	Section of skirting missing.		Low priority	
Section Section 2015	The state of the s	ノくトヘノ		
	ELEC			
Viinisters Office Room	- Dimmer switch not working	7		
212				
Winisters Waiting Area	Serve Same light bulbs not working	\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	(-7	
STS		>		
אסואטא אטווער רטוונע. סיסיאטאר רטוונע				\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \
272 Edgy room	Cover missing from switchhoard			/
	CIEANING			
207	Remove stickers from window	62		
272 rony mom	Clean very distriction at ton			
	Loan Coop Coop Coop Coop Coop Coop Coop Coo		Ť	7
All 1,500 to 100 to	FURNITURE			/
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	ÖPERATIONALCHANGES			
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	A STATE OF THE PARTY OF THE PAR			
				÷

Subject:

Level 17, 61 Mary Street - Fitout Inspection

Location:

Level 17, 61 Mary Street

Start: End:

Thu 19/04/2012 11:00 AM Thu 19/04/2012 11:30 AM

Show Time As:

Tentative

Recurrence:

(none)

Meeting Status:

Not yet responded

Organizer:

DOYLE Antonia

Hi All,

The purpose of the fitout inspection is to identify any minor works or operational fitout works required for the office.

If this time is not suitable, please let me know and I will reschedule,

Thanks.

Kind Regards,

Antonia Doyle

Senior Accommodation Planner
Planning, Policy and Decentralisation Group
Queensland Government Accommodation Office
Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4006 | Australia T: (07) 3404 8357 | F: (07) 3224 4034 | M; 0411 303 537

E: antonia.doyle@publicworks.gld.gov.au

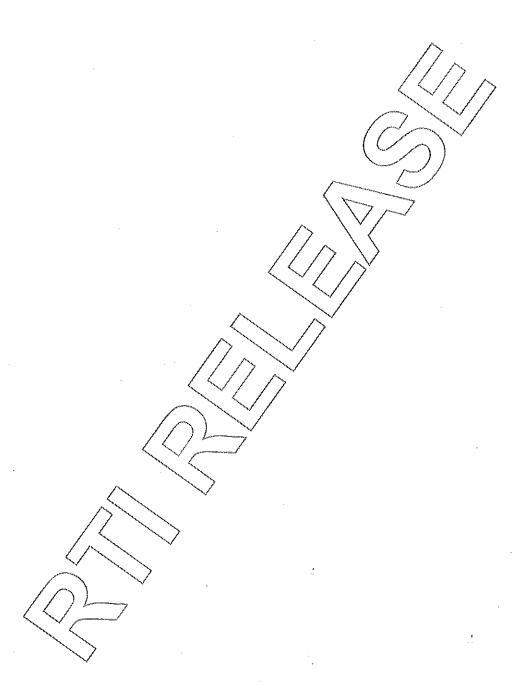
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Thank you.



From:

DOYLE Antonia [Antonia.Doyle@publicworks.qld.gov.au]

Sent:

Thursday, 19 April 2012 12:34 PM

To:

Rod Moreno

Cc:

PEACOCK Greg; BRUMPTON Caroline; BARTKAITIS Lucinda

Subject:

FW: Work order #77 - Level 9 Executive Building

Attachments:

EMW 077 pdf

Hi Rod,

For your information

Kind Regards,

Antonia Doyle

Senior Accommodation Planner Planning, Policy and Decentralisation Group Queensland Government Accommodation Office Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia (07) 3404 8357 | F: (07) 3224 4034 | M: 0411 303 537

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From: PEACOCK Greg

Sent: Thursday, 19 April 2012 12:32 PM

To: McDonnell Sid; HUTCHINSON Christopher N

Cc: DETTRICK Sally; BARTKAITIS Lucinda; HANNAWAY Frances; BRUMPTON Caroline; DOYLE Antonia

Subject: Work order #77 - Level 9 Executive Building

Hi Sid & Chris,

Please see work order attached for completion C.O.B. 20.04.12 Drawing or site direction will be given in addition our site visit today.

Regards,

Greg.

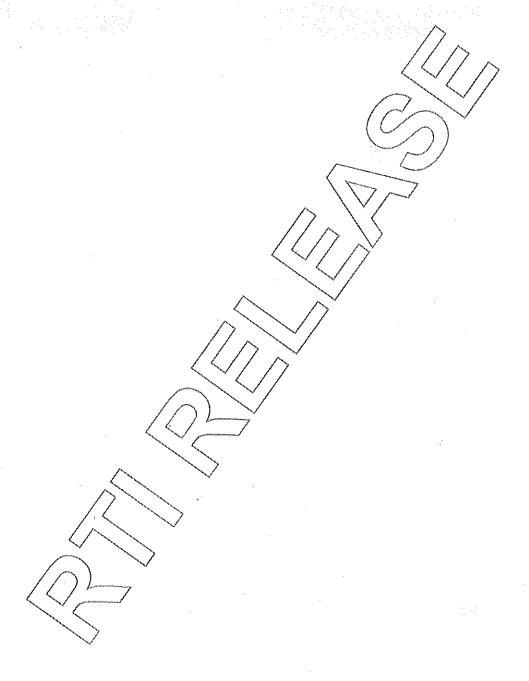
Greg Peacock | Office Interiors | Project Services | T 3224 6557 | F 3224 6436

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Thank you.

[detstamp]





Accommodation Office Minor Works Job Request Work Order Number: EMW077

Requested By:

Antonia Doyle/

Contact Number:

340 48357/ 322 44721

Frances

Hannaway

	Q-Build
To be completed by QGAO/Project Service	es - Office Interiors
OAP number/Cost code:	80014963
Date:	19.04.12
To:	Qbuild - Sid McDonnell & Chris Hutchinson
Cc:	Antonia Doyle, Lucinda Bartkaitis, Sally Dettrick, Frances Hannaway
Subject:	Ministerial Relocation (Minor Works
ounject.	Ministerial Signage
and the second of the second o	Director-General Relocation/Minor Works
ு. அத்தை இண்ணும் ⊑ு	Executive Building
Address:	Level 9
Level:	FeASIS
Office Name	
Ministerial or Director - General	
(Min/DG)	
	1 Swap work stations in rooms as show on plan.
en en Tenen en	Provide extra workstation in nominated room. 2. Provide and install 2 of 1800 x 2100 workstations (one
Scope of Works:	left hand and one right hand) as shown on plan.
	Required C.O.B. 20.04.12.
))
Cost Estimate:	
Client Contact on Site:	Kym McGuiness
Telephone:	
To be completed by QGAQ Dalegated Aut	Control of the Contro
Name:	Greg Peacock
Contact Number	3224 6557
Date:	19.04.12
To be Completed by Q-Build	- 1
Work Complete:	
Date Completed:——	The state of the s
Time Frame (i.e. nours/min)	
Send Invoice To:	Kimberley Cochrane
	Planning Group Department of Public Works
	GPO Box 2457
Talahan Talaha	BRISBANE QLD 4001
Address Invoice To:	Antonia Doyle
Completed Work	Order to be Attached with Invoice

From:

DOYLE Antonia [Antonia, Doyle@publicworks.qld.gov.au]

Sent:

Thursday, 19 April 2012 12:44 PM

To:

BRUMPTON Caroline

Cc:

Rod Moreno; McDonnell Sid

Subject:

FW: lights- Deputy Premier's Office

Attachments:

lmg-4181731-0001.pdf

Hi Caroline,

Please progress as discussed this morning i.e. arrange and engineer and contact from QBuild to visit site this week.

It might be a two stage approach with an interim solution and a longer term solution.

Please include the Treasures tenancy on Level 9, Executive Building in this scope of work as well

Thanks.

Kind Regards,

Antonia Doyle

Senior Accommodation Planner Planning, Policy and Decentralisation Group Queensland Government Accommodation Office Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia T: (07) 3404 8357 | F: (07) 3224 4034 | M: 0411 303 537

E: antonia.doyle@publicworks.qld.gov.au

www.youroffice.did.gov.pu

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From: Rod Moreno [mailto:Rod.Moreno@premjers.gld.gov.au]

Sent: Wednesday, 18 April 2012 5:51 PM

To: DOYLE Antonia

Cc: BRUMPTON Caroline; McDonnell Sid

Subject: FW: lights- Deputy Premier's Office

Hi Antonia,

Could you please log a of fer lighting work in the office of the Deputy Premier on level 12 of the Executive Building. It would be good for the electricians to at least scope it out this week with the work being done by next week.

Site contact is Mary Sharp)on 3224 4600 Priority for this is a 21 (within a week)

Job Details: Replace down lights with long fluorescent light panels.

- 1. Entrance between glass doors total 3
- 2. Entrance after 2nd glass door total 1
- 3. In fover between Deputy Premier's office and entrance to Boardroom total 4

If you have any questions, please don't hesitate to contact me.

Administration Manager Ministerial Services Department of Premier & Cabinet

Level 1, 100 George St | Brisbane Queensland 4000 t: (07) 322 58381 | f: (07) 3221 0794 e: rod.moreno@premiers.qld.gov.au

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From: Ian Street

Sent: Wednesday, 18 April 2012 5:31 PM

To: Rod Moreno Subject: FW: lights

Röd,

Can we get someone up to look at this ASAP. Happy to discuss.

Ian Street

Director
Ministerial Services
Department of the Premier and Cabinet
Ph(07)322 46922
Email jan.street@premiers.qld.gov.au

Please consider the environment before printing this email

From: Mary Sharp [mailto:Mary.Sharp@ministerial.qld.gov.au]

Sent: Wednesday, 18 April 2012 5:02 PM

To: Ian Street Subject: lights

Hilan

Following our earlier discussion about lighting in the foyer of the Deputy Premier's office I would like to request that the following down lights be replaced with long fluorescent ones as per the others on this level;

- 4. Entrance between glass doors total 3
- 5. Entrance after 2nd glass door total 1
- 6. In foyer between Deputy Premier's office and entrance to Boardroom total 4

Appreciate your assistance.

Regards

Mary Sharp

Deputy Chief of Staff & Executive Assistant to the Deputy Premier Ph: +61 7 3224 4600

Fax: +61 7 3224 2490 Mary Sharp@ministerial gld.gov.au

Office of The Hon Jeff Seeney MP
Deputy Premier
Minister for State Development, Infrastructure and Planning.
Level 12, Executive Building
100 George Street Brisbane Qld 4000

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Thank you,

ldetstampt

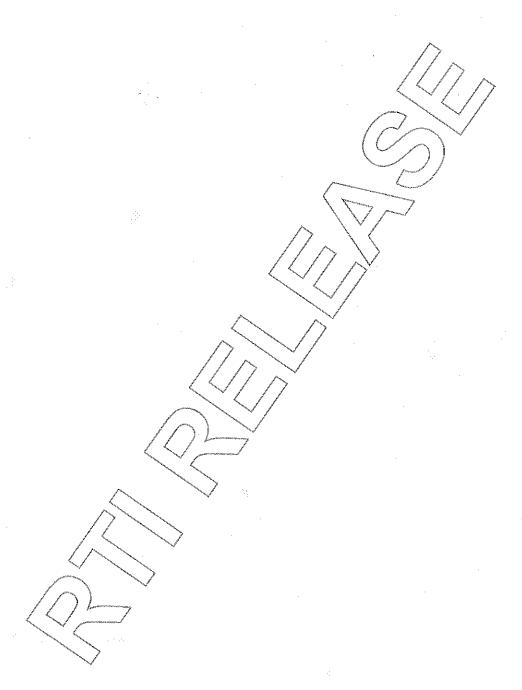
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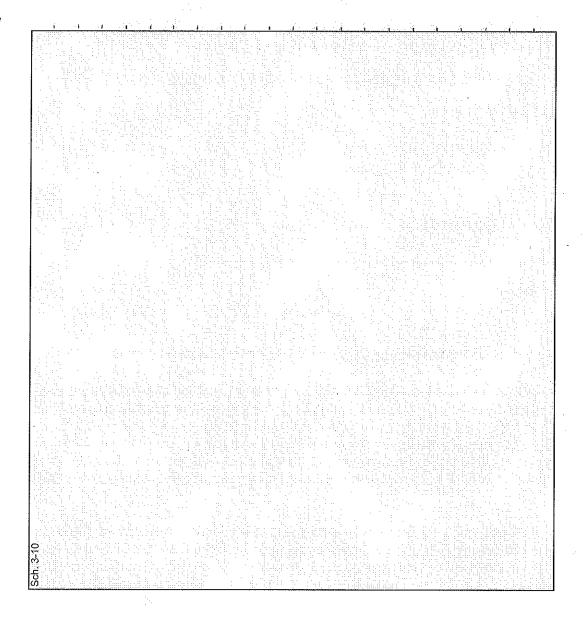
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Level 12, Executive Building



From:

BRUMPTON Caroline [Caroline.BRUMPTON@projectservices.qld.gov.au]

Sent:

Thursday, 19 April 2012 12:45 PM

To:

McDonnell Sid, HUTCHINSON Christopher N

Cc:

DOYLE Antonia; Rod Moreno

Subject:

Level 13 111 George Rev Priority List

Attachments:

Leve 13 111 George St-revised Priority Listx.pdf

Hi Sid,

Please refer to attached list of action items for above location. Priority is to get the Assistant Minister's Office established this week (with paint of walls maybe the following weekend???).

Again, can you please discuss with me timeframes against each item so we can finalise for the end user client.

Please let me know if any queries.

Regards

Caroline

T: (07) 3225 8175) F: (07) 3224 6436

exceeding expectations

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Thank you.

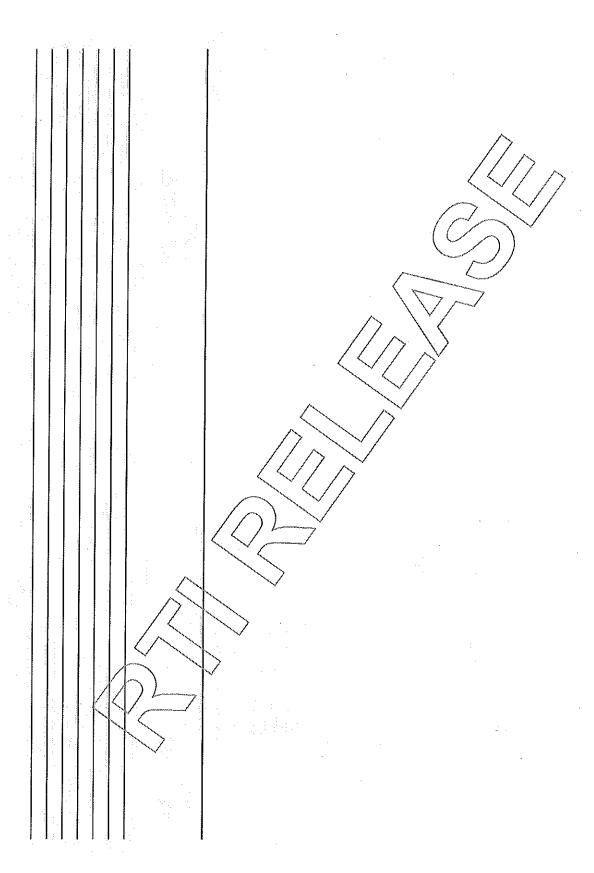
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Revised Priority List of works

	Priority LIST of Works		by a second control of the second control of
Address	3.11 George St	List issue Date: 19,04.12	
Level:	<u> </u>	Revision:	
Date Of Audit			
Ministerial or Asst Min.	Ministerial		
Contact for Audit:	Caroline Brumpton		
Room/ Area	anssi	Priority Timeframe for completion	ompletion
		gent 24 hours	
्य	Red + TTALICS text = Outstanding from 29.03.12:	P1 = within 1 week	
	Black text = hew issues identified	P2 = within 2-3 weeks	
		P3≕ requires	
		investigation/quote	
		prior to action	
	MINOR WORKS:		
3.74	relocate furniture out of room for future setup as meeting room:	Tg	
	Workstations to store		
	Other Items as directed		
The state of the s	Patch & repaint all walls	P2	
13.09 Minister's office	Clean and polish desk and return	133	
	Remove screws from ceiling tile	A	
	Cupboard under TV - doors not aligned. Needs rectification	<u> </u>	
	Entry door does not always close flush	.P2	
13,10 ensuite	Ensuite horizontal blinds bent blades	122	
The same of the sa			
13.08	Room No. 13.08 - Entry door splitting around door hardware — possible replacement?		
	P End of desk to be rotated around 180 deg.		
13.12 Reception	Pot plant covering stain on carpet tile (swap tile to a store room)		
	String hanging from ceiling about reception counter	25	The second secon
	Air is hot at reception desk, requires review	P3	
	Comment of the comment of the company of the comment of the commen		
	Water damage around sensor in ceiling - patch & paint	P2	
	Plinth of reception counter damaged - black finished come off. Rectify	, Zd	
13.13 Assistant Minister Relocate coat cup	Relocate coat cupboard to back corner of room	PI	
	The second secon		

XX\00000\00000\3D_Mode\1\!! Of Projects\2012 MOG\PRIORITY LISTS\MINISTERS LEVELS\REVISED PRIORITY LISTS\Leve 13 111 George St. Tevised Priority List.xlsx

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From:

DOYLE Antonia [Antonia.Doyle@publicworks.qld.gov.au]

Sent:

Thursday, 19 April 2012 12:53 PM

To:

BRUMPTON Caroline

Cc: Subject: Rod Moreno; BARTKAITIS Lucinda FW: Chairs required - Premier's Office

Hi Caroline,

Can you please check in with Sid and Lucinda to see how many Zody chairs we have left as Level 15, Exec Building have requested a further 6 chairs this week.

Note, a further 5 task chairs will be needed in the near future.

Per Rod's email below, can we please prioritise the replacement of the two under draw cabinets for Zoe Wilson (Premier's office) - (1x 3 draw cabinet & 1x2 draw cabinet with keys). Please arrange to select matching units from storage.

If possible, it would be great to include the replacement of the under draw cabinets for other staff on the floor with the delivery of Zoe's under draw cabinets (matching units a preference)

Thanks.

Kind Regards,

Antonia Doyle

Senior Accommodation Planner
Planning, Policy and Decentralisation Group
Queensland Government Accommodation Office
Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia/ T: (07) 3404 8357 | F: (07) 3224 4034 | M: 0414 303 537

E: antonia.doyle@publicworks.qld.gov.au

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From: Rod Moreno [mailto:Rod Moreno@premiers.qld.gov.au]

Sent: Wednesday, 18 April 2012 4:37 PM

To: DOYLE Antonia

Subject: FW: Chairs required Remier's Office

Hi Antonia,

Please note Kristian's email below about additional chairs for their office (final count). The 10 for their informal conference room can be matching the rest of their chairs as this would provide an emergency pool for any damaged chairs as time goes on, it would also mean that for bigger meetings they could bring their existing desk chairs into the conference room without changing the ascetics of the room. Existing matching meeting room chairs may also be considered.

Please let me or Kristian know if the 6 by the end of the week are likely to be a problem.

Also are you able to please prioritise the two under draw cabinets for Zoe Wilson (Premier's office) - (1x 3 draw cabinet & 1x2 draw cabinet with keys)

Thanks Antonia

Rod

From: Kristian Schluter [mailto:Kristian.Schluter@ministerial.qld.gov.au]

Sent: Wednesday, 18 April 2012 4:05 PM

To: Rod Morena

Subject: Chairs required

Hi Rod

I wanted to get back to you about the number of office chairs we require in our area—the number is 23. This number includes 10 for the informal meeting space, which may only require 8 but I wanted to play it safe when ordering (don't want to be left short).

With new staff coming on board progressively, can I pls request that 6 of the 23 are delivered to us before the end of this week?

Regards

Kristian

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Thank you,

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From:

DOYLE Antonia [Antonia.Doyle@publicworks.qid.gov.au]

Sent:

Thursday, 19 April 2012 1:16 PM

To:

PEACOCK Greg

Cc:

BRUMPTON Caroline; Rod Moreno

Subject:

Assistant Ministers Office - Level 7, 111 George Street - meeting table required

Attachments:

Min C Safety & Sport_LEV_07 111G.pdf

<<Min C Safety & Sport_LEV_07 111G.pdf>>

Hi Greg,

Assistant Ministers Office in to be room 7.09 (refer plan attached)

The scope is to provide a meeting table.

Please contact Rod (mobile 0412 288 155) for a site contact to gain access to site.

When a meeting table option has been selected from the stock of furniture available, please send through a picture to

Rod and myself for approval before delivery is arranged.

Thanks.

Kind Regards,

Antonia Doyle

Senior Accommodation Planner

Planning, Policy and Decentralisation Group Queensland Government Accommodation Office Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia T: (07) 3404 8357 | F: (07) 3224 4034 | M; 0411 303 537

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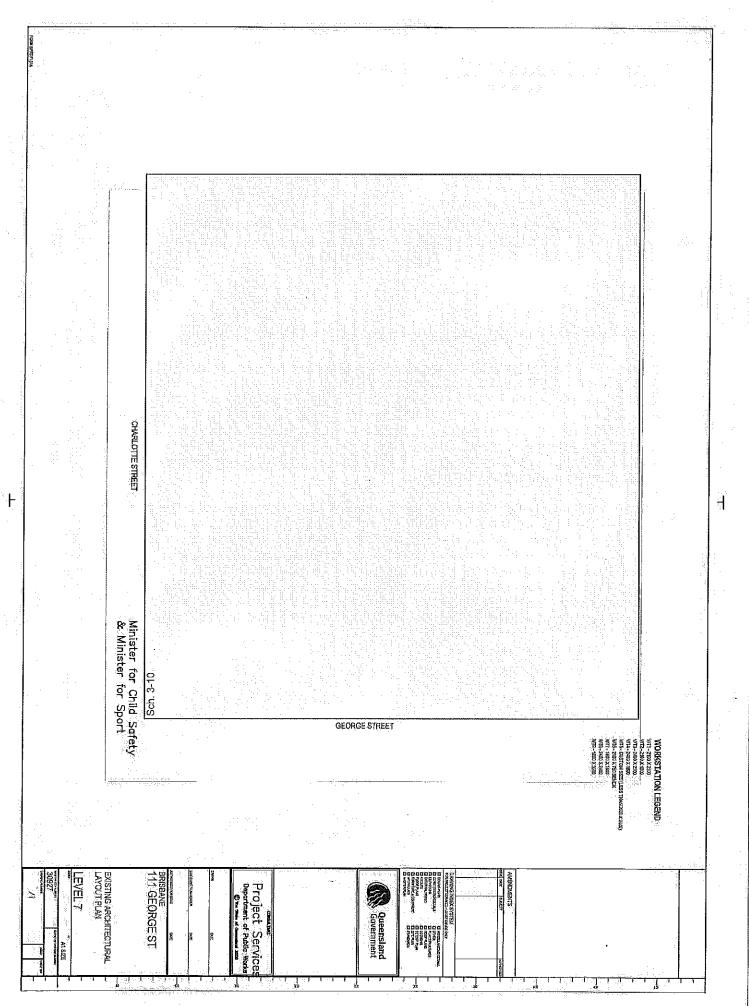
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Thank you.

!detstantp!





RTI Document No.267

From:

BRUMPTON Caroline [Caroline.BRUMPTON@projectservices.qld.gov.au]

Sent:

Thursday, 19 April 2012 1:27 PM

To:

Rod Moreno

Cc: Subject: DOYLE Antonia; BARTKAITIS Lucinda; PEACOCK Greg Proposed couches for LEvel 22 Education house waiting area

Attachments:

PIB 155.jpg

<<PIB 155.jpg>>
Hi Rod,

The attached pic show the 2 x small couches available from Primary Industries Building. beleive these may be suitable for level 22 Education House where the 2 x large black couches are not suitable for them. Can you please confirm?

Many thanks Caroline

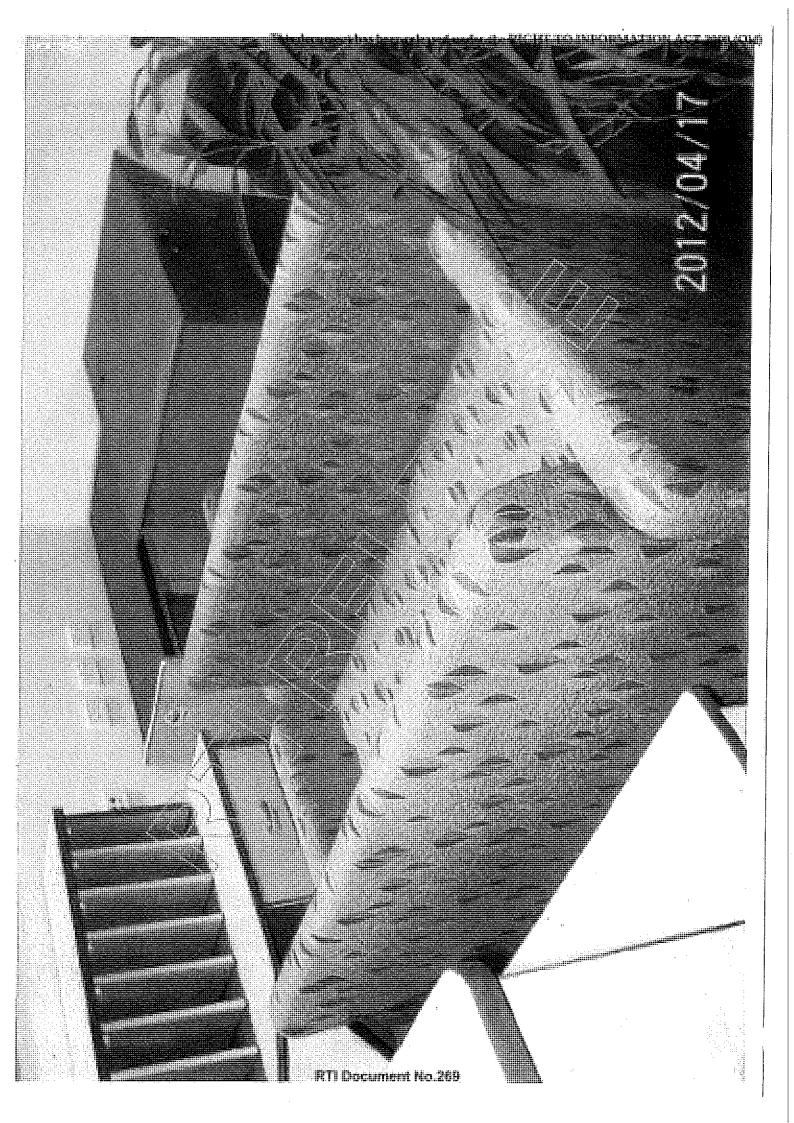
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Thank you.

!detstamp!



oreno

nt:

BRUMPTON Caroline [Caroline.BRUMPTON@projectservices.qld.gov.au]

Thursday, 19 April 2012 1:30 PM

o: Cc: Rod Moreno

Subject:

DOYLE Antonia; BARTKAITIS Lucinda; PEACOCK Greg

Emailing: PIB 173.jpg

Attachments:

PIB 173.jpg

<<PIB 173.jpg>> Hi again Rod,

The attached pic show the meeting room chairs from PIB suggested for the staff meeting room on level 15 Exec Building? Can you please let me know if you think these may be suitable?

Thanks Caroline

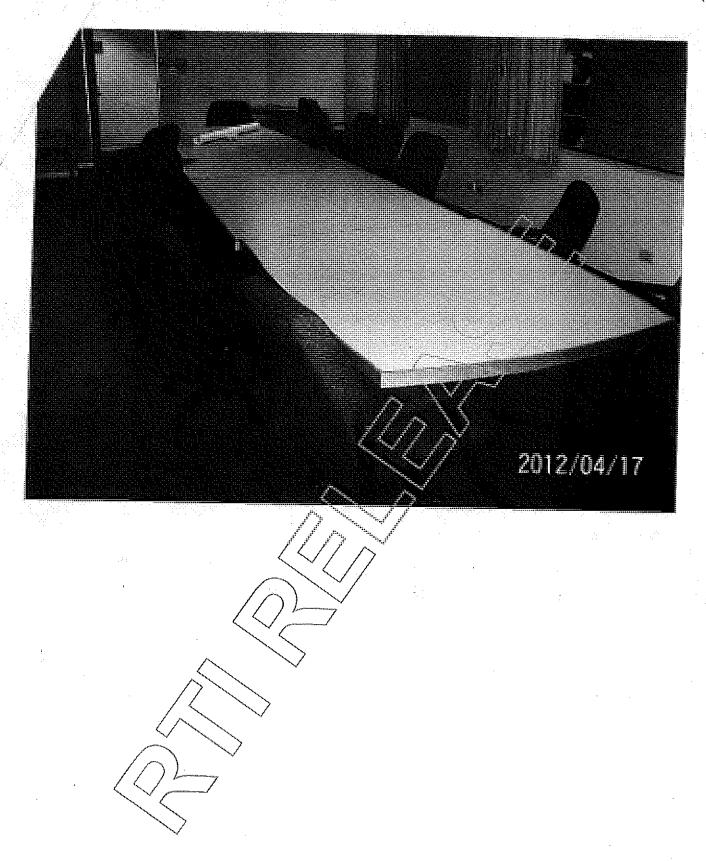
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Thank you.

!detstamp!



From:

BRUMPTON Caroline [Caroline.BRUMPTON@projectservices.qld.gov.au]

Sent:

Thursday, 19 April 2012 1:33 PM

To:

Rod Moreno

Cc:

DOYLE Antonia; PEACOCK Greg; BARTKAITIS Lucinda

Subject:

Black couches from Ed House - for L5 Exec?

Attachments:

2012_03_30_L22 Education House MOG Audit 021.jpg

<<2012_03_30_L22 Education House MOG Audit 021.jpg>> Rod,

The attached photo shows 1 of the black couches I thought of for level 5 Exec, but unfortunately the one that is more of a chaise style, wint a partial backrest on it has been cut off the photo (you can just see the end!) If you think one of these might be a suitable option or you'd like a better photo of the chaise, please let me know and I can arrange.

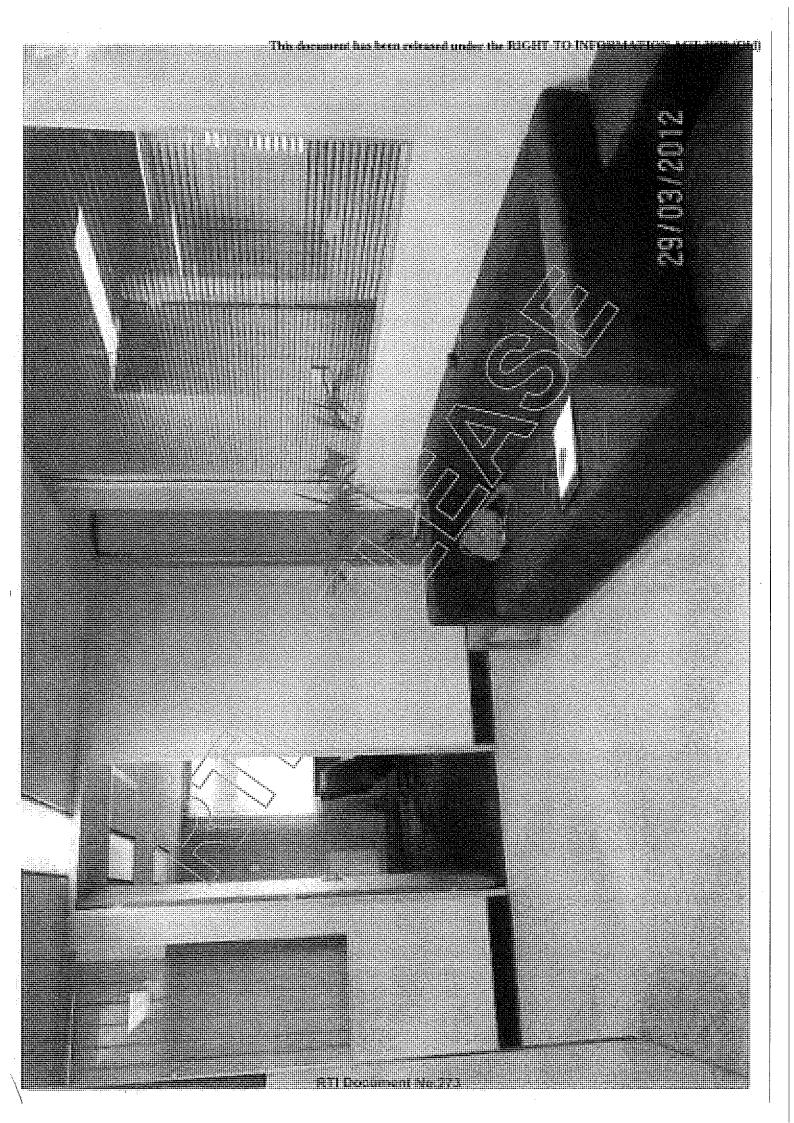
Thanks Caroline

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Thank you.

!detstamp!



From:

BRUMPTON Caroline [Caroline BRUMPTON@projectservices.qld.gov.au]

Sent:

Thursday, 19 April 2012 1:49 PM

To: Cc: Rod Moreno
DOYLE Antonia

Subject:

Cleaning of lounges on level 15 exec Building

Hi Rod,

I'm in the process of arranging some quotes for the re-upholstery and cleaning of lounges as requested. I am expecting a quote from one of our external suppliers for both option by end of this weak (they are pricing from photographs), but also, I've approached QBuild for an alternative price on the cleaning. They would like to come & inspect the lounges. We are wondering if next Monday afternoon, after 4.00pm would suit? If not can you please advise of some other preferable timeframes for us to go there?

Regards

Caroline Brumpton

Interior Designer | Project Manager

Office Interiors | Project Services | Department of Public Works

Level 5, 80 George St, Bristiane Queensland 4000 Austrella

T: (07) 3225 8175 | F: (07) 3224 8436

E: caroline.brumpton@projectservices.gld.gov.au | www.projectservices.tild.gov.au

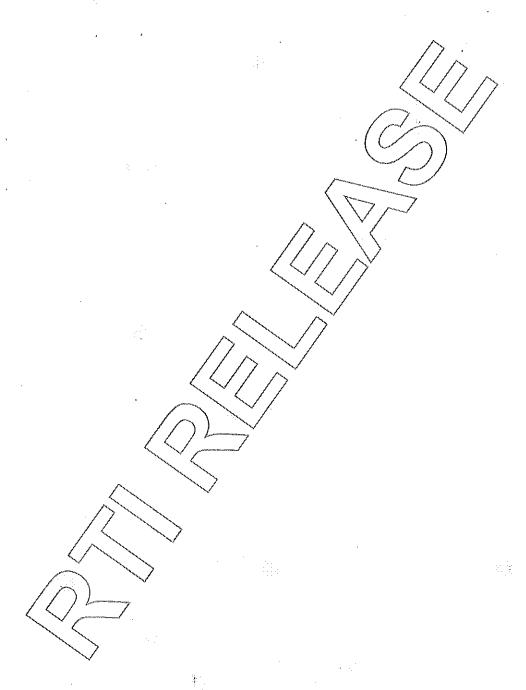
exceeding expectations

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Thank you.

!detstamp!



Subject:

Updated: Level 18, Mineral House - Fitout Inspection

Location:

Level 18, Mineral House

Start: End: Thu 19/04/2012 3:00 PM Thu 19/04/2012 3:30 PM

Show Time As:

Tentative

Recurrence:

(none)

Meeting Status:

Not yet responded

Organizer:

DOYLE Antonia

Hi All,

The purpose of the fitout inspection is to identify any minor works or operational-fitout works required for the office.

If this time is not suitable, please let me know and I will reschedule.

Thanks.

Kind Regards,
Antonia Doyle
Senior Accommodation Planner
Planning, Policy and Decentralisation Group
Queensland Government Accommodation Office
Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia

T: (07) 3404 8357 | F: (07) 3224 4034 | M: 0411 303 537

E: antonia.doyle@publicworks.qld.gov.au\ www.youroffice.qld.gov.au

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Thank you.

!detstamp!

From:

DOYLE Antonia [Antonia.Doyle@publicworks.gld.gov.au]

Sent:

Monday, 23 April 2012 8:14 AM

To:

Rod Moreno

Cc;

BRUMPTON Caroline

Subject:

FW: Work Order #83 for L19 Qld Health Building

Attachments:

EMW083-078E1220.pdf

Hi Rod,

For your information and update.

Kind Regards,

Antonia Dovle

Senior Accommodation Planner Planning, Policy and Decentralisation Group Queensland Government Accommodation Office Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia T: (07) 3404 8357 | F: (07) 3224 4034 | M: 0411 303 537

E: antonia.doyle@publicworks.qld.gov.au | www.youroffice.qld.gov.ai

"Tomorrow's Queensland: strong, green, smart, healthy and fair

www.tóward02.gld.gov.au"

From: BRUMPTON Caroline

Sent: Friday, 20 April 2012 1:30 PM

To: McDonnell Sid; HUTCHINSON Christopher N

Cc: DOYLE Antonia; HANNAWAY Frances; DETTRICK Sally, PEACOCK Greg; BARTKAITIS Lucinda

Subject: Work Order #83 for L19 Qld Health Building.

Hi Sid,

Please refer to attached work order for L19 State Building. It would be good if these could be actioned early next week please.

Let me know via email today of any queries?

Full revised priority list for this location will follow next Monday am

Regards

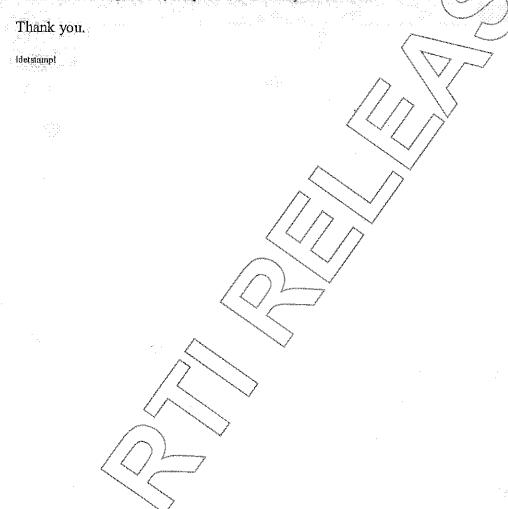
Caroline

Tt (07) 3225 8 175(F (07) 3224 6436

exceeding ______

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Accommodation Office Minor Works Job Request Work Order Number: EMW083

Antonia Doyle/ Frances **Contact Number:**

Hannaway

340 48357/

322 44721

	Q-Build $\langle \checkmark// ? \rangle$
To be completed by QGAO/Project 5	Services - Office Interiors
OAP number/Cost code:	80014963
Date:	20.04.12
То:	Qbuild – Sid McDonnell & Chris Hultchinson
Cc:	Antonia Doyle, Lucinda Bartkaitis, Sally Dettrick, Frances Hannaway
Subject:	Ministerial Relocation (Minor Works)
	Ministerial Signage
	Director-General Relocation/Minor Works
Address:	Qld Health Building
Level:	Level 19
Office Name	
Ministerial or Director - Gen	eral Min
(Min/DG)	
	19/36 Minister's office:
	Move TV unit (entire joinery unit) along wall by approx / 200mm so TV is closer to desk. Patch &
the state of the s	paint wall as required.
	9.36 Mirlister's office - Remove low height
KA KATUMIT 🖊	bookcase
	19.23 - Remove all workstations & loose furniture
A	from room to create meeting room.
Scope of Works:	
	Relocate meeting table & chairs from 19.34 to roon
	> 19.23
	Remove all workstations, screens and loose
	furniture from open area 19.28 as directed
The second secon	Remove other misc surplus furniture form site as
, (directed.
	Priority to be completed 24.04.12
an tha thigh and the same of t	
Cost Estimate:	
Client Contact on Site:	Jake Smith
Telephone:	
Telephone: To be completed by QGAO Delegate	d Authority
Name:	Caroline Brumpton
Contact Number	322 58175
Date:	20.04.12



To be Completed by Q-Bulld	Property and the second	
Work Complete:		
Date Completed:	100 TEORNES (1845 - 1845 - 1845 - 1845 - 1845 - 1845 - 1845 - 1845 - 1845 - 1845 - 1845 - 1845 - 1845 - 1845 - 1845 - 1845 - 1845 - 1845 - 1845 - 1845 - 1845 - 1845 - 1845 - 1845 - 1845 - 1845 - 1845 - 1845 - 1845 - 1845	
Time Frame (i.e. hours/min)		
Send Invoice To:	Kimberley Cochrane	
	Planning Group Department of Public Work	
Section 1	GPO Box 2457	.5
	BRISBANE QLD 4001	
Address Invoice To:	Antonia Doyle	
Completed W	ork Order to be Attached w	vith Invoice)
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From:

BRUMPTON Caroline [Caroline.BRUMPTON@projectservices.gld.gov.au]

Sent:

Monday, 23 April 2012 9:17 AM

To:

Rod Moreno

Cc:

DOYLE Antonia, HAVIARAS Robyn

Subject:

FW: Cleaning of lounges on level 15 exec Building

Importance:

High

H1 Rod,

Will 11.30am today be a suitable time?

If so where & with who shall we meet - say level 15 lift lobby?

Regards

Caroline

+

(07) 3225 8175

F:

(07) 3224 6436

exceeding expectations

----Original Message----

From: HAVIARAS Robyn

Sent: Monday, 23 April 2012 8:47 AM

To: BRUMPTON Caroline

Subject: RE: Cleaning of lounges on level 15 exec Building

11.30 today is ok. Where will/I/meet you?

Regards

Robyn Haviaras | A/Manager | Contract/Management Services Brisbane Facilities | Level 6, 151 Roma St, Brisbane 4000

P: 07 3224 5132 | Fx 07 3224 6245

E: robyn.haviaras@dbuild.qld.gov.au | W: http://www.qbuild.gld.gov.au

----Original Message

Sent: Monday, 23 April 2012 8:25 AM

To: HAVIARAS Robyn

Subject: RE: Cleaning of lounges on level 15 exec Building

Hi Robyn,

Can we do this today then? Say 11.30?

Thanks Caroline

----Original Message----From: HAVIARAS Robyn

Sent: 5at 21/04/2012 12:06 PM

To: BRUMPTON Caroline

Subject: RE: Cleaning of lounges on level 15 exec Building

Hi Caroline

Apologies for the late response; Monday and Tuesday are very busy days for me. The only substantial break I have available is between 11/30am and 1.00 pm on Monday.

Regards

Robyn Haviaras | A/Manager | Contract Management Services Brisbane Facilities | Level 6, 151 Roma St, Brisbane 4000

P: 07 3224 5132 | F: 07 3224 6245

E: robyn.haviaras@qbuild.qld.gov.au | W: http://www.qbuild.qld.gov.au

----Original Message-----From: BRUMPTON Caroline

Sent: Friday, 20 April 2012 8:20 AM

To: HAVIARAS Robyn

Subject: FW: Cleaning of lounges on level 15 exec Building

Hi Robin,

would 9.30 next Tuesday suit you?

Thanks Caroline

----Original Message----From: Rod Moreno [mailto Rod Moreno@premiers.qld.gov.au]

Sent: Thu 19/04/2012 5/44 PM

To: BRUMPTON Caroling

Cc: DOYLE Antonia

Subject: RE: Cleaning of lounges on level 15 exec Building

Hi Caroline,

Unfortunately after office cannot be accessed until after 5:30pm Monday. However the following time are:

Monday between 9am - 1pm Tuesday 9-11am

Let me know if any of these suit and I can lock it in with them.

Rod

From: BRUMPTON Caroline

[mailto:Caroline.BRUMPTON@projectservices.qld.gov.au]

Sent: Thursday, 19 April 2012 1:49 PM

To: Rod Moreno Cc: DOYLE Antonia

Subject: Cleaning of lounges on level 15 exec Building

Hi Rod,

I'm in the process of arranging some quotes for the re-upholstery and cleaning of lounges as requested. I am expecting a quote from one of our external suppliers for both option by end of this week (they are pricing from photographs), but also, I've approached QBuild for an alternative price on the cleaning. They would like to come & inspect the lounges. We are wondering if next Monday afternoon, after 4.00pm would suit? If not, can you please advise of some other preferable timeframes for us to go there?

Many thanks

Regards Caroline Brumpton Interior Designer | Project Manager

Office Interiors | Project Services | Department of Public Works

Level 5, 80 George St, Brisbane Queensland 4000 Australia T: (07) 3225 8175 | F: (07) 3224 6436 E:

caroline.brumpton@projectservices.qld.gov.au<mailto.capoline.brumpton@projectservices.qld.gov.au> |
www.projectservices.qld.gov.au<http://www.projectservices.qld.gov.au/>

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Thank you.

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From: Sent: DOYLE Antonia [Antonia,Doyle@publicworks.qld.gov.au]

Deili

Monday, 23 April 2012 11:56 AM

To: Subject: Rod Moreno FW: Cairns William McCormack 2

Importance:

High

Hi Rod,

Just following up for advice regarding the Ministerial office established in Cairns William McComack Building.

Can you please confirm if this room can be reinstated as a meeting room and the turniture and remaining Laptop Computer, two printers and any other can be collected and removed?

If you could provide confirmation today that would be greatly appreciated.

Thanks,

Kind Regards,

Antonia Doyle

Senior Accommodation Planner

Planning, Policy and Decentralisation Group Queensland Government Accommodation Office Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia T: (07) 3404 8357 | F: (07) 3224 4034 | M: 0411 303 537

E: antonia.dovle@publicworks.qld.gov.au

www.youroffice.sld.gov.au

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From: DOYLE Antonia

Sent: Monday, 16 April 2012 11:28 AM

To: 'Rod Moreno'

Subject: FW: Cairns William McCormack 2

Hi Rod,

I know we have spoken about this recently however it would be greatly appreciated if you could confirm via email if the room can be reinstated as a meeting room or if it is to remain as an office for Ministerial Services,

If the room can be.

Thanks.

Kind Regards,

Antonia Dovle

ารกักส์ให้ ก่อโร้สโด้เสเอกระAnaina

Planning, Policy and Decentralisation Group Queensland Government Accommodation Office : Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia T: (07) 3404 8357 | F: (07) 3224 4034 | M: 0411 303 537

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www.youroffice.gld.gov.au

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From: DOYLE Antonia

Sent: Monday, 26 March 2012 5:02 PM

To: 'Rod Moreno'

Subject: Cairns William McCormack 2

Hi Rod,

Security has informed the Property Manager of Calrns William McCormack 2 that the occupant of the office that was established in late December last year has handed back the access card and keys for the room Friday last week.

Please advise if the room can be reinstated as a meeting room or it it is to remain as an office for Ministerial Services.

Thanks Rod.

Kind Regards,

Antonia Doyle

Senior Accommodation Planner

Planning, Policy and Decentralisation Group Queensland Government Accommodation Office Department of Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia T: (07) 3404 8357 | P: (07) 3224 4034 VM: 0811 303 537

E: antonia.dovle@publicworks.qld.gov.au

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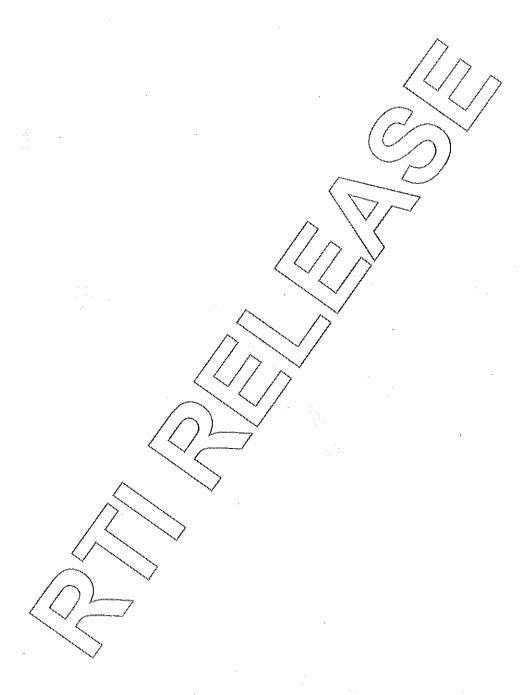
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Thank you,

ldetstampl



Rod Moreno

From:

BRUMPTON Caroline [Caroline.BRUMPTON@projectservices.qld.gov.au]

Sent: To: Monday, 23 April 2012 12:11 PM

Cc:

McDonnell Sid; REILLY Brian M
DOYLE Antonia; Rod Moreno; DOYLE Antonia; HANNAWAY Frances; PEACOCK Greg;

BARTKAITIS Lucinda

Subject:

Work Order #87 for Premier's office - hanging of map - URGENT please

Attachments: EMW087-84F2D259.pdf

Importance:

High

Hi Sid.

Attached please find work order #87 for action today.

Thanks Caroline

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Thank you.

[detstamp]



Accommodation Office Minor Works Job Request Work Order Number: EMW087

Requested By:	Antonia Doy Frances Hannaway	le/ Contact Number: 340 48357/ 322 44721
To be completed by QG	RAO/Prolect Service	Q-Build
OAP number/Cost		80014963
Date:		23.04.12
To:		Qbuild – Sid McDonnell & Chris Hultoninson
Cc:		Antonia Doyle, Sally Dettrick, Ian Street/Rod Moreno, Lucinda
Subject:		Bartkaitis, Greg Peacock Ministerial Relocation/Minor-Works/
		Ministerial Signage
		Director-General Relocation/Minor Works
Address:		Executive Building
Level:		Level 15
Office Name		Permier's Office
Ministerial or Dire	ctor - General	Ministerial
(Min/DG)		
+3		Hang map of Queensland on wall behind Premier's desk
in a series de a		/as/directed
Scope of Works:	<	
		Priority - ASAP today
Cost Estimate:		
Client Contact on	Site:	Kristian Schluter
Telephone:	W-AFE CONTRACTOR NAME	
To be completed by QG	JAO Delegated Auth	
Name:		Caroline Brumpton
Contact Number		322 58175
Date:		23.04.12
2 in 1 () L		
To be Completed by 0	Q-Build	The Table Manager Land Company of Manager Manager (No. 10. 10. 10. 10. 10. 10. 10. 10. 10. 10
Work Complete:		
Date Completed:		A Company of the Comp
Time Frame (i.e. h	ours/min)	in the same of the same of
Send Involce To:		Kimberley Cochrane Planning Group
		Department of Public Works
		GPO Box 2457
Address Invoice To	Avi	BRISBANE QLD 4001 Antonia Doyle

From:

BRUMPTON Caroline [Caroline.BRUMPTON@projectservices.qld.gov.au]

Sent: To: Monday, 23 April 2012 2:56 PM McDonnell Sid; REILLY Brian M

Cc: Subject: Rod Moreno; DOYLE Antonia; PEACOCK Greg Level 26 111 George St - Revised Prioriyt List

Attachments:

Level 26 111 George St - revised Priority Listx.pdf

Sid,

Please refer to attached list for action & discussion re timeframes.

I also need to clarify with Rod/Antonia on requirements for the Assistant Minister's office / Will advise...

Regards

Caroline

T: (07) 3225 8176| F: (07) 3224 6436

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Thank you,

idetstamp!

Revised Priority List of works

	The state of the s			
Address	111 Cantra St			
200	10 agioas 111		List issue Date:	23.04.12
Level:	Cevel 26		Revision:	
Date Of Audit	17.04.15		Site contact:	Mikelbarry
Ministerial or Asst Mir.	(Ministerial)			
Contact for Audit:	Caroline Erumpton			
Room/ Area	ssuper /		Priority	Timeframe for completion
	(NB:		Px = Urgent 24 hours	
	Red + (TAUICS text = Outstanding from 29.03.12:	<u> 73.12:</u>	P1 = within 1 week	
	Black text = hew issues identified		P2 = within 2-3 weeks	
		,	P3= requires	
		, in the second	investigation/quote	
Section 1	MINDE WORKS:		prior to action	
Main entry	Door handle loose		PI	
		\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\		The second secon
General	Some rubber seals hanging from a couple of doors across the floor. Also noted P2	of doors across the floor. Also noted	P2	
	on some glazing panels.			
26.27	Workstation keyboard dropping		P2	
26,32	Relocate lounge to room 26.30		je.	
26.31	Remove water marked coffee table to store & replace with coffee table from	e & replace with coffee table from	Id.	
	26.23		<	
	Remove old paper storage unit		7	
26.29 Asst minister	Remove whiteboard as directed		() - \X	Control of the Contro
26.30.	Remove low grey bookcase & 1 x chair as directed			
20.20. Kitchen	Zip in the kitchen - Was away for repair at	Was away for repair at time of audit, due back by 20:04.12 P1	PI / LIA	
A man of A man of	Remove unused blinds - sitting on top of shelving unit	The second secon	P1	
	The property of the company of the property of the company of the			
The state of the s				
	ELEGTRICAL TO THE OF		V	
General	Staff require advice as to how to operate lighting (no switches?!)	ghting (no switches?!)	P1	

X.\000000\00000\350_Model\1! Of Projects\2012 MOG\PRIORTY LISTS\MINISTERS LEVELS\REVISED PRIORTY LISTS\Level 26.111 George St -revised Priority List xisx.

	. 000		airs required furniture to be sourced	£ d	£d	E	100 mm m m m m m m m m m m m m m m m m m								> //
	n (2000) (September 1988) september 1980 (September 1988) sept	A CONTRACTOR		26.32. 2x visitor chairs required	/ / filing storage unit/s required to suit	26.29 Asst Minister√ New furniture/equired-review availabe			OPERATIONAL CHAMGES						

From:

PEACOCK Greg [Greg.PEACOCK@projectservices.qld.gov.au]

Sent: To: Tuesday, 24 April 2012 10:43 AM REILLY Brian M; McDonnell Sid

Cc.

Rod Moreno; HANNAWAY Frances; DOYLE Antonia; BARTKAITIS Lucinda;

BRUMPTON Caroline; DETTRICK Sally

Subject:

URGENT Work Order #89 Premier's office cleaning & furniture removal.

Attachments:

EMW 089 pdf

Hi Sid & Brian,

Please see urgent work order for Premiers office.

Please give advice regarding the carpet cleaning time frame.

Regards,

Greg.

Greg Peacock | Office Interiors | Project Services | T 3224 6557 | F 3224 6436

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Thank you.

detstamp



Accommodation Office Minor Works Job Request Work Order Number: EMW089

Requested By:	Antonia Doyle/ Frances Hannaway	Contact Number: 340 48357/ 322 44721
To be completed by QG	MO/Draiget Services /	Q-Build
OAP number/Cost		0014963
Date:		4.04.12
To:	C	build - Sid McDonnell & Chris Hytchinson
Cc:	A	ntonia Doyle, Sally Dettrick, lan Street, Rod Moreno, Lucinda artkaltis, Greg Peacock
Subject:		Inisterial Relocation (Minor Works)
	M	finisterial Signage
	D	irector-General/Relocation/Minor Works
Address:	in the second se	xecutive Building
Level:		15
Office Name	15 A 17 A	remier's Office
Ministerial or Dire	ctor - General M	linisterial
(Min/DG)		
	1 ta	Removal of surplus furniture Items identified and loged as 'Remove'
		A thorough clean of this office including dusting of all enches & shelves and vacuuming of carpet
Scope of Works:	3	. QBuild carpet clean if possible Tuesday night to allow rying on Anzac Day.
	\	riority – Removal/Cleaning C.O.B.Tuesday 24/0412 arpet cleaning Tuesday night or Friday or Saturday Nowing for drying time over weekend).
Cost Estimate:	✓ À	
Client Contact on	Site: K	ristian
Telephone:	and the second of the second o	58800
To be completed by QG	AO Delegated Authority	y De Le Pres
Name:) G	reg Peacock
Contact Number	3	22 46557
Date: / / / /	2	4.04.12
The second secon	Эменцици _й	
To be Completed by	Q-Build	
Work Complete:	and special Car Car to the second special spec	
Date Completed:		
Time Frame (i.e. h	ours/min)	
Send Invoice To:	Ki Pl D	imberley Cochrane lanning Group epartment of Public Works PO Box 2457

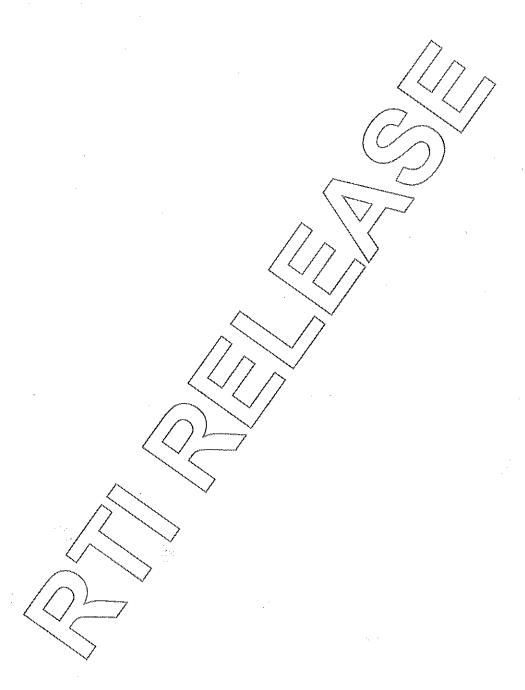
BRISBANE QLD 4001

ice To: Antonia Doyle

Completed Work Order to be Attached with Invoice

Address Invoice To:





Daniel Smith

From:

Rod Moreno

Sent:

Friday, 13 July 2012 3:26 PM

To:

Daniel Smith

Subject:

FW: Work Order #88 For Exec Bldg. Media Room.

Attachments:

EMW088.pdf

From: PEACOCK Greg [mailto:Greg.PEACOCK@projectservices.qld.gov.au]

Sent: Tuesday, 24 April 2012 10:11 AM To: McDonnell Sid; REILLY Brian M

Cc: DOYLE Antonia; HANNAWAY Frances; Rod Moreno; BRUMPTON Caroline; BARTKAITIS/Lucinda

Subject: Work Order #88 For Exec Bldg. Media Room.

Hi Sid & Brian,

Please find attached work order for completion by Friday 27.04.2012

Regards,

Greg.

Greg Peacock | Office Interiors | Project Services | T 3224 6557 | F 3224 6438

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Thank you.

detstamp!



Accommodation Office Minor Works Job Request Work Order Number: EMW088

Requested By: Antonia Doy Frances Hannaway	yle/ Contact Number: 340 48357/ 322 44721
	Q-Build
To be completed by QGAO/Project Service	
OAP number/Cost code:	80014963
Date:	24.04.12
То:	Qbuild - Sid McDonnell & Chris Hutchinson
Cc;	Antonia Doyle, Sally Dettrick, Ian Street, Red Moreno, Luci Bartkaltis, Greg Peacock
Subject:	Ministerial Relocation/Minor Works
	Ministerial Signage
	Director-General Relocation/Minor Works
Address:	Executive Building
Level:	Ground Flour
Office Name	Media Room
Ministerial or Director - General	Ministerial
(Min/DG)	Will listerial
7	
Scope of Works:	1.5 måll pièce of tímber to be added to the bottom of the lectern pietform so that documents stay in place and don't slide off. 2.5 måll loose into box under lectern to be secured ont lectern and tidied up along with cables running down the floor box (black conduit?) Priority – By Friday 27/0412
	enomy – by Friday 27/0412
Cost Estimate:	
Client Contact on Size:	Rod Moreno
Telephone:	x58381
To be completed by QGAO Delegated Auti	horlly
Name:	Greg Peacock
Contact Number	322 46557
Date:	24.04,12
11)	
To be Completed by Q+Build	
Work Complete:	
Date Completed:	
Time Frame (i.e. hours/min)	Vestably of the second
Send Invoice To:	Kimberley Cochrane Planning Group Department of Public Works GPO Box 2457
A 11 TO THE RESIDENCE OF THE RESIDENCE O	BRISBANE QLD 4001

Completed Work Order to be Attached with Invoice

From:

PEACOCK Greg [Greg.PEACOCK@projectservices.gld.gov.au]

Sent:

Tuesday, 24 April 2012 2:21 PM

To:

DOYLE Antonia

Cc:

Rod Moreno

Subject:

RE: L7 , 111G table.

Hi Antonia,

I went to L7 today. I will send some photos through.

There is a possibility the table is required in room 7.14 instead.

Regards,

Greg.

Greg Peacock | Office Interiors | Project Services | T 3224 6557 / F 3224 6436

From: DOYLE Antonia

Sent: Tuesday, 24 April 2012 2:12 PM

To: PEACOCK Greg
Cc: BRUMPTON Caroline
Subject: FW: L7, 111G table.

Hi Greg,

Just following up on the progress of the table requirement for L7, 1/13

Thanks.

Kind Regards,

Antonia Doyle

Senior Accommodation Planner
Planning, Policy and Decentralisation Group

Queensland Government Accommodation Office Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia T: (07) 3404 8357 | F: (07)/3224 4034 | M/ 0411 303 537

: (07) 3404 8357 | F: (07)/3224 4034 | M/ 0411 303 537 : antonia.doyle@publicworks.qid.gov.au | www.youroffice.gld.gov.au

"Tomorrow's Queensland-strong, greek, smart, healthy and fair | www.towardQ2.qld.gov.au"

From: PEACOCK Greg

Sent: Monday, 23 April 2012 1:11 PM To: rod.moreno@premiers.qld.gov.au

Cc: DOYLE Antonia Subject: L7, 111G table.

Hi Rod,

I'd like to checkout the table requirement on L7, 111G to bring it to a close.

Can I have the office manager name please?

It is for room 7.09.

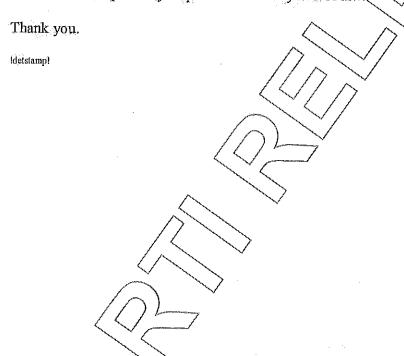
Regards,

Greg.

Greg Peacock I Office Interiors | Project Services | T 3224 6557 / F 3224 6436

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Daniel Smith

From:

Rod Moreno

Sent:

Friday, 13 July 2012 3:00 PM

To:

Daniel Smith

Subject: Attachments: FW: Price Request 001 for Premier's office TV cabinets EPR001-F2632F98.pdf; joinery alteration sketches.pdf

From: BRUMPTON Caroline [mailto:Caroline.BRUMPTON@projectservices.gld.gov.au]

Sent: Tuesday, 24 April 2012 4:22 PM To: REILLY Brian M; McDonnell Sid

Cc: DOYLE Antonia; Rod Moreno; PEACOCK Greg; BARTKAITIS Lucinda

Subject: Price Request 001 for Premier's office TV cabinets

Hi Brian/Sid,

I'm trialling the new proposed template to action the first formal price request for election minor works. Can you

please commence pricing ASAP for this item as it is high priority?

Let me know if you have any queries

Regards

Caroline Brumpton

Interior Designer | Project Manager

Office Interiors | Project Services | Department of Public Works

Level 5, 80 George St, Brisbane Queensland 4000 Australia

(07) 3225 8175 F (07) 3224 6436

caroline.brumpton@projectservices.gld.gov.au / www.projectservices.gld.gov.au

exceeding expectations

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Thank you.

Idetstamp!

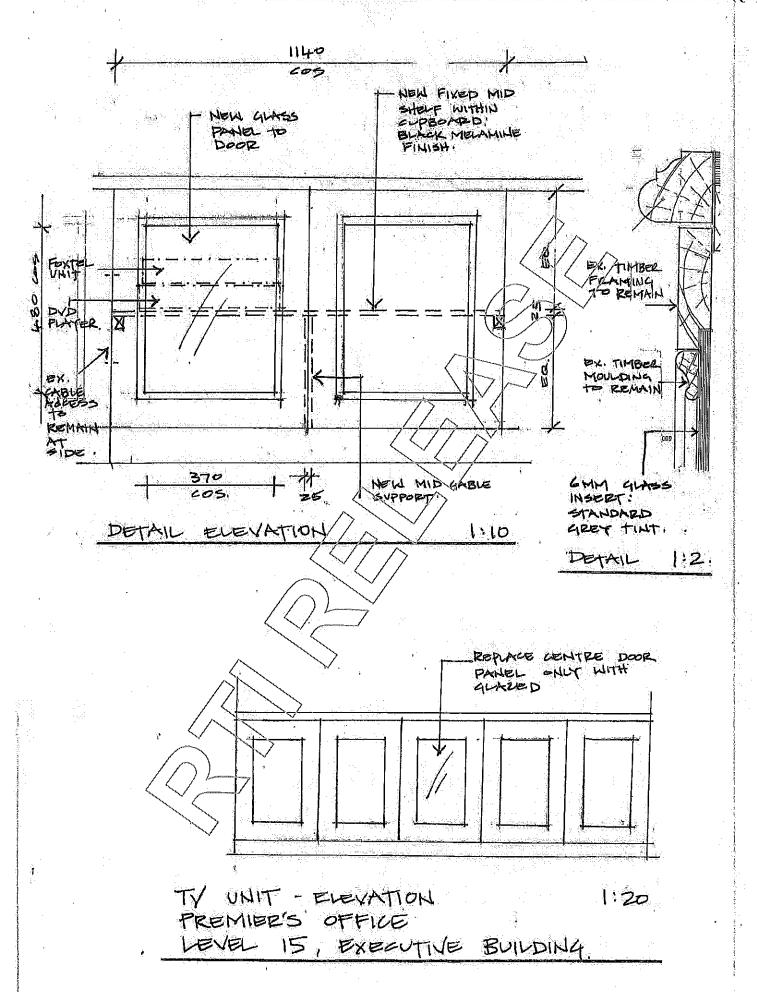


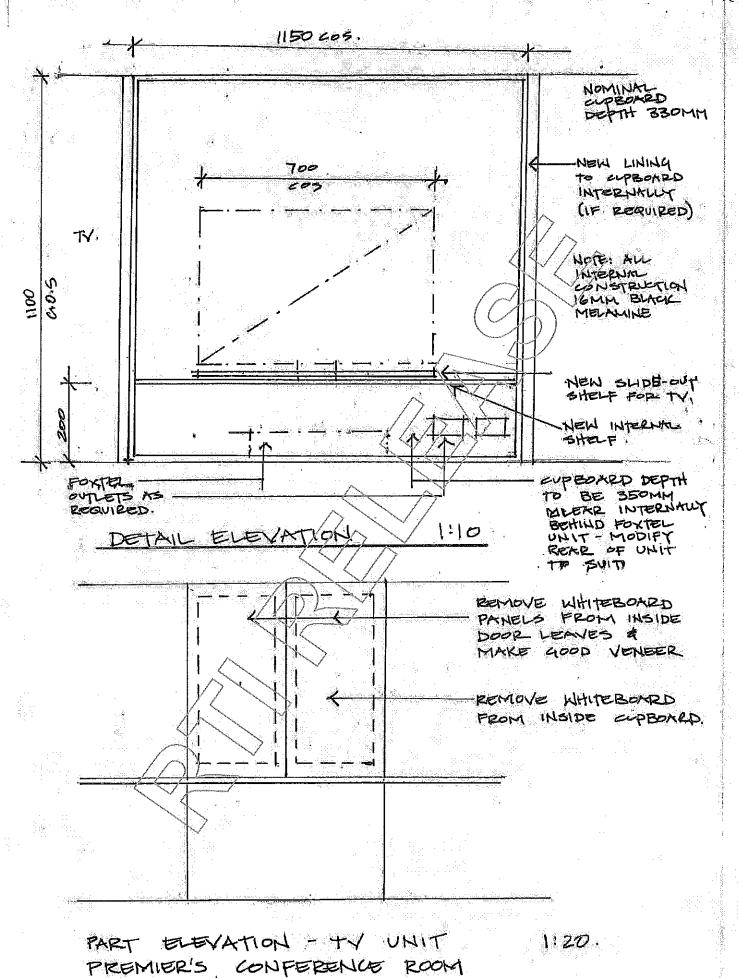


Accommodation Office Price Request Price Request Number: #EPR001

Requested By: Antonia Doyle Contact Number: 340 48357

Part of the second seco	000
To be completed by QGAO/Project Service	Q-Build ss - Office Interiors
	the following work by 04.05.12 but do not il work order approved and issนอตั.
Date:	24.04.12
To:	QBuild - Sid McDonnell/ Chris Hutchinson/
Cc:	Antonia Doyle, Sally Dettrick, Rod Moreno, Greg
i Principalita de la compansión de la comp La compansión de la compa	Peacock, Lucinda Bartkaitis
Subject:	Ministerial Relocation/Minor Works
	Ministerial Signage
	Director-General Relocation/Minor-Works
Address:	Executive Building
Level:	Level 15
Office Name	Premier's // /> \>
Ministerial or Director - General	Ministerial < ///
(Min/DG)	
:	1. Premier's office, TV cabinet: Modify Door
•	with glass panel & provide internal mid-shelf as
	per attached details
Scope of Works:	
cope of the last	2. Fremier's conference room: Modify
	whiteboard cupboard to house TV & foxtel unit
	as per atrached detail. Note, whiteboard to be
	removed as part of investations.
	College metapolita
Priority:	High priority
Client Contact on Site:	Kristian Schluter
Telephone:	
To be completed by QGAO Delegated Auth	
Name:	Caroline Brumpton
Contact Number	322 46439
To be Completed by Q-Build	THE RESERVE OF THE PARTY OF THE
Contractors Price for this work:	
GST:	S Comment of the Comm
Total Price	\$
Contractor comments:	
Contractor Signed: Date:	programs to the second of the





RTI Document No.304

BUILDING

LEVEL 15, EXECUTIVE

From:

PEACOCK Greg [Greg.PEACOCK@projectservices.qld.gov.au]

Sent: To: Tuesday, 24 April 2012 3:49 PM McDonnell Sid; REILLY Brian M

Cc:

DETTRICK Sally; HANNAWAY Frances; BRUMPTON Caroline; DOYLE Antonia, Rod

Moreno: BARTKAITIS Lucinda

Subject:

FW: Work order #90 & 91 Couch relocations

Attachments:

PIB 155.jpg; 2012_03_30_L22 Education House MOG Audit 021.jpg; EMW 091.pdf;

EMW090.pdf

Hì Sid & Brian.

Please see work orders attached.

The order in which you do these relocations depends on the collection time of nominated couches from Go print stores (see photos attached).

Regards,

Greg.

Greg Peacock | Office Interiors | Project Services | T 3224 6557 | F 3224 6436

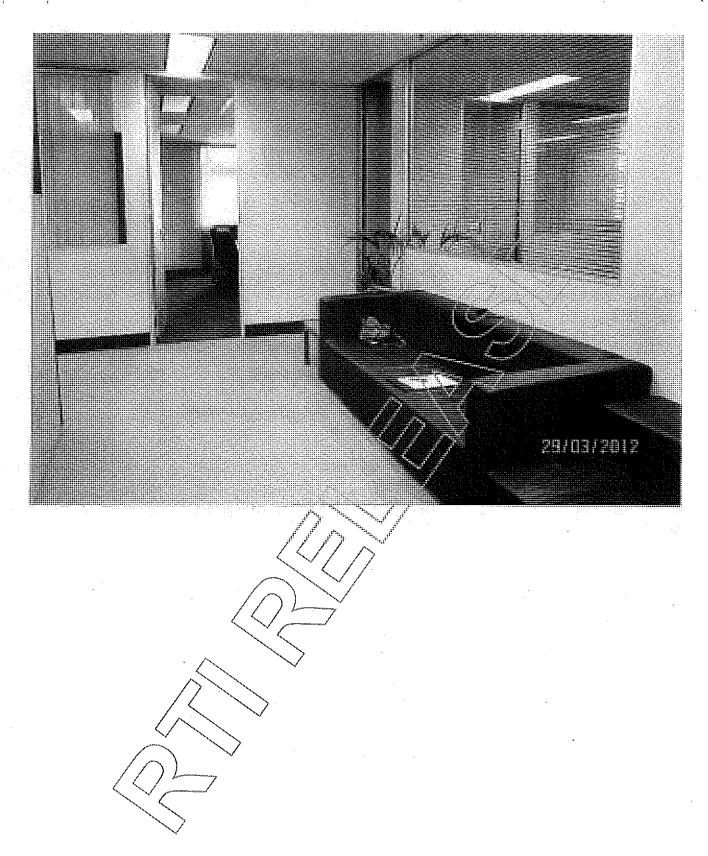
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Thank you.

detstampl







Accommodation Office Minor Works Job Request Work Order Number: EMW091

Requested By:	Antonia Doyle/	Contact Number:	340 48357/
	Frances		322 44721

Hannaway Q-Build To be completed by QGAO/Project Services - Office Interiors OAP number/Cost code: 80014963 24.04.12 Date: To: Qbuild – Sid McDonnell & Chris Hutchinson Antonia Doyle, Sally Dettrick, lan Street/Rod Moreno, Lucinda Cc. Bartkaitis, Greg Peacock Ministerial Relocation/Minor Works Subject: Ministerial Signage Director-General Kelocation/Minor Works Address: Education House L22 Level: Min. for Education Office Name Ministerial or Director - General Ministerial (Min/DG) Deliver 2 x '2 seater' couches from Go Print stores to Scope of Works: L22/Education House Ministerial waiting area (couches hạve green leạf désign). **Cost Estimate:** Rebecca Client Contact on Site: 74093 Telephone: To be completed by QGAO Delegated Authority Greg Peacock Name: Contact Number 322 46557 24.04.12 Date: To be Completed by Q-Build Work Complete: Date Completed: Time Frame (i.e. hours/min) Send Invoice To: Kimberley Cochrane Planning Group Department of Public Works **GPO Box 2457** BRISBANE QLD 4001 Address Invoice To: Antonia Doyle Completed Work Order to be Attached with Invoice



322 44721

Accommodation Office Minor Works Job Request Work Order Number: EMW090

Requested By:	Antonia Doyle/	Contact Number:	340 48357/
	Work Orde	er Number: EMV	V090
			Tall at a

Frances

Address Invoice To:

Hannaway Q-Build To be completed by QGAO/Project Services - Office Interiors OAP number/Cost code: 80014963 Date: 24.04.12 Qbuild - Sid McDonnell & Chris Hutchinson To: Antonia Doyle, Sally Dettrick, Ian Street/Rod Moreno, Lucinda Cc: Bartkaitis, Greg Peacock/ Ministerial Relocation/Minor-Works/ Subject: Ministerial Signage Director-General Relocation Minor Works Address: Executive Building/ Level: Min. for Science, Information Technology and the Office Name Arts. Ministerial Ministerial or Director - General (Min/DG) Remove black couch (with arms) from L22 Education Scope of Works: House Ministerial waiting area and deliver to L5 Executive Building (client contact to confirm location). **Cost Estimate:** (Ed. House - Rebecca) (Exec. Bldg. Alex Davis) Client Contact on Site: (Ed-House - 74093) (Exec. Bldg. - TBA) Telephone: To be completed by QGAO Delegated Authority Name: Greg Peacock 322 46557 **Contact Number** Date: 24.04.12 To be Completed by Q-Build. Work Complete: Date Completed: Time Frame (i.e. nours/min) Send Invoice To: Kimberley Cochrane Planning Group Department of Public Works **GPO Box 2457**

BRISBANE QLD 4001

ice To: Antonia Doyle

Completed Work Order to be Attached with Invoice

From:

DOYLE Antonia [Antonia.Doyle@publicworks.qld.gov.au]

Sent:

Tuesday, 24 April 2012 4:52 PM

To:

Rod Moreno

Cc:

BARTKAITIS Lucinda; BRUMPTON Caroline; BARTKAITIS Lucinda

Subject:

FW: Ministers Office for Level 7, 80 George Street.

Attachments:

20120424094509111.pdf

Hi Rod.

For your information and update.

Please see email below which identifies requirement for the Ministers Office for Level 7, 80 George Street.

Kind Regards, Antonia Doyle

Senior Accommodation Planner

Planning, Policy and Decentralisation Group Queensland Government Accommodation Office

Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia

T:

(07) 3404 8357 | F: (07) 3224 4034

9411 303 537

antonia.doyle@publicworks.qld.gov.au

www.youroffice.qld.gov.au

"Tomorrow's Queensland: strong, green, smart, healthy and fair www.towardQ2.qld.gov.au"

----Original Message----

From: BARRON Romy

Sent: Tuesday, 24 April 2012 10/23 AM

To: DOYLE Antonia; BARTKAITIS Lucinda

Cc: MORISON Marshall; FRENCH Emily

Subject: FW:

Hi Ladies

Please note the attached plan of Minister Flegg's office suite with requested changes highlighted. Please advise timing for these works, I understand that the seating in the Minister's office may take some time and have financial implications but I believe that we have a table and chairs in store that can be used in the converted meeting room.

Please advice as soon as possible so that I can update the Chief of Staff.

Many thanks

Romy

Romy Barron Principal Accommodation Manager Queensland Government Accommodation Office Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia

T: (07) 3224 6513 | M: 0457 539 377

F: (07) 32244034

E: romy.barron@publicworks.qld.gov.au | www.youroffice.qld.gov.au

----Original Message----

From: ricohmpc5-01@publicworks.qld.gov.au [mailto:ricohmpc5-01@publicworks.qld.gov.au]

Sent: Tuesday, 24 April 2012 9:45 AM

To: BARRON Romy

Subject:

This E-mail was sent from "RNP11B80B" (Aficio MP C5000).

Scan Date: 24.04.2012 09:45:08 (+1000)

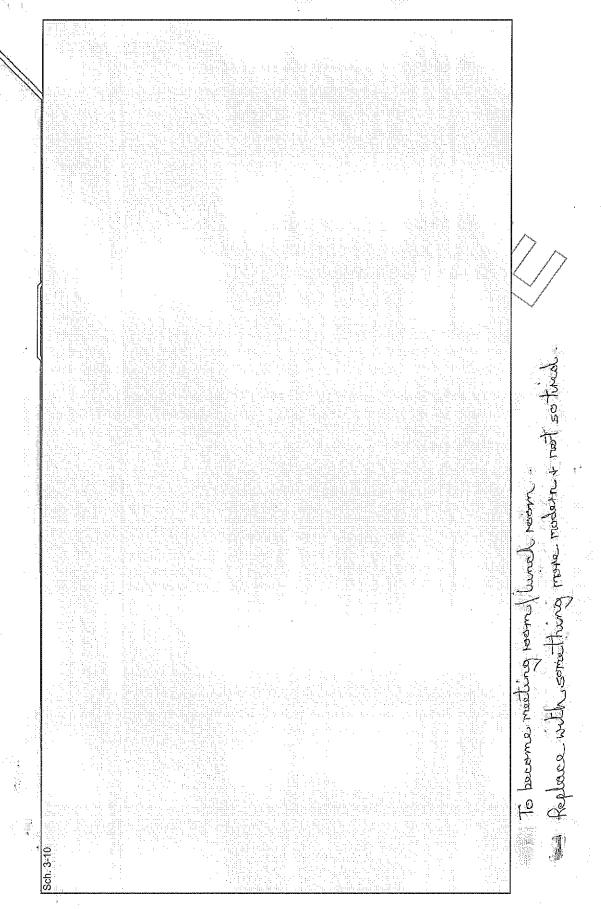
Queries to: ricohmpc5-01@publicworks.gld.gov.au

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Thank you.

|detstamp|



From:

PEACOCK Greg [Greg.PEACOCK@projectservices.qld.gov.au]

Sent:

Tuesday, 24 April 2012 4:53 PM

To:

Rod Moreno

Subject: Attachments: L6 Neville Bonner room 6.35 100_6169.jpg; Suite.jpg

Hi Rod,

It was the desking Antonia sent earlier (see email below).

We had found a matching table since then (currently in Exec Annexe basement).

It's not the best match but it does have a black vinyl inlay.

I think Antonia would like to offer the desk return & table as a suite to someone?

<<100_6169.jpg>>

Regards,

Greg.

Greg Peacock | Office Interiors | Project Services | T 8224 6557 | F 3224 6436

From: DOYLE Antonia

Sent: Wednesday, 18 April 2012 4:13 PM

To: Rod Moreno

Cc: PEACOCK Greg; BRUMPTON Caroling

Subject: Picture of desk and credenza

<<Suite.jpg>>

Hi Rod,

As discussed, picture of desk and credenza attached.

Kind Regards,

Antonia Doyle

Senior Accommodation Rlainer

Planning, Policy and Decentralisation Group Queensland Government Accommodation Office Department of Nousing and Public Works

Level 5, 30 George Street | Brisbane Queensland 4000 | Australia T: (07) 3404 6357 | F: (07) 3224 4034 | M: 0411 303 527

antonia.doyle@publicworks.qld.gov.au

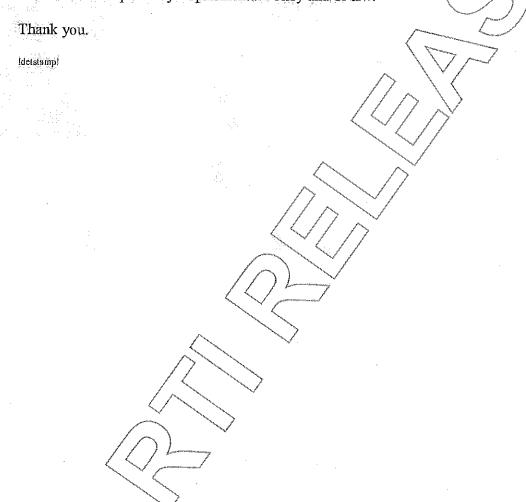
www.vouroffice.uld.gov.a

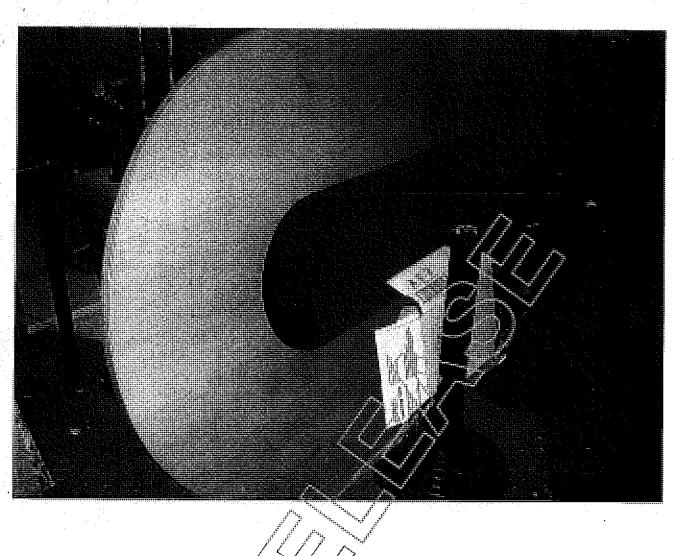
[&]quot;Tomorrow's Gusepshints clong posen, suscri, bealthy and file | <u>wyw.toward92.dld.poy.in</u>"

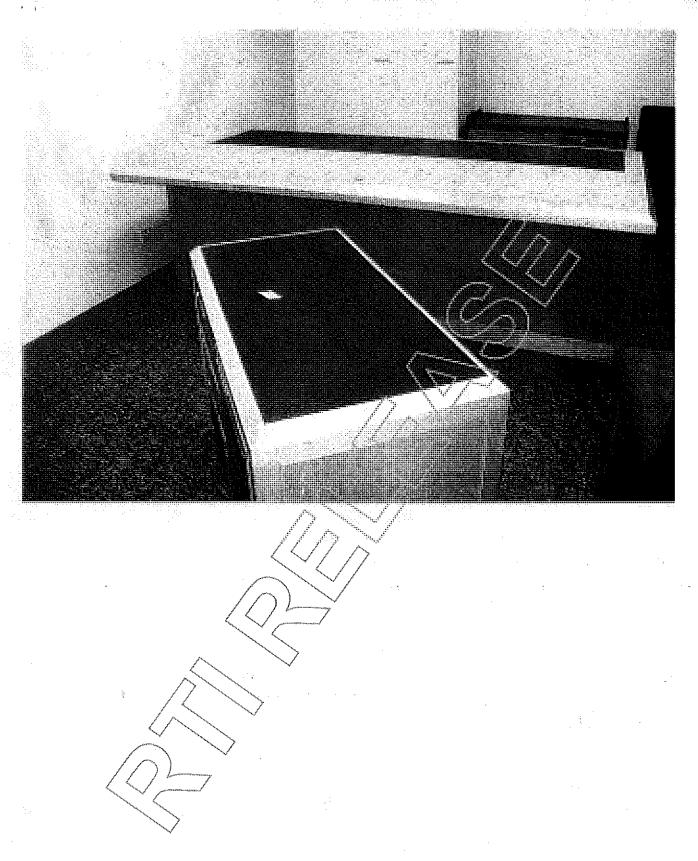
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From:

DOYLE Antonia [Antonia Doyle@publicworks.gld.gov.au]

Sent:

Tuesday, 24 April 2012 5:48 PM

To:

BRUMPTON Caroline

Cc:

Rod Moreno

Subject:

FW: Work order regulred

Attachments:

img-4241402-0001.pdf

Hi Caroline,

Can you please arrange for two work orders per the email below?

I will be arranging a site visit for Level 5 Executive Building on Thursday or Friday to dispuse the scope identified on the plan attached. Other scope flagged by Rod for discussion on Thursday or Friday is the (1)/removal of the reception window, (2) dividing wall in a room and (3) moving the tenancy door.

Kind Regards,

Antonia Doyle

Senior Accommodation Planner Planning, Policy and Decentralisation Group Queensland Government Accommodation Office Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia T: (07) 3404 8357 | F: (07) 3224 4034 | M: 0411 303,53

E: antonia.doyle@publicworks.qld.gov.au

www.youroffice.qid.gov.au

"Tomorrow's Queensland: strong, green, smart, healthy and fail

www.toward02.gld.gov.au

From: Rod Moreno [mailto:Rod.Moreno@premiers.qld.goy/au]

Sent: Tuesday, 24 April 2012 4:00 PM,

To: DOYLE Antonia

Subject: Work order required

Hi Antonia,

Can you please arrange a work order for the following items.

Site: Level 5 Executive Building (Science)

Site Contact: Alex

Wumber: x58381

Details:

Please arrange for the hanging of 2 white boards

- Hanging of door next to reception (no door on site)
- Relocate a workstation into room 5.24

Floor plan attached covers the other scope of work I want to discuss with and Caroline on site on Thursday or Friday, we can discuss a suitable time in our Thursday morning meeting.

Ps: Ignore fridge request on attachment (that's us).

Site: Level 12 Executive Building (Deputy Premier) Site Contact: Tracie Beck

Number: x42802

Details:

The Deputy Premier put forward an urgent request to relocate the large meeting room table & chairs plus 4 lounges & coffee table into his office, plus the relocation of a small meeting table to replace the larger one – Sid being the champion that he is was able to get a few guys to do this straight away. DP is VERY happy.

If you have any questions, please don't hesitate to contact me.

Rod Moreno Administration Manager Ministerial Services

Department of Premier & Cabinet

Level I, 100 George St | Brisbane Queensland 4000 t: (07) 322 58381 | f: (07) 3221 0794 e: rod.moreno@premiers.qld.gov.au

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Thank you.

!detstamp!

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	(522)
	3 Workstation
	Strom room 5 25 Sto be relocated
	to room \$ 24
	4. Lounge to
	be put in
	Froom 5.24
	5 Roum divider
	for room 5-25 6. Tea lable & Chairs
	7 Room divider for
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	room 5.26 7. Whiteboard
	from room 5.25
	p. Room divider
	Kitchen to
	boardroom

From:

DOYLE Antonia [Antonia.Doyle@publicworks.qld.gov.au]

Sent:

Tuesday, 24 April 2012 6:38 PM

To:

BRUMPTON Caroline

Cc: Subject: BARTKAITIS Lucinda; PEACOCK Greg; Rod Moreno RE: 2nd hand furniture requirements - part done draft!!!

Hi Caroline,

I have added to the list below. Refer to the blue text

Kind Regards,

Antonia Doyle

Senior Accommodation Planner Planning, Policy and Decentralisation Group Queensland Government Accommodation Office Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia (07) 3404 8357 | F: (07) 3224 4034 | M: 0411 303 537

antonia.doyle@publicworks.qid.gov.au | www.youroffice.qld,gov.au

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From: BRUMPTON Caroline

Sent: Tuesday, 24 April 2012 5:03 PM To: BARTKAITIS Lucinda; PEACOCK Grea

Cc: DOYLE Antonia; 'Rod Moreno'

Subject: 2nd hand furniture requirements - part dorie draft!!!

Hil

To get a better handle on all the 2nd hand furniture we are after, I've made best attempt to list it!! Please let me know if there is anything else you are aware of that I have left off????

Greg/Luc on Thursday we can go through the lists and organise to get some packages of photos for each site together for Rod??

Level 15 Exec:

- New, small round table (1050max diameter) for Chief of staff (was shown to him a few weeks ago)
- 4 x cream coloured new chairs from store for chief of staff check?
- 3 x matching, mobile drawer units for Zoe (Dep chief of staff) 1 x 3 dr, 2 x 2dr
- 2 x other mobile drawer units, 3 dr
- 1 x meeting table to suit 10, for room 15.18
- 10 x meeting chairs for above table those blue swivel ones from PIB were suggested, but maybe there's something better??
- 2 x tall stationery cupboards, approx 900w, lockable preferably dark charcoal laminate
- 11 x Zody Chairs (6 Initially and 5 later)
- 1 x executive chair (Chief of staff)
- 1 x conference room table to suit 14 for Premier's Conference room
- 14 x meeting chairs for table above

Level 12 Exec

Level 9 Exec

- 4 x matching visitor chairs for Assistant Minister (Greg do you recall as discussed if current ones are really not ok??)
- 1 x Secure filing cabinet with combination lock
- 6 x matching visitor chairs for Chief of Staff

Level 5, Executive Building

- 1 x couch black lounge (with arms) from Level 22, Education House
- 1 x meeting table (Deputy Chief of Staff)

111 George Street - Level 7

- 1 x round meeting table for Asst Minister
- Meeting chairs for table above
- 1 x Zody chair for Asst Minister

111 George St - Level 13

- 1 x 6-8 seater meeting table (room 13.14)
- 8 x meeting/visitor chairs to suit above
- 4-6 botter visitor chairs for Asst Minister

111 George St - Level 26

- 2 x replacement task chairs
- 2 x matching visitor chairs
- 1 x Filing storage unit for office 26.32 (or 2 x filing cabinets may be OK)
- Asst Minister office furniture requirements TBC
- 2 x Filing cabinets 4dr

Level 8 PIB

State Law building - Level 18

Waiting area furniture

State Law building - Level 24

- U-shaped workstation, grey or parchment laminate
- Replacement task chair (senior staff member)
- Coffee table for waiting area
- 5 x general office task chairs
- Low grey laminate bookcase (1500w) max

Education House - Level 22

- More suitable lounge/waiting seating rear lounges from PIB proposed
- 1 x Coffee table for next to above
- 6 seater table light timbergrain lam
- 6 x meeting/visitor chairs
- 1 x Conference room side unit to better match table
- 12 x better conference chalrs (it available)

Mineral House - Level 13

- Forward facing workstation for 13.05
- 6-8 seater/meeting table for room 13.13
- 6-8 meeting chairs for above

Mineral House - Level 18

- Replacement task chairs number being confirmed
- Possibly coat cupboard for Minister's ante room

61 Mary St - Level 17

- 2 x workstations with presentable low screens & reception counter "hobs" for front reception
- 2 x task chairs to replace exec chairs RM to confirm

State Health Building - Level 19

- 1 x workstation for chief of staff 19.24 Sid using Antique white & 2 x mobiles from B1 Exec?
- 4-6 seat lounge setting fro 19.34
- Coffee table/s for above

- 2 seater small couch or 2 x tubs for chief of staff 19.24.
- 2-4 x visitor chairs for chief of staff (depending on above)
- 2 seater small couch or 2 x tubs for office manager 19.32
- 2 x visitor chairs for office manager
- 4-6 seats Lounge seating/ coffee tables for breakout area

80 George Street - Level 7

- Meeting table and chairs
- Couches for Minister's office

Neville Bonner Building - Level 6B

1 x Zody chair for Asst Minister.

Caroline Brumpton

Interior Designer | Project Manager

Office Interiors | Project Services | Department of Public Works

Level 5, 80 George St. Brisbane Queensland 4000 Australia

T: (07) 3225 8175) F: (07) 3224 6436

E: caroline.brumpton@projectservices.qld.gov.au j www.projectservices.qld.gev.au

exceeding expectations

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Thank you.

(detstamp)

Subject:

Updated: Level 6B, Neville Bonner Building - Fitout Inspection

Location:

Level 6B, Neville Bonner Building

Start: End:

Thu 26/04/2012 2:00 PM Thu 26/04/2012 2:30 PM

Show Time As:

Tentative

Recurrence:

(none)

Meeting Status:

Not yet responded

Organizer:

DOYLE Antonia

Hi All,

The purpose of the fitout inspection is to identify any minor works or operational fitout works required for the office.

If this time is not suitable, please let me know and I will reschedule.

Thanks.

Kind Regards,

Antonia Doyle

Senior Accommodation Planner Planning, Policy and Decentralisation Group Queensland Government Accommodation Office Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Ausbalia T: (07) 3404 8357 | F: (07) 3224 4034 | M: 0417 303 533 E: antonia:dovie@publicworks.gld.gov.au | www.youroffice.

www.youroffice.gld.gov.au

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Thank you.

Daniel Smith

From:

Rod Moreno

Sent:

Friday, 13 July 2012 3:25 PM

To:

Daniel Smith

Subject:

FW: Work order #92 L5 Exec. Bldg.

Attachments:

EMW092.pdf

From: PEACOCK Greg [mailto:Greg.PEACOCK@projectservices.qld.gov.au]

Sent: Thursday, 26 April 2012 4:31 PM To: REILLY Brian M; McDonnell Sid

Cc: Rod Moreno; DETTRICK Sally; HANNAWAY Frances; DOYLE Antonia; BRUMPTON Caroline; BARTKAITIS Lucinda

Subject: Work order #92 L5 Exec. Bldg.

Hi Sid & Brian,

Please see work order attached for L5 Executive Building, for completion asap.

Regards,

Greg.

Greg Peacock | Office Interiors | Project Services | T 3224 6557 | F 3224 6436

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Thank you.

|detstamp|



Accommodation Office Minor Works Job Request Work Order Number: EMW092

Requested By:	Antonia Doyl	e/ Contact	Number:	340 48357
	Frances			322 44721

Q-Build To be completed by QGAO/Project Services - Office Interiors OAP number/Cost code: 80014963 Date: 26,04,12 Qbuild — Sid McDonnell & Chris Hutchinson Antonia Doyle, Sally Dettrick, Ian Street, Red Merano, Lucinda Bartkallis, Greg Peacock Subject: Ministerial Relocation/Minor Works Ministerial Signage Director-General Relocation/Minor Works Level: L5 Office Name Ministerial or Director - General (Min/DG) 1. Alang 2.white, boards (site contact to advise) Scope of Works: 2. Alang 2.white, boards (site contact to advise) 3. Relocate Workstation from rm.5.25 to rm. 5.24 Cost Estimate: Client Contact on Site: Alexandra Davis	Control of the state of the sta	<u>na er er i militat film kommer engelegen enne enne enne er er enne film film er film film en er en en film</u>
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From:

BRUMPTON Caroline [Caroline.BRUMPTON@projectservices.qld.gov.au]

Sent: To: Friday, 27 April 2012 10:26 AM McDonnell Sid; REILLY Brian M

Cc:

DOYLE Antonia; DETTRICK Sally; HANNAWAY Frances; BARTKAITIS Lucinda;

PEACOCK Greg; Rod Moreno

Subject:

Work Order #93 - Mobile drawers for L15 Exec Building

Attachments:

EMW093-A0A62F1D.pdf

Hi Sid,

Attached please find work order for action ASAP as discussed. Can you please let me know what colours available. Antique white is the predominant laminate colour on site, but charcoal laminate and or timbergrains would also be suitable.

Many thanks Caroline

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Thank you.

|detstamp|



Accommodation Office Minor Works Job Request Work Order Number: EMW093

Requested By:	Antonia Doyle/ Frances Hannaway	Contact Number:	340 48357/ 322 44721
		Q-Build	
	SAO/Project Services - O		
OAP number/Cost		014963	
Date:	1. The transfer of the transfe	(.04.12	
To:		ouild – Sid McDonnell &	
Cc:	Ant Bar	tonia Doyle, Sally Dettrick, lan	Street/Rod Moreno, Lucinda
Subject:		nisterial Relocation (Minor	-Works/
		nisterial Signage	
		ector-General/Relocation	Minor Works
Address:	Fx.	ecutive Building	MAIRIOL AAOLICA
Level:			V
Office Name		emier	
Oπice Name Ministerial or Dire		nistedal	
(Min/DG)			in the second of the con-
	Sø	urce & install 5/x good qu	uality, matching mobile
	dra	wer units from store (Ple	ase advise on available
Scope of Works:	< cal	ours prior to delivery):	
	The state of the s	1/x/3 dr & 2 x 2dr (fc	or Dep Chief of staff)
		- 2x 3 dr for rooms 1	5.31 & 15.13
Cost Estimate:	11)1		5,01 6, 15,15
anto ala francistra del Novice del Co		stian Schmidt	4
Client Contact on	Site:	stian ocumut	gerega in the control of the
Telephone:	AO Delegated Authority		
Name:		roline Brumpton	
Contact Number	. N. 60-000	2 58175	
Date: </th <th>20</th> <th>04,12</th> <th></th>	20	04,12	
To be Completed by 9	2-Build		
Work Complete:			amore services
Date Completed:		1	HARACON SECTION OF THE SECTION OF TH
Time Frame (i.e. ho	ours/min)		HACKARIA CAREER TO
Send Invoice To:		berley Cochrane	
		nning Group	A STATE OF THE STA
		partment of Public Works	
		O Box 2457 SBANE QLD 4001	
Address Invoice To		onia Doyle	The second secon
	₩¥		

From:

BRUMPTON Caroline [Caroline.BRUMPTON@projectservices.qld.gov.au]

Sent: To: Friday, 27 April 2012 10:33 AM McDonnell Sid; REILLY Brian M

Cc:

DOYLE Antonia; DETTRICK Sally; BARTKAITIS Lucinda; HANNAWAY Frances;

PEACOCK Greg; Rod Moreno

Subject:

Work Order #94 URGENT - Level 12 Exec building

Attachments: EMW094-55E298E1.pdf

Hi Sid.

Attached please find work order #94 for action ASAP please. Officer is starting next Monday so I believe this must be ready for then.

Many thanks

Regards

Caroline

T: (07) 3225 8175) F: (07) 3224 6436

exceeding expectations

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Thank you,

Idetstamp!



Accommodation Office Minor Works Job Request Work Order Number: EMW094

					В	

Date Completed:

Send Invoice To:

Time Frame (i.e. hours/min)

Antonia Doyle/ Frances Hannaway Contact Number:

340 48357/

	Q-Build ///
To be completed by QGAO/Project Service OAP number/Cost code:	es - Office Interiors (as August 2007)
Date:	27.04.12
To:	Qbuild - Sid McDonnell & Chris Autorinson
	Antonia Doyle, Sally Dettrick, lan Street, Rod Moreno,
Cc:	Lucinda Bartkaitis, Greg Peacock
Subject:	Ministerial Relocation/Minor-Works
	Ministerial Signage
	Director-General Relocation/Minor Works
Address:	Executive Building
Level:	L 12
Office Name	Deputy Premier
Ministerial or Director - General	Ministerial
(Min/DG)	Room 12:12 (Priority: P1) 1. Shift the desk 90 degrees to face the door
	2. Corkboard/to be wall mounted (available on site)
	/Room/(2)13 (Prigrity: P1)
	(). Shift the desk 90 degrees to face the door Room 12.14 (Priority: P1)
	1. Install a workstation, computer and telephone
Selection of the select	2. Internal door between room 12.13 and 12.14 re-
Scope of Works:	/ /installed _Reem 12:24 (Priority: PX)
,	1. One additional workstation is required.
	2. removal of the internal door between rooms 12,24 and 12,23
	Room 12.17 (Priority: P2)
	Relocation of filling cabinet from room 12.17 to room 12.14
200220000000000000000000000000000000000	100111 (2.11
Cost Estimate:	- Mary Sharp
Client Contact on Site:	44600
Telephone:) / To be completed by QCAO pelegated Auth	ng 1964 and University of electronic content of the
Name:	The state of the s
Name: Contact Number	Garoline Brumpton 322 58175
Date:	27.04.12
To be Completed by Q-Build	
Work Complete:	at al estil la como el estil per a trabació de meta esta como distribuição de decididade de como de designado d

Planning Group Department of Public Works

Kimberley Cochrane



GPO Box 2457 BRISBANE QLD 4001

Address Invoice To:

Antonia Doyle

Completed Work Order to be Attached with Invoice



From:

DOYLE Antonia [Antonia.Doyle@publicworks.qld.gov.au]

Sent:

Friday, 27 April 2012 10:48 AM

To:

BRUMPTON Caroline

Cc:

McDonnell Sid; Rod Moreno; BARTKAITIS Lucinda

Subject:

FW: Level 18, State Law Building - option to replace the couches in the waiting area

Hi Caroline,

Please arrange work order for the request below.

Thanks.

Kind Regards,

Antonia Doyle

Senior Accommodation Planner
Planning, Policy and Decentralisation Group
Queensland Government Accommodation Office
Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia T: (07) 3404 8357 | F: (07) 3224 4034 | M: 0411 303 537

E: antonia.doyle@publicworks.gld.gov.au

www.youroffice.qld.gcv.au

"Tomorrow's Queensland: strong, green, smart, healthy and fair,

[∨]<u>www.jówárd02.qld.gov.au</u>"

From: Amy Andrew [mailto:Amy.Andrew@ministerial.gid.gov.au]

Sent: Friday, 27 April 2012 10:29 AM

To: DOYLE Antonia
Cc: Jennifer Pedler

Subject: RE: Level 18, State Law Building - option/to/replace the couches in the waiting area

Good morning Antonia,

Thank you for your email below. Can you please arrange for the tub chairs to be delivered to the foyer in the Attorney's office to replace the existing couches. Can you please also arrange for the existing couches to be removed from the foyer.

Kind regards

Amy

From: DOYLE Antonia-[Antonia.Doyle@publicworks.qld.gov.au]

Sent: Thursday, 26 April 2012-2:51 PM

To: Amy Andrew

Subject: Level 18, State Law Building - option to replace the couches in the waiting area

<<100_6168.jpg>> <<100_6167.jpg>>

Hi Amy,

We have 4 black leather tub chairs available. We would propose 2 tub chairs to replace the 2 seater couch and 2 tub chairs to replace the 3 seater couch.

Please find pictures attached of the tub chairs.

Please advise if you are happy for these to be delivered to Level 18, State Law Building.

Kind Regards,

Antonia Doyle

Senior Accommidation Planner

Plaining, Policy and Decembritsation Group

Quesing and Government Accountedation things

Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia Ti (07) 3404 8357 | F; (07) 3224 4034 | M; 0411 303 537

6: antonia.dovle@publicworks.qld.gov.au www.youroffice.gld.gov.au

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Unless stated otherwise, this email represents only the views of the sender and not the views of the Queensland Government

Blease consider the environment before printing this email.

From:

DOYLE Antonia [Antonia.Doyle@publicworks.qld.gov.au]

Sent:

Friday, 27 April 2012 11:19 AM

To:

Rod Moreno

Subject:

Level 15, Capital Hill - art for the Ministers Tenancy

Hi Rod,

Kristy Koning was enquiring about art for the Ministers Tenancy on Level 15, Capital Hill.

l advised Kristy that I would arrange for you to call her to discuss the process for obtaining a

Can you please call Kristy on 3406 7507 to discuss.

Thanks.

Kind Regards,

Antonia Doyle

Senior Accommodation Planner

Planning, Policy and Decentralisation Group Queensland Government Accommodation Office Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia T: (07) 3404 8357 | F: (07) 3224 4034 | M: 0411 303 537

E: antonia.doyle@publicworks.qld.gov.au | www.xouroffice.qld/gov.au

"Tomorrow's Queensland; strong, green, smart, healthy and fak

www.towardQ2.qld.gov.au*

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Thank you,

!detstamp!

From:

BRUMPTON Caroline [Caroline.BRUMPTON@projectservices.qld.gov.au]

Sent:

Friday, 27 April 2012 12:11 PM

To:

McDonnell Sid

Cc:

DOYLE Antonia; Rod Moreno

Subject:

RE: Work Order #93 - Mobile drawers for L15 Exec Building

Can we please take all 8 to level 15 Exec?? Although I only had 5 on my list, I'm sure they will be wanting a few more (even for the longer term alteration up there).

Many thanks

Regards

Caroline

T: (07) 3225 8175| F: (07) 3224 6436

exceeding expectations

From: McDonnell Sid

Sent: Friday, 27 April 2012 11:46 AM

To: BRUMPTON Caroline

Subject: RE: Work Order #93 - Mobile drawers for L15 Exec Building

There is only 8 Antique white bench left at go print.

Sidney McDonnell Qbuild Work 32245000

Work 32245009 Mob 0419789899

From: BRUMPTON Caroline

Sent: Friday, 27 April 2012 10:26 AM To: McDonnell Sid; REILLY Brian M

Cc: DOYLE Antonia; DETTRÍCK Sally; HANNAWAY Frances; BARTKALTIS Lucinda; PEACOCK Greg; 'Rod Moreno'

Subject: Work Order #93 - Mobile drawers for L15 Exec Building

Hi Sid,

Attached please find work order for action ASAP as discussed. Can you please let me know what colours available. Antique white is the predominant laminate colour on site, but charcoal laminate and or timbergrains would also be suitable.

Many thanks Caroline

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Thank you. !detstamp!

From:

BRUMPTON Caroline [Caroline.BRUMPTON@projectservices.gld.gov.au]

Sent: To: Friday, 27 April 2012 1.15 PM McDonnell Sid; REILLY Brian M

Cc:

BARTKAITIS Lucinda; PEACOCK Greg; DOYLE Antonia; DETTRICK Saily;

HANNAWAY Frances; Rod Moreno

Subject: Attachments: Work Order #95 for action please - Level 18 State Law Building tub chairs

EMW095-A9FB8643.pdf

Hi Sid.

Attached please find work order #95 for action ASAP

Many thanks

Regards

Caroline

T: (07) 3225 8175 F: (07) 3224 6436

exceeding expectations

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Thank you.

[detstamp]



Accommodation Office Minor Works Job Request Work Order Number: EMW095

Requested By:	Antonia Doyle/ Frances Hanna	Contact Number: way	340 48357/ 322 447 <i>2</i> 1
To his completed but	QGAO/Project Services	Q-Build	1777
OAP number/Co		80014963	
Date:	24.0-4 a.a.	27.04.12	
To:		Qbulld - Sld McDonnell & C	Chris Hutohinson
Cc:		Antonia Doyle, Sally Detirio	
tanà		Lucinda Bartkaitis, Greg Pe	
Subject:		Ministerial Relocation/Minor	-Works -
		Ministerial Signage \	
		Director-General Relocation	i/Minor Works
Address:		State Law Building	
Level:		L 18	
Office Name		Attorney-General /	
Ministerial or Dir	rector - General	Ministerial	·.
(Min/DG)			and Alberta Commencer (1997)
		- Remove existing 2	& 3 seater couches from
		front fover walting a	Selection of the select
Scope of Works:	,	/ -/ Replace with 4 x bl Exec annexe base	ack leather tub chairs from
		Exec annexe nasei	illetir smie
		Priority ASAP	
Cost Estimate:		and the second second	
Client Contact o	n Site:	Amy Andrew	
Telephone:			<u> an inicia de la casa de la casa</u>
	QGAO Delegated Autho		
Name:		Caroline Brumpton	
Contact Number		322 58175	
Date:		27.04,12	
To be Completed by) V:Q-Bûlld		
Work Complete:			The second secon
Date Completed:			
Time Frame (i.e.		The second secon	
Send Invoice To:		Kimberley Cochrane	and the state of t
		Planning Group	
		Department of Public Works GPO Box 2457	
		BRISBANE QLD 4001	
Address Involce	To:	Antonia Doyle	
	The second secon	Antonia Doyle Order to be Attached w	ith Invoice

Daniel Smith

From:

Rod Moreno

Sent:

Friday, 13 July 2012 3:23 PM

To:

Daniel Smith

Subject:

FW: Work Order #98 for electrical work level 15 Exec

Attachments:

EMW098-24821E78.pdf

From: BRUMPTON Caroline [mailto:Caroline.BRUMPTON@projectservices.qid.gov.au]

Sent: Friday, 27 April 2012 4:40 PM To: McDonnell Sid; REILLY Brian M

Cc: Rod Moreno; DOYLE Antonia; DETTRICK Sally; BARTKAITIS Lucinda; PEACOCK Greg: HANNAWAY Frances

Subject: Work Order #98 for electrical work level 15 Exec

Sid,

Please refer to attached work order as discussed.

Regards

Caroline

T: (07) 3225 8176 F: (07) 3224 6436

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Thank you.

detstampl



Accommodation Office Minor Works Job Request Work Order Number: EMW098

Req		

Antonia Doyle/ Frances Hannaway **Contact Number:**

340 48357/ 322 44721

Topological Services	Q-Build // />
To be completed by QGAO/Project Servi	
OAP number/Cost code:	80014963
Date:	27.04.12
To:	Qbulld - Sld McDonnell & Brian Reilly
Cc:	Antonia Doyle, Sally Dettrick, Lucinda Bartkaitis, Greg Peacock
Subject:	Ministerial Relocation/Minor Works
	Ministerial Signage
	Director-General Relocation/Minor Works
Address:	Exec Building
Level:	Level 15
Office Name	Premier < ///>
Ministerial or D- G (Min/DG)	Ministerial
	Electrical items:
	Room 15,10 / Supply & install power & data
	outlets within former coat cupboard to sult 1 x
Scope of Works:	Room 15.29 – Network ports behind copier to
	be correctly labelled at MDF (numbers G2 &
	G4)
	Priority - ASAP 30.04.12 subject to access
Client Contact on Site:	Kristian Schluter
Telephone:	58800
To be completed by QGAO Delegated AL	1911 (1917)
Name:	Caroline Brumpton
Contact Number	322 58175
Date:	27.04.12
Date.	
	Tall. The second of the second
To be Completed by Q-Build	
Work Complete	
Date Completed:	
Time Frame (i.e. hours/min)	
Send Invoice To:	Kimberley Cochrane
	Planning Group Department of Public Works
	GPO Box 2457
en e	BRISBANE QLD 4001
Address Invoice To:	Antonia Doyle
Completed Wo	rk Order to be Attached with Invoice

From:

BRUMPTON Caroline [Caroline BRUMPTON@projectservices.qld.gov.au]

Sent: To:

Friday, 27 April 2012 4:43 PM

McDonnell Sid; REILLY Brian M

Cc;

DOYLE Antonia; DETTRICK Sally; BARTKAITIS Lucinda; PEACOCK Greg:

HANNAWAY Frances; Rod Moreno

Subject:

Work Order #97 for Level 15 Exec

Attachments:

EMW097-D522A407.pdf

Hi Sid.

Please refer to attached work order for items discussed this afternoon on site...

Related electricial items will follow separately.

Regards

Caroline

T: (07) 3225 6175| F: (07) 3224 6436

exceeding อะกอดเลยดนร

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Thank you.

[detstamp!



Accommodation Office Minor Works Job Request Work Order Number: EMW097

Requested By:	Antonia Doyle/ Frances Hannawa	Contact Number: V	340 48357/ 322 44721
18- ook 91 to 18-		Q-Build	The state of the s
	QGAO/Project Services -		<u> </u>
OAP number/Co:	Control of the Contro	0014963	
Date:	1,7	7.04.12	
To:	42	bulld – Sid McDonnell & I	
Cct		ntonia Doyle, Sally Dettri eacock	ck, Lucinda Bartkaltis, Greg
Subject:	N	linisterial Relocation/Mino	r-Works
	N	linisterial Signage 🔷 📏	The state of the s
	ı i 💆	irector-General Relocation	n/Minor Works
Address:		xec Bullding	
Level:	يا	evel 15 ///	\searrow
Office Name		remier \ \ /	
Ministerial or D-	G (Min/DG) №	linisterial	
Scope of Works:		mèlamine/shelves (height as directed discussed on site Room 15.28 – Sup (box) shelving unit wall and side wall Room 15.29 – Sup 2100mm workstall down adjacent stra to fit. Remove bac desks. Room 15.09 Remo	oply & Install 2 x wall mounted s from store – to hallway end as directed oply & Install 2 x 1800 x ons to room as directed & cut aight workstation as required oking infil panels from existing ove lounge chairs from room a storage unit as directed, od quality round table & 3 x
		iority - ASAP 30.04.12 s	subject to access
- 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1			Subject to decess
Client Contact on		ristian Schluter	• •
Telephone:	ס GAO Delegated Authority	3800	
Name:	at a first fitting and a second secon	aroline Brumpton	
Contact Number	1111 (1111)	2 58175	
Date:	2	7.04.12	

To be Completed by Q-Build	E 2 PAT - A CONTROL OF THE PARTY OF THE PART		
Work Complete: Date Completed: Time Frame (i.e. hours/mir			



and the property of the second of the	Department of a section of the secti
Send Invoice To:	Kimberley Cochrane
100 - 100 M	Planning Group
	Department of Public Works
	GPO Box 2457
	BRISBANE QLD 4001
Address Invoice To:	Antonia Doyle
Comp	leted Work Order to be Attached with Invoice



From:

BRUMPTON Caroline [Caroline.BRUMPTON@projectservices.qld.gov.au]

Sent:

Saturday, 28 April 2012 8:48 AM

To:

McDonnell Sid; REILLY Brian M; Rod Moreno

Cc:

DOYLE Antonia; CORBETT Shane

Subject: Attachments: FW: Copy of Level 9 Exec - revised Priority List1.xlsx Copy of Level 9 Exec - revised Priority List1.pdf

Hello,

Please find attached updated list for Level 9 Executive Building further to our discussions on Friday.

Sid please let me know ASAP if any of the timeframes noted may change? Otherwise, can you please ensure items are completed by the stated dates.

Shane/ Antonia - can you please advise on status of building management referred items please?

Regards Caroline

From: Darryl & Caroline [mailto:dazcaz@tpg.com,au]

Sent: Sat 28/04/2012 8:46 AM

To: BRUMPTON Caroline

Subject: Copy of Level 9 Exec - revised Priority Listixisx

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Thank you.

|detstamp!

Revised Priority List of works

A CONTRACTOR OF THE PROPERTY O		
55	List Issue Date:	28,04,12
Level: Level:	Revision:	₩.
Date Of Audit		
Ministerial or Ast Min. / Ministerial		
Contact for Audit: / Caroline Brumpton	• •	
Room/ Area	Priority	Timeframe for completion
	Px = Urgent 24 hours	
Red + ITAINCS Lext = Outstanding from 29.03.12.	P1 = Within 1 week	
Black text when issues identified	P2 = within 2-3 weeks	
	P3= requires	
	investigation/quote	da.
Amini p Amobyce.	prior to action	
Stantificant damage to desk and return. To he renamed o's salared	pg b	
7		Timeframe to be determined
777		With MSR Quotation will be
		required prior to action.
Blinds in room 9.23 Ante room to match existing blinds (rolle; blinds) in office.	FA.	Quotation to be sourced from
		Building Management prior to
The state of the s		action
All Huoro light offfusers to be-cleaned-	1 1 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	complete
Key required to lock rear credenza filing drawers	7 7	04.05.12
9.23 ante room . Cupboard door to lowels in room 9.23 Ante room does not dose properly. To be se	(6)	
aligned. On both sides of cupboard. Cannot be easily repaired - Doors will require.		esultate to be provided by
Ight difuser hanging down		704.05.12
9.20. Assistant Minister Remove wall hung shelving, patch & paint wall fsubject to test of paint on	上	complete
wallpaper)		
2 x damaged ceiling tiles to be replaced (swapped)/1 x other ceiling tile to be	7 /	04.03.12
pushed down flush		
9.21.Chief of Staff	þ2	04:05.12
Door stop broken in this & several other rooms (eg 9.36.9.38) general check &	P1	
repair of all is required	-	04.05.12
		· · · · · · · · · · · · · · · · · · ·

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5	

		1000	
	Raise height of desk-consult with Gerard prior for level	PĪ	
A Company of the Comp		A Control of the second	04.05:12
9.35	Relocate wall mt TV to this room from 9.36	11	complete
936	Webite electable to be removed to MSB		Complete
	A CONTROL OF THE CONT		
	2,3 ceiling tiles not aligned	PZ	04.05.12
9.37	Repaint damaged & discoloured wall - tiral textured paint over wallpaper.	PZ	28.04.12
>			
9.38 Conference	Re-Thish/repair to scratefied joinery units x 2	P3	
			I metrame to be determined
			with MSB Ountation will he
Santa de la companya			required prior to action:
	Repaint damaged wall (textured paint over wallpaper)		28.04:15
The second secon			
	Door half leaf has no hole in thor for securing flush bolt, provide hole	P2	*04,05,12
General Office	Letter "S" missing from the Lift Louby is nijssing from door hiny lettering/signage —	PZ;	
The Control of the Co	The state of the s		11.05.12
	Pinboards/ whiteboards to be hung oncestart fully occupy /	P2	04.05.12
hallway outside room	Wallpaper starting to peel off along joins	P2*	
9134			04.15.12
Compared to the control of the contr	Light fitting scratched - touch up with paint?	ъ	04,05.12
hallway door outside	Door half leaf has no hole in floor for securing flush bolt, previde hole ox remove PZ	22.	
9.36	entire door & make good??		04.05.12
9.21, 9.32, 9.33, 9.36,	Workstation keyboard platforms hanging	P2/	04,05.12
hallway outside 9.22	Carpet freying along joins (broadloom), 3 x places noted.		
9.24 & 9.25			Building manager to investigate
10 10 10 10 10 10 10 10 10 10 10 10 10 1		フノノムリ	
	ELECTRICAL	stern New German (1977) and James Land	
9.33	URGENT, switch board covers required for open electrical and phone outlets under	Px //	
- www.mandels.			04.05,42
Hallways	Dark lighting generally, solution to be found to brighten up	F3	Engineer investigations
			underway
9.27 utility/store	Ceilig tille with sensor in in not sitting flush. Lower.	P2	04.05.12
		The second secon	The second secon
	CIEANING	And the second s	
	Section 1977 and 1977		

Revised priority List 15.04,12

Executive Building Level 15

Market Commence and the second	The second secon			Accept Common Opinior Committee Comm
General Office	All celling tiles throughout to be cleaned. Currently very dirty.	The second second	Р3	
	e de 1980 - Amerika eta eta eta eta eta eta eta eta eta et			Building Manager to investigate
	All fluoro light diffusers to be cleaned		p3	
				Building Manager to investigate
	/ Perimeter glazing to be cleaned		p3	
			Taylor and the second s	Building Manager to investigate
	All wallpaper walls to be cleaned. Blue Tack to be removed from wallpaper walls.	red from wallpaper walls.	PI	
>	Fins throughout the office in the partitions with wall paper. To be removed throughout the office (TBC) Blue tachoted in room 9.34.	be removed throughout the		04.05.12
to managements of a memory of the control of the co				
	EÙRNITURE // //			
9.20. Assistant Minister	Remove (Iling cabings (2/x can go to room 9,21 if key can be found)	n-be found)	Ta.	
				complete
(1) (1) (1) (1) (1) (1) (1) (1) (1) (1)	Switch-deak between 1937	(1) (1) (1) (1) (1) (1) (1) (1) (1) (1)	Ŧd	complete
	4 x replacement visitor chairs to be sourced		ΡΊ	Requirements to be confirmed
			1.2.2.000	with MSB
	4 x small round meeting table required, to matel in with Seste	अंदर्श	1	complete
9.21 Chief of Staff	6x replacement visitor chairs to be sourced (temporarily can use 4 from room	y can use 4 from room	P1.	04.05.12 (if suitable avail in
- 15 WWW - 18 W	9:36/		A Comment of the Comm	store)
	secure filing cabinet required, preferably with combination lock, but key	ijon lock, but key is	1	WSB checking with dept. Or by
	acceptabe if none available			04.05.12 (if suitable key lock
West Control of the C	And the second department and department of the second department of th			unit-avail in store)
9.34	Remove PB bookease	\ \/	a /	
果(東) (東)	The state of the s			complete
9.36	Remove small roune table & chairs (chairs to room 9.21)			complete
	add 2 x Workstations (obtain 2 x "L shaped from store). Short return required on Pa	Short return required or		
	1 x workstation due to angled wall			complete:
	Remove old backcase (broken)		7 #	/complete
9.37	add 2 x Workstations (use one from room 9.20 if suitable, or obtain 2 x "L	e, or obtain 2 x "L		cómplete (only 1 x workstation
and the second s	shaped from store)	amount many		/as directed)
9.38 Conference	Remove 4:x lounge chairs & coffee table (not required)		P2	C\$0\$05.12
The second secon	And the second s		The state of the s	
	OPERATIONAL CHANGES	Action of the second		
100 march 200 ma				And the second section is a second section in the second section in the second section is a second section in the second section in the second section is a second section in the second section in the second section is a second section in the second section in the second section is a second section in the second section in the second section is a second section in the second section in the second section is a second section in the second section in the second section is a second section in the second section in the second section is a second section in the second section in the second section is a second section in the second section in the second section is a second section in the second section in the second section is a second section in the second section in the second section is a second section in the second section is a second section in the second section in the second section is a second section in the second section in the second section is a second section in the second section is a second section in the second section in the second section is a second section in the second section in the second section is a second section in the second section in the second section is a second section in the second section in the second section is a second section in the second section in the second section is a section section in the second section in the section is a section section in the section section in the section is a section section in the section section in the section section is a section se
man and a second se	The second secon			
			The second secon	

Daniel Smith

From:

Rod Moreno

Sent:

Friday, 13 July 2012 3:11 PM

To:

Daniel Smith

Subject: Attachments: FW: Level 5 Exec - revised Priority List.xisx

Level 5 Exec - revised Priority List pdf

From: BRUMPTON Caroline [mailto:Caroline.BRUMPTON@projectservices.qld.gov.au]

Sent: Monday, 30 April 2012 1:33 PM

To: McDonnell Sid; HUTCHINSON Christopher N Cc: DOYLE Antonia; DETTRICK Sally; Rod Moreno Subject: FW: Level 5 Exec - revised Priority List:xlsx

Good afternoon Sid,

Please refer to attached electronic copy of level 5 Exec Building Revised priority list - for action as required ...

Regards

Caroline

T; (07) 3225 8175| F; (07) 3224 6436

exceeding expectations

From: Darryl & Caroline [mailto:dazcaz@tpg-com.au]

Sent: Saturday, 28 April 2012 2:58 PM

To: BRUMPTON Caroline

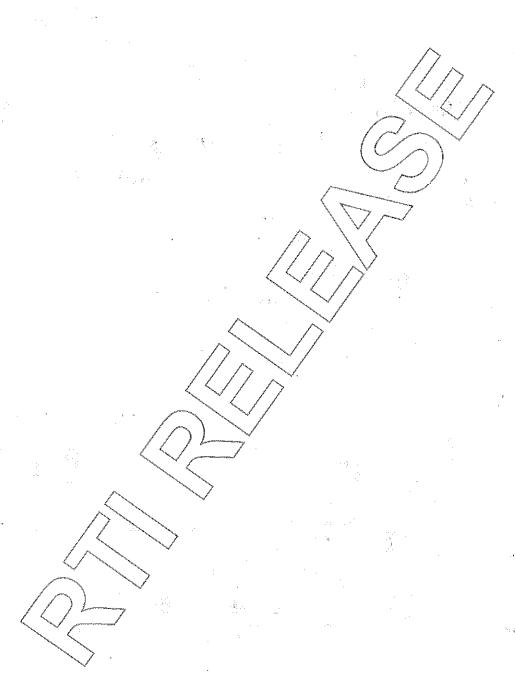
Subject: Level 5 Exec - revised Priority Listylex

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Thank you.

!detstamp!



Revised Priority List of works

CONTRACTOR OF STREET,		etigelekskik (j. j.
Ŋ	List issue Date: 28.04.12	
Level: Level 5	Revision:	
Date Of Audit	Site Contact: Alex	
-Win: / Wihister		
Audit:		
Room/ Area (Issue)	Priority Timeframe for completion	
	2	
Red + ITAUCS lext - Outstanding from 29,03,12;	P1 = within 1 week	
Black text = new issues identified	P2 = within 2-3 weeks	
	P3≕ requires	
	investigation/quote	٠.
	prior to action	
MINOR WORK	A STATE OF THE PARTY OF THE PAR	
H.	(P3)	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
5.25 open office Remove 1 x workstation to store	P1:	
Relocate 1 x whiteboard as directed. Patch & paint wall	P2.	
Relocate door to room 5.28		
5.28 Remove furniture as directed		
relocate tea-n	15/	
Cover window to corridor completely with glazing film to maken existing. Infil	P2 <	
pass-thru gap with paint finished MDF panel.		
General Hang whiteboards as directed	PT-	
FURNITURE		
Front waiting 2.x mis-matched tub chairs & no coffee table - find replacements	(ks)	
5.22 Chief of Staff 2.x visitors chairs required	Ed. ()	
Timber-look or veneer (dark tone) round table requested to replace laminate	く フノノく sal	
5:24 office. Workstation return (straight meeting desk) max 1800 long to be added to form	() () sa	
meeting area		٠
5.25 & 5.27 open office Divider screens required across front of 2 x areas nom 1800ht.	P3	
5.28 Table & chairs (4-6) required for informal meeting/lunch room	P3	
OPERATIONAL CHANGES	The second secon	
Hallway. Relocate secure door to other side of conference room	P3	

From:

DOYLE Antonia [Antonia.Doyle@publicworks.qld.gov.au]

Sent:

Monday, 30 April 2012 10:15 AM

To:

Rod Moreno, BRUMPTON Caroline: McDonnell Sid

Subject: InTV's for Level 15, Capital Hill

Hi All,

Kristy Koning is chasing time frames for the installation of one TV for the Minister's office and one TV for another office on Level 15, Capital Hill.

Please advise on timing i.e. availability of brackets, availability of TV's and availability of QBuild resources so that we can provide an update to Kristy.

Thanks.

Kind Regards,

Antonia Doyle

Senior Accommodation Planner

Planning, Policy and Decentralisation Group Queensland Government Accommodation Office Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia

(07) 3404 8357 | F; (07) 3224 4034 | M; 0411 303 537 antonia.doyle@publicworks.qld.gov.au

www.youroffice.qld.gov.au

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Thank you.

!detstamp!

Daniel Smith

From:

Rod Moreno

Sent:

Friday, 13 July 2012 2:58 PM

To:

Daniel Smith

Subject:

FW: Executive Building - Level 12 Room 12.19 and Room 12.20

From: Shane CORBETT (Works) [mailto:Shane.CORBETT@publicworks.qld.gov.au]

Sent: Monday, 30 April 2012 5:15 PM

To: Rod Moreno

Cc: Antonia DOYLE (Works)

Subject: FW: Executive Building - Level 12 Room 12.19 and Room 12.20

Rod

The blinds for room 12.19 and 12.20 will be installed on Tuesday 8th May.

Regards,

Shane Corbett

Asset Manager
Property Performance and Management Group
Queensland Government Accommodation Office
Department of Housing and Public Works

Level 6, 80 Ghorge Street | Brisbane Queensland 4000 | Australia T: (07) 3405 5058 | M: 0417 608 627 | F: (07) 3224 626

E: shane.corbett@publicworks.qld.gov.au

www.vouroffice.qld.gov.au

From: Sid McDonnell (QBuild) <

Sent: Monday, 30 April 2012/3:32 PM

To: Shane CORBETT (Works) <

Subject: FW: Executive Building Level 12 Room 12.19 and Room 12.20

Shane, Blinds will be installed on Tuesday 8th May.

Sidney McDonneil

Qbuild

Work 32245009

Mob 0419789899

From: OLLERENSHAW Darryl

Sent: Monday, 30 April 2012 11:42 AM To: AMIES John L; McDonnell Sid

Subject: FW: Executive Building - Level 12 Room 12.19 and Room 12.20

Hello John

Can you advise Shane, as to when the blinds will be installed?

BC17835 - Level 12, Supply and Installation of blinds in room 12.19 and 12.20

Regards

Darryl Ollerenshaw

QBuild BF, Senior Program Co-ordinator

80 George Street, Level 5B

ph: 3404 3727 mob: 0408 989 453

From: Shane CORBETT (Works) [mailto:Shane.CORBETT@publicworks.qld.gov.au]

Sent: Monday, 30 April 2012 11:30 AM

To: OLLERENSHAW Darryl

Subject: FW: Executive Building - Level 12 Room 12.19 and Room 12.20

Darryl

Cab you give me the ETA on the supply and installation of the blinds?

Regards,

Shane Corbett

Asset Manager Property Performance and Management Group Queensland Government Accommodation Office Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia T: (07) 3405 5058 | M: 0417 608 627 | F: (07) 3224 6266

From: Shane CORBETT (Works)
Sent: Monday, 16 April 2012 2:20 PM

To: QB BF Planning & Engineering Support (QBuild)

Cc: Darryl Ollerenshaw (QBuild)

Subject: Executive Building - Level 12 Room 12:19 and Room 12:20

Hi

Please provide an indicative price for the installation of blinds in room 12.19 and 12.20. Blinds supplied are to be identical to Deputy Premiers Room and room 12:21.

There is approximately 12 meters of blinds required.

This work needs to be carried out ASAP with installation of blinds completed within a fortnight if possible.

Regards,

Shane Corbett

Asset Manager
Property Performance and Management Group
Queensland Government Accommodation Office
Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia T; (07) 3405 5058 | M: 0417 608 627 | F: (07) 3224 6266

From:

BARTKAITIS Lucinda [Lucinda BARTKAITIS@projectservices.gld.gov.au]

Sent:

Wednesday, 2 May 2012 10:52 AM

To:

McDonnell Sid

Cc:

BRUMPTON Caroline; PEACOCK Greg; DOYLE Antonia; DETTRICK Sally; Rod

Moreno; HUTCHINSON Christopher N; HANNAWAY Frances

Subject:

EMW100 - TV Wall Brackets

Attachments:

EMW0100-4EA74197.pdf

Hi Sid.

Work order attached for the installation of wall brackets at 100 George Street, Leve

Regards

Lucinda Bartkaitis

Interior Designer and Project Manager. Office Interiors Project Services | Department of Public Works

Level 5, 80 George St , Brisbane Q4001 Australia GPO Box 2906 Brisbane Q4001

(07) 3224 6439

From: Antonia DOYLE (Works) [mailto:Antonia.DOYLE@publicworks.gid.gov.au]

Sent: Wednesday, 2 May 2012 10:34 AM

To: BARTKAITIS Lucinda

Cc: BRUMPTON Caroline; Rod Moreno Subject: FW: TV Wall Brackets

Hi Lucinda,

In Caroline's absence, can you please issue a work order for the scope in the email below.

Thanks.

Kind Regards, Antonia Doyle

Senior Accommodation Planger Planning, Policy and Decentralisation Group Queensland Government Accommodation Office Department of Housipf and Public Works

Lavel 6, 80 George Street | និស្សនាង Quaensland 4000 | Australia T: (07) 3404 8557 | វៈ: (07) 3224 4034 | M: 0411 203 537 ២ antonia.doyle@publicworks.qld.gov.au | www.youroffice.g

www.youroffice.qld.gov.au

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From: Rod Moreno [Rod.Moreno@premiers.gld.gov.au]

Sent: Wednesday, 2 May 2012 10:14 AM

To: Antonia DOYLE (Works)

Cc: Paul Vincent

Subject: TV Wall Brackets

Hi Antonia,

Can I please request for the installation of 3 wall brackets in the office of the Treasurer Level 9/100 George St. 1 TV Bracket will require a small shelf underneath for a Foxtel Unit.

(Installs are for SENIOR MEDIA - ASSISTANT MINISTER - CHIEFF OF STAFF)

Brackets & TVs will be provided on site.

Site Contact: Rod Moreno - 0412 288 155 or Paul Vincent

If you have any questions, please don't hesitate to contact me.

Rod Moreno

Administration Manager Ministerial Services Department of Premier & Cabinet

Level 1, 100 George St | Brisbane Queensland 4000 t: (07) 322 58381 | f: (07) 3221 0794 e: rod.moreno@premiers.qld.gov.au

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Accommodation Office Minor Works Job Request Work Order Number: EMW100

	By:

Antonia Doyle/ Frances Hannaway Contact Number:

340 48357/ 322 44724

	Q-Build —
To be completed by QGAO/Project Service	
OAP number/Cost code:	80014963
Date:	2,05,12
To:	Qbuild - Sid McDonnell & Chils Autohinson
Cc:	Antonia Doyle, Sally Dettrick, Caroline Brumpton, Greg Peacock, Rod Moreno
Subject:	Ministerial Relocation/Minor-Works
	Ministerial Signage
	Director-General Relocation/Minor Works
Address:	100 George Street
Level:	Level 9
Office Name	Treasurer Level
Ministerial or D- G (Min/DG)	
	Installation of 3 wall brackets in the office of the
<u>.</u>	Treasurer Level 9/100 George St. 1/TV Bracket will require a small shelf underneath for a
	Foxtel Unit.
Scope of Works:	Vinstalls are for SENIOR MEDIA - ASSISTANT
	MINISTER CHIEFF OF STAFF)
1/	The constitution of the colline of the collection of the
	Brackets & TVs will be provided on site.
Barrier Barrier	Rriority - ASAP
	Rod Moreno – 0412 288 155 or Paul Vincent
Client Contact on Site:	1400 Minipilo - 0415 500 100 pt.) ani Anibolite.
Telephone:	and the second of the second o
To be completed by QGAO Delegated Au	thority
Name:	Lucinda Bartkaltis
Contact Number	3224 6439
Date:	02,05,12
To be Completed by Q-Build	
Work Complete:	
Date Completed:	
Time Frame (i.e. hours/min)	
Send Invoice To:	Kimberley Cochrane
	Planning Group Department of Public Works
	GPO Box 2457
<u> </u>	BRISBANE QLD 4001
Address Invoice To:	Antonia Doyle
Completed wo	rk Order to be Attached with Invoice

Rod Moreno From: Antonia DOYLE (Works) [Antonia.DOYLE@publicworks.qld.gov.au] Wednesday, 2 May 2012 4:25 PM Sent: Lucinda BARTKAITIS (Proj Serv) To: Greg PEACOCK (Proj Serv); Caroline BRUMPTON (Proj Serv); Rod Moreno Cc: Subject: FW: Zody Task Chairs Hi Lucinda, Can you please issue a work order for the delivery of 6 x Zody chairs to Level 15, Executive Building. Contact Kristian Schluter - x58800 Can you please issue a second work order for the delivery of 1x zody chair to Level 22. Education House. Contact Leonie Shepherd - x70028. Thanks. Kind Regards, Antonia Doyle Senior Accommodation Planner Planning, Policy and Decentralisation Group Queensland Government Accommodation Office Department of Housing and Public Works Level 6, 80 George Street | Brisbane Queensland 4000 | Austrália (07) 3404 8357 | F: (07) 3224 4034 | M: 0411 303 537 E; antonia:doyle@publicworks.qld.gov.au | www.vouroffice.qld.gov.au "Tomorrow's Queensland: strong, green, smart, healthy and lane 1/ www.towardQ2.gld.gov.au" From: Rod Moreno [mailto:Rod Moreno@premiers.qid.gov.au] Sent: Wednesday, 2 May 2012 4:19 FM/ To: Antonia DOYLE (Works) Cc: Caroline BRUMPTON (Proj Serv); Lucinda BARTKAITIS (Proj Serv); Frances HANNAWAY (Works); Sally Dettrick (Works) Subject: RE: Zody Task Chairs ·Hi Antonia, Sorry for not coming back to you earlier on this one. Can we please have the 6 chairs go up to Level 15 and 1 to Saxon Rice level 22/Education House.

From: DOYLE Antonia [mailto:Antonia.Doyle@publicworks.qld.gov.au]

Sent: Monday, 30 April 2012 9:41 AM

To: Rod Moreno

Thanks

Rod

Cc; BRUMPTON Caroline; BARTKAITIS Lucinda; HANNAWAY Frances; DETTRICK Sally

Subject: Zody Task Chairs

Hi Rod,

New Zody task chairs have been provided for the following Assistant Ministers:

- Robert Cavallucci, Level 6B Neville Bonner Building, 75 William Street (within Ministerial Office)
- Lisa France, Level 17, 61 Mary Street
- Rob Molhoek, Level 13, 111 George Street (within Ministerial Office)
- Deb Frecklington, Level 9, Executive Building, 100 George Street

New Zody task chairs have not yet been provided for the following Assistant Ministers

- Saxon Rice, Level 22 education House
- Gavin King, Level 19, State Health Building
- Steve Minikin, Level 15 Capital Hill
- David Kempton, Level 6B Neville Bonner Building, 75 William Street (within Ministerial Office)
- Jan Walker, Level 12, Executive Building, 100 George Street (This location is TBC)
- Tim Mander, Level 7, 111 George Street (within Ministerial Office)

We have in stock approximately 7 Zody Chairs (1 of those 7 is currently in the ex-Parliamentary Secretary office on Level 13, 111 George Street). The timeframe to get more in stock is to be confirmed (we are currently chasing up timeframes).

We can allocate 7 Zody chairs to the remaining 7/Assistant Ministers or we can allocate 6 to Level 15, Executive Building and allocate the 1 extra to an Assistant Minister.

Please advise how you would like to allocate the remaining chairs.

Thanks.

Kind Regards,

Antonia Doyle

Senior Accommodation Planner

Planning, Policy and Decembalisation Group Queensland Government Accommodation Office Department of Housipa and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia T: (07) 3404 8357 | F: (07) 3224 4034 | M: 0411 303 537

E: antonia.doyle@publicworks.qld.gov.au | www.youroffice.qld.gov.a

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Thank you.	
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represent the views of the State of Queensland. This email is confisubject to a claim of legal privilege.	dential and may be
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	1
	* +1

From:

BRUMPTON Caroline [Caroline.BRUMPTON@projectservices.gld.gov.au]

Sent:

Thursday, 3 May 2012 4:18 PM

To:

Rod Moreno

Cc: Subject: DOYLE Antonia; PEACOCK Greg; BARTKAITIS Lucinda Chairs proposed for L9 Exec Building - Chief of Staff

Attachments:

Picture 025.jpg

Rod,

As discussed, attached please find image of chairs proposed for Gerard's office on level 9. Can you please let me know if these are acceptable?

Thanks

Regards

Caroline Brumpton

Interior Designer | Project Manager

Office Interiors | Project Services | Department of Public Works

Level 5, 80 George St. Brisbane Queensland 4000 Australia

T: (07) 3225 8175 F; (07) 3224 6436

caroline.brumpton@projectservices.qld.gov.au www.brojactservices.ald.gov.au

exceeding expectations

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Thank you.



From:

Antonia DOYLE (Works) [Antonia DOYLE@publicworks.gld.gov.au]

Sent: To: Thursday, 3 May 2012 5:00 PM

To: Cc: jennifer.pedler@ministerial.qld.gov.au Allen Harvey; Rod Moreno; Janice YU (Works); Shervilyn BROWN (Works)

Subject:

FW: Level 18, State Law Building - carpet and cabling

Hi Jennifer,

As discussed on the phone this afternoon, QBuild will be onsite tomorrow for the cabling in the Attorney General's

office.

In regards to the carpet, we will be picking up the carpet samples tomorrow and will provide the sample for viewing

and feedback.

Kind Regards,

Antonia Doyle

Senior Accommodation Planner Planning, Policy and Decentralisation Group Queensland Government Accommodation Office Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia

T: (07) 3404 8357 | F: (07) 3224 4034 | M: 0411 303/537

: <u>antonla.dovle@publicworks.qld.qov.au</u> | <u>www.youroffice.qld.qov.au</u>

"Tomorrow's Queensland: strong, green, smart, healthy and fair 1 www.towardQ2.gld.gov.au

From: Antonia DOYLE (Works)

Sent: Wednesday, 2 May 2012 5:15 PM

To: 'jennifer.pedler@ministerial.gld.goy.au'

Cc: 'Allen Harvey'; 'Rod Moreno'; Janice YU (Works); Sheryllyn BROWN (Works)

Subject: Level 18, State Law Building - carpet and cabling

Hi Jennifer,

I spoke with Allen Harvey from DJAG today regarding the carpet and cabling for the Attorney General's Office on Level 18, State Law Building

Janice Yu from the Leasing Group in Queensland Government Accommodation Office has been in contact with the Building Owner today to arrange the replacement of the carpet as soon as possible...

We have requested that the Building Owner nominate a carpet tile that ties in with the carpet tiles outside this Attorney Gernefal's Office. We are happy to arrange a sample to be provided to the Attorney General's Office for viewing and feedback if required.

We will be following up tomorrow with the Building Owner to confirm the sample, the availability and installation date.

In regards to the cabling in the Attorney General's office, QBuild will be on site tomorrow.

If you have any concerns or queries, please do not hesitate to contact me.

Kind Regards,

Antonia Doyle

Sentor Accommodation Planner

Clambay, Policy and Decementlandin Group

Queensland Government eccommentation office

Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia T: (07) 3404 6357 | F: (07) 3224 4034 | M: 0411 303 537 E: antonia.dovie@publicworks.gld.gov.au | www.youroffice.gld.gov.au

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From: Antonia DOYLE (Works) [Antonia DOYLE@publicworks.qld.gov.au]

Sent: Thursday, 3 May 2012 5:05 PM To:

Caroline BRUMPTON (Proj Serv) Romy BARRON (Works); Lucinda BARTKAITIS (Proj Serv); Greg PEACOCK (Proj Cc.

Serv); Rod Moreno

Subject: Level 7, 80 George Street - job request for the delivery of a meeting table and chairs to

Hi Caroline,

Can you please Issue a job request for the delivery of a meeting table and chairs to Level 7, 80 George Street?

Romy met with Sid and identified a meeting table and 6 chairs on B1 Executive Building

Romy Barron will be the site contact on 3224 6513.

Thanks.

Kind Regards,

Antonia Doyle

Senior Accommodation Planner Planning, Policy and Decentralisation Group Queensland Government Accommodation Office Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia T: (07) 3404 8357 | F: (07) 3224 4034 | M: 0411 303 537

www.youroffice.gld.gov.au antonia.dovle@publicworks.qld.gov.au |

"Tomorrow's Queensland; strong, green, smart, healthy and fail www.towardQ2.gld.gov.au"

Daniel Smith

From:

Rod Moreno

Sent:

Friday, 13 July 2012 2:57 PM Daniel Smith

To:

Subject:

FW: Executive Building - Level 9

From: Shane CORBETT (Works) [mailto:Shane.CORBETT@publicworks.qld.gov.au]

Sent: Friday, 4 May 2012 10:51 AM

To: Jonathan King

Cc: Antonia DOYLE (Works); BSC Executive (SGS); Rod Moreno

Subject: Executive Building - Level 9

Jonathon

Could you organise a repair of the carpet in the hallway outside 9.22, 9.24 and 9.25 carpet fraying along joins

(broadloom), 3 x placed noted.

Regards,

Shane Corbett

Asset Manager Property Performance and Management Group Queensland Government Accommodation Office Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 / Australia T: (07) 3405 5058 | M: 0417 608 627 | F: (07) 3224 6266

E: shane.corbett@publicworks.gld.gov.au

v.ww.youroffice.gld.gov.au

Daniel Smith

From:

Rod Moreno

Sent:

Friday, 13 July 2012 3:37 PM

To:

Daniel Smith

Subject:

FW: Executive Building - Level 5

From: Shane CORBETT (Works) [mailto:Shane.CORBETT@publicworks.qld.gov.au]

Sent: Friday, 4 May 2012 11:03 AM

To: BSC Executive (SGS)

Cc: Sid McDonnell (QBuild); Antonia DOYLE (Works); Rod Moreno

Subject: Executive Building - Level 5

Barry

Can you put through a maintenance request to repair the following:

Service blinds room 5.22.

Re attach / secure vent above Ministers desk Room 5.23

• Re fit light fittings into ceiling in room 5.21 and 5.20 and replace bulbs as required (2 not working).

Regards,

Shane Corbett

Asset Manager
Property Performance and Management Group
Queensland Government Accommodation Office
Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 / Australia T: (07) 3405 5058 | M: 0417 608 627 | F: (07) 3224 6266 /

E: shane.corbett@publicworks.qld.gov.av/

www.youreffice.qld.gov.au

From:

BRUMPTON Caroline [Caroline.BRUMPTON@projectservices.gld.gov.au]

Sent: To:

Friday, 4 May 2012 2:09 PM DOYLE Antonia: Rod Moreno

Cc:

McDonnell Sid; BARTKAITIS Lucinda; PEACOCK Greg

Subject:

furniture to be relocated to state Law Building

Attachments:

Relocated Furniture List - State Law Building Level 18 pdf

Antonia,

As discussed this moring, please refer to attached images for items proposed to go to State Law Building. I've tentively arranged with Sid for relocations on site, and also hopefully delivery of this extra furniture to occure ASAP Tuesday morning.

Can you please confirm the suitability of these proposed items ASAP so I can finalise the work order?

thanks

Regards

Caroline

T; (07) 3225 8175| F; (07) 3224 6436

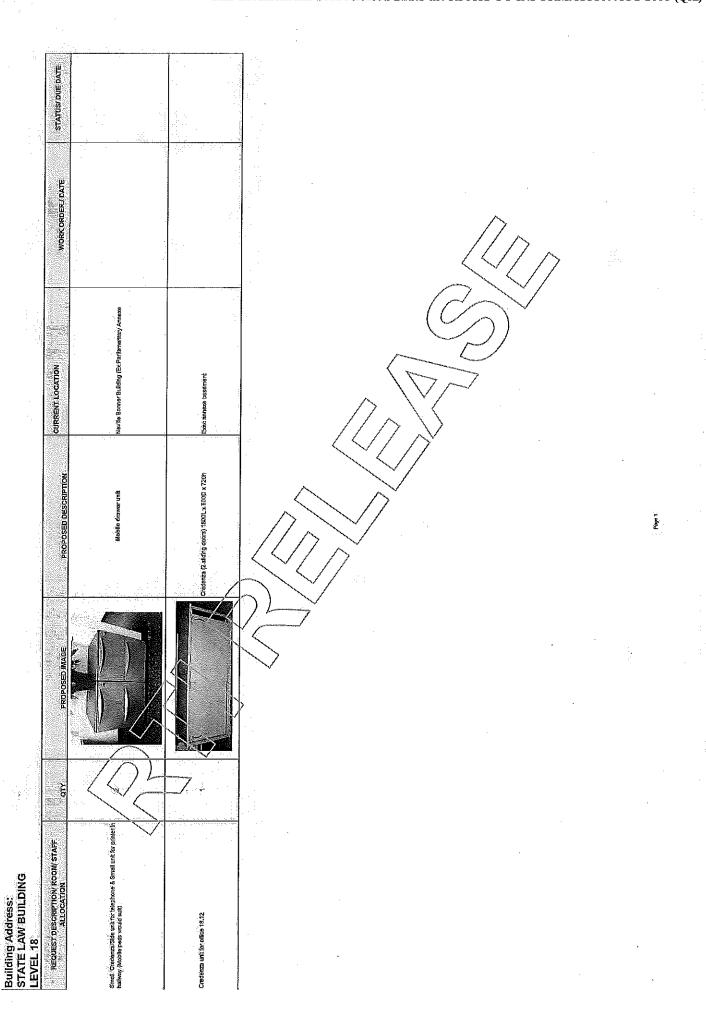
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Thank you.

!detslamp!



From:

BRUMPTON Caroline [Caroline BRUMPTON@projectservices.qld.gov.au]

Sent:

Friday, 4 May 2012 2:39 PM

To:

McDonnell Sid; HUTCHINSON Christopher N

Cc:

DOYLE Antonia; DETTRICK Sally; Rod Moreno; HANNAWAY Frances, PEACOCK

Greg; BARTKAITIS Lucinda

Subject:

Work Order #104 for ASAP action please - L18 State Law

Attachments:

EMW0104-69BF5F16,pdf

Sid,

As discussed, the furniture relocations as per attached work order are required by Tuesday morning 09.05.12 as new Chief of Staff commences work that day.

Many thanks

Regards

Caroline

T; (07) 3225 8175i F; (07) 3224 6436

exceeding expectations

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Thank you.

Idetstamp!



Accommodation Office Minor Works Job Request Work Order Number: EMW104

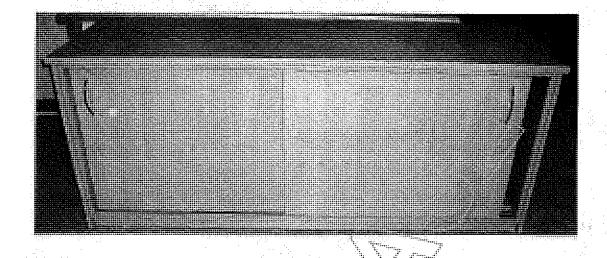
Q-Build

	and the second s
Requested By: Antonia Doyle/ Contact Number:	340 48357/
Frances Hannaway	322 44721

OAP number/Cost code:	80014963
Date:	4.05.12
To:	Qbuild - Sid McDonnell & Chris Hutchinson
Cc:	Antonia Doyle, Sally Dettrick, Caroline Brumpton, Greg
	Peacock, Rod Moreno, Lucinda Bartkailis
Subject:	Ministerial Relocation/Minor Works
A Company of the Comp	Ministerial Signage
n. Maragandiri da sana	Director-General Relocation/Minor Works
Address:	State Law Building
Level:	Level 18
Office Name	Attorney-General
Ministerial or D- G (Min/DG)	Min
	Delivery of a crederiza (2 sliding doors) 1800L x 600D x 720h, from Exec annexe Basement store (refer to photo below) to site to room 18.12.
· · · · · · · · · · · · · · · · · · ·	On site:
	- relocate credenza/bookcase unit from 18.18 into chief of staff room 18,10.
Scope of Works:	- velocate 2 x mobiles drawer units and
	conference room side unit as directed
	remove old cupboard to store from room 18.14
, · · · · · · · · · · · · · · · · · · ·	\ aa xiisaafad
	as directed
	as directed
	as directed Priority - by Tuesday am 09.05.12
Client Contact on Site:	Priority - by Tuesday am 09.05.12
Client Contact on Site:	
Client Contact on Site: Telephone: To be completed by QGAO Delegated Auth	Priority - by Tuesday am 09.05.12 Amy Andrews/ Jennifer Pedler X93487
Telephone: To be completed by QGAO Delegated Auth	Priority - by Tuesday am 09.05.12 Amy Andrews/ Jennifer Pedler X93487 orlty
Telephone: To be completed by QGAO Delegated Auth Name:	Priority - by Tuesday am 09.05.12 Amy Andrews/ Jennifer Pedler X93487
Telephone: To be completed by QGAO Delegated Auth	Priority - by Tuesday am 09.05.12 Amy Andrews/ Jennifer Pedler X93487 orlty Caroline Brumpton
Telephone: To be completed by QGAO Delegated Auth Name: Contact Number	Priority - by Tuesday am 09.05.12 Amy Andrews/ Jennifer Pedler X93487 ority Caroline Brumpton 3225 8175
Telephone: To be completed by QGAO Delegated Auth Name: Contact Number Date:	Priority - by Tuesday am 09.05.12 Amy Andrews/ Jennifer Pedler X93487 ority Caroline Brumpton 3225 8175
Telephone: To be completed by QGAO Delegated Auth Name: Contact Number Date: To be Completed by Q-Build	Priority - by Tuesday am 09.05.12 Amy Andrews/ Jennifer Pedler X93487 ority Caroline Brumpton 3225 8175
Telephone: To be completed by QGAO Delegated Auth Name: Contact Number Date: To be Completed by Q-Build Work Complete:	Priority - by Tuesday am 09.05.12 Amy Andrews/ Jennifer Pedler X93487 ority Caroline Brumpton 3225 8175
Telephone: To be completed by QGAO Delegated Auth Name: Contact Number Date: To be Completed by Q-Build Work Completed;	Priority - by Tuesday am 09.05.12 Amy Andrews/ Jennifer Pedler X93487 ority Caroline Brumpton 3225 8175
Telephone: To be completed by QGAO Delegated Auth Name: Contact Number Date: To be Completed by Q-Build Work Complete:	Priority - by Tuesday am 09.05.12 Amy Andrews/ Jennifer Pedler X93487 ority Caroline Brumpton 3225 8175
Telephone: To be completed by QGAO Delegated Auth Name: Contact Number Date: To be Completed by Q-Build Work Completed: Date Completed: Time Frame (i.e. hours/min)	Priority - by Tuesday am 09.05.12 Amy Andrews/ Jennifer Pedler X93487 ority Caroline Brumpton 3225 8175 04.05.12 Kimberley Cochrane Planning Group
Telephone: To be completed by QGAO Delegated Auth Name: Contact Number Date: To be Completed by Q-Build Work Completed: Date Completed: Time Frame (i.e. hours/min)	Priority - by Tuesday am 09.05.12 Amy Andrews/ Jennifer Pedler X93487 ority Caroline Brumpton 3225 8175 04.05.12 Kimberley Cochrane Planning Group Department of Public Works
Telephone: To be completed by QGAO Delegated Auth Name: Contact Number Date: To be Completed by Q-Build Work Completed: Date Completed: Time Frame (i.e. hours/min)	Priority - by Tuesday am 09.05.12 Amy Andrews/ Jennifer Pedler X93487 ority Caroline Brumpton 3225 8175 04.05.12 Kimberley Cochrane Planning Group
Telephone: To be completed by QGAO Delegated Auth Name: Contact Number Date: To be Completed by Q-Build Work Completed: Date Completed: Time Frame (i.e. hours/min)	Priority - by Tuesday am 09.05.12 Amy Andrews/ Jennifer Pedler X93487 ority Caroline Brumpton 3225 8175 04.05.12 Kimberley Cochrane Planning Group Department of Public Works GPO Box 2457



Completed Work Order to be Attached with invoice



From:

BRUMPTON Caroline [Caroline.BRUMPTON@projectservices.qld.gov.au]

Sent: To:

Friday, 4 May 2012 4:33 PM

Subject:

Rod Moreno; DOYLE Antonia Potential Lounge for Level 15, Capital Hill

Attachments:

Relocated Furniture List - L15 Capital Hill pdf

Hi Rod & Antonia,

Greg & I went for a browse in Exec Building B3 this afternoon and found a possible option for a larger couch in the Minister's Office for Capital Hill.

Pic is in attached schedule. You'd be welcome to pop down & have a look if you think it might be OK.

If this suits, it might free up his small lounge for potential use in other sites...

Will talk Tuesday anyway.

Regards

Caroline

T: (07) 3225 8175| F: (07) 3224 6436

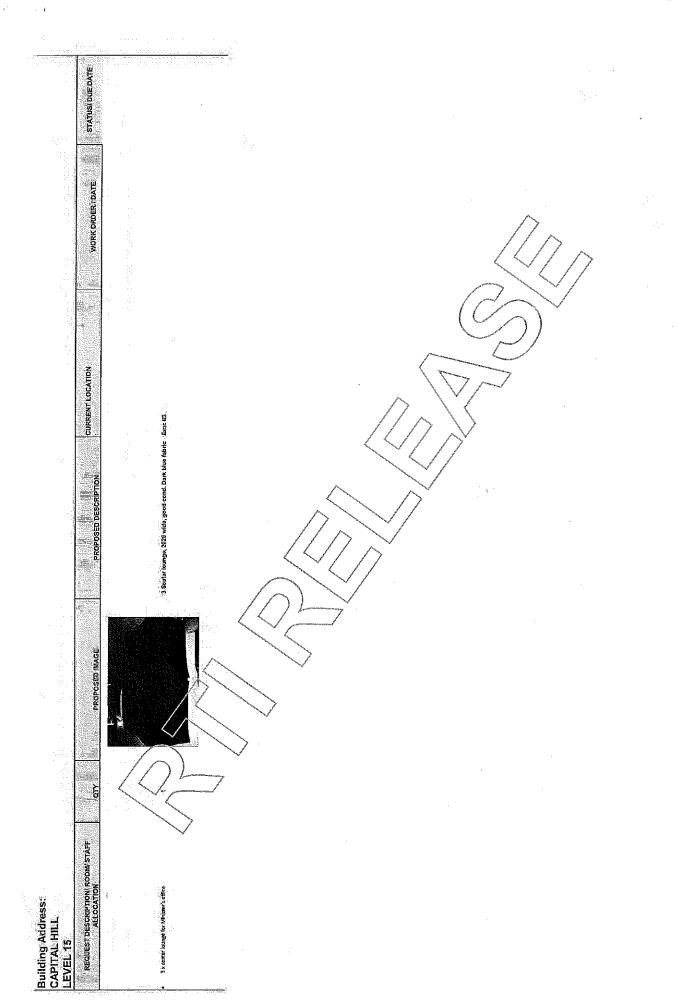
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Thank you.

!detstamp!



Paolo Cecchini

Antonia DOYLE (Works) [Antonia.DOYLE@publicworks.qld.gov.au] From:

Friday, 4 May 2012 5:08 PM Sent:

'jennifer.pedler@ministerial.qld.gov.au'; amy.andrew@ministerial.qld.gov.au Rod Moreno; Caroline BRUMPTON (Proj Serv); Lucinda BARTKAITIS (Proj Serv) To: Cc:

Level 18, State Law Building - Furniture Subject:

Credenza.doc; MIN - Level 18, State Law Building, 50 Ann Street, Brisbane.pdf Attachments:

Hi Jennifer and Amy,

QBuild will be onsite early Tuesday morning to relocate furniture.

The attached word document contains a picture of the credenza that will be delivered for office 18/12. Please refer to the plan attached for office location.

Unfortunately, we do not currently have a coffee table available to match in with/the existing coffee table for the waiting area and we do not currently have a suitable unit available for the printel. We can keep your request on record and advise you when items become available.

If you have any queries or concerns, please do not hesitate to contact∢me

Kind Regards,

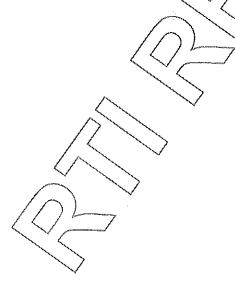
Antonia Dovie

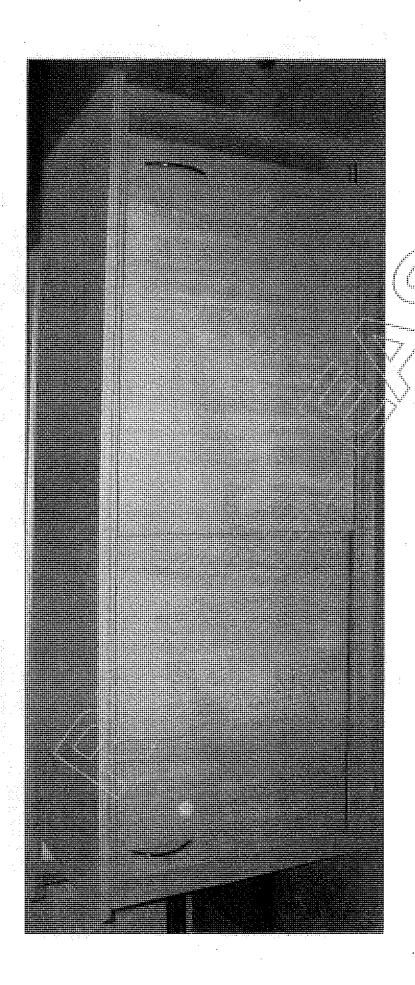
Senior Accommodation Planner Planning, Policy and Decentralisation Group Queensland Government Accommodation Office Department of Housing and Public Works

Level 6, 80 George Street | Brisbane Queensland 4000 | Australia T: (07) 3404 B357 | F: (07) 3224 4034 | M: 0414 303 537

www.yoùroffice.gld.gov.au antonia.doyle@publicworks.qld.gov.au

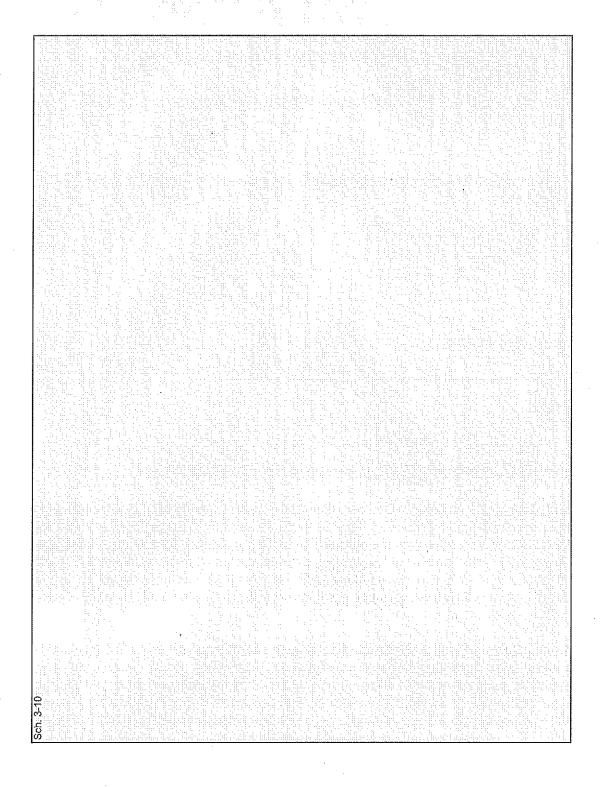
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RTI Document No.374

Level 18, State Law Building 50 Ann Street, Brisbane



Daniel Smith

From:

Rod Moreno

Sent:

Friday, 13 July 2012 3:22 PM

To:

Daniel Smith

Subject:

FW: Work Order #105 for Exec Level 15

Attachments:

EMW0105-35D3BE26.pdf

From: BRUMPTON Caroline [mailto:Caroline.BRUMPTON@projectservices.qld.gov.au]

Sent: Tuesday, 8 May 2012 3:58 PM

To: McDonnell Sid; HUTCHINSON Christopher N

Cc: DOYLE Antonia; DETTRICK Sally; BARTKAITIS Lucinda; PEACOCK Greg; Rod Moreno

Subject: Work Order #105 for Exec Level 15

Hi Sid.

Please refer to work order #105 for action please. Let me know if you have any queries with identifying relocated

furniture from Go-print.

thanks

Regards

Caroline

T: (07) 3225 8175 F: (07) 3224 6436

exceeding expectations

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Thank you.

!detstamp!





Accommodation Office Minor Works Job Request Work Order Number: EMW105

Requested By:

Antonia Doyle/

Frances Hannaway

Contact Number:

340 48357/ 322 44724

Q-Build To be completed by QGAO/Project Services - Office Interiors 80014963 OAP number/Cost code: 8.05.12 Date: Qbuild - Sid McDonnell & Chris Hutchinson To: Antonia Doyle, Sally Dettrick, Caroline Brumpton, Greg Cc: Peacock, Rod Moreno, Lucinda Bartkeltis Ministerial Relocation/Minor-Works Subject: Ministerial Signage Director-General Relocation/Minor Works Executive Building Address: Level 15 Level: Premier Office Name Ministerial or D- G (Min/DG) Min Arrange for the transfer of 12 chairs for the informal conference room -Blue swivel based chairs from Goprint stores, see image below... (formerly from PIB Fransfer 3000 x 1500 boat shaped board table (identified with Kev) from Exec Annexe store to informal conference room. Removal of sticky tape from air vent above Executive Scope of Works: Assistant to the Premier's desk Proceed with TV cabinet work in conference room and Premier's office. - EPR #001 Estimate of \$2500 approved by office. (See attached) Sid has arranged for the swapping of filing and under desk units after discussions with Kristian on Friday. Priority - P1 Kristian Client Contact on Site: 3225 8800 Telephone: To be completed by OGAO Delegated Authority Caroline Brumpton Name: 3225 8175 Contact Number 04.05.12 Date:

To be Completed by Q-Build	
Work Complete:	
Date Completed:	
Time Frame (i.e. hours/min)	
Send Invoice To:	Kimberley Cochrane
	Planning Group
	Department of Public Works
in Anggaran da jawa ara a maka anggaran a	GPO Box 2457



BRISBANE QLD 4001

Address Invoice To:

: Antonia Doyle
Completed Work Order to be Attached with Invoice



Daniel Smith

From:

Rod Moreno

Sent:

Friday, 13 July 2012 3:22 PM

EMW0106-7C1A25F8.pdf

To:

Daniel Smith

Subject:

FW: Work Order #106 - Exec L15 Electrical

Attachments:

From: BRUMPTON Caroline [mailto:Caroline.BRUMPTON@projectservices.qld.gov.au]

Sent: Tuesday, 8 May 2012 4:06 PM

To: McDonnell Sid; HUTCHINSON Christopher N

Cc: DOYLE Antonia; DETTRICK Sally; Rod Moreno; PEACOCK Greg; BARTKAITIS Lucinda

Subject: Work Order #106 - Exec L15 Electrical

Sid/ Chris,

Please refer to attached electrical work order for action ASAP please.

Regards

Caroline

T: (07) 3225 8175 F: (07) 3224 6436

exceeding expectations

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Thank you.

|detstamp|



Accommodation Office Minor Works Job Request Work Order Number: EMW106

					у:

Contact Number:

340 48357/

Antonia Doyle/ Frances Hannaway

322 44721

	- Q-Build
To be completed by QGAO/Project Serv	ices - Office Interfors / / / > 80014963
OAP number/Cost code:	
Date:	8.05.12
To:	Qbuild – Sid McDonnell & Chris Hutchinson
Cc:	Antonia Doyle, Sally Dettrick, Caroline Brumpton, Greg Peacock, Rod Moreno, Lucinda Bartkaltis
Subject:	Ministerial Relocation/Minor-Works
Panniectu	Ministerial Signage
	Director-General Relocation/Minor Works
A Carlot Arrest Carlot	Executive Building
Address:	Level 15
Level:	Premier
Office Name	- Constant Preference - Constant Preferenc
Ministerial or D- G (Min/DG)	Min
	 Electrician to go onsite and asses the installation of an additional light fixture above Executive Assistant
Scope of Works:	(Athena)
acobe of works.	
	Priority - P1
Client Contact on Site:	Kristian
Telephone:	3225 8800
To be completed by QGAO Delegated A	uthorKy =
Name:	Carollrie Brumpton
Contact Number	3225 8175
Date:	04,05,12
	transpilling 2 (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) The result of the control of the result of the control o
To be Completed by G-Build	7 - F
Work Complete:	
Date Completed:	
Time Frame (ke, hours/min)	
Send Involge Tp:	Kimberley Cochrane
A CONTRACTOR OF THE PARTY OF TH	Planning Group
	Department of Public Works GPO Box 2457
	BRISBANE QLD 4001
Address Invoice To:	Antonia Doyle
Completed W	ork Order to be Attached with Invoice

Rod Moreno

From:

PEACOCK Greg [Greg.PEACOCK@projectservices.qld.gov.au]

Sent:

Wednesday, 9 May 2012 4:53 PM

To:

Rod Moreno

Cc: Subject: DOYLE Antonia, BRUMPTON Caroline, L7. 111G Assistant Minister's office.

Attachments:

DOC090512.pdf; 100_6247.jpg; 100_6245.jpg; 100_6306.jpg; 100_6317.jpg

Hi Rod,

I returned the call from L7, 111G but it rang out.

I have spoken with Antonia after speaking with you.

Looks like the assistant minister's room is currently 7.14 (see plan attached).

I believe excess furniture has been removed leaving a timber workstation and timber side unit (see photos attached). This would leave room for a sizable meeting table.

I will consult with Caroline about a 1200mm diameter timber table we saw in B3 Exec (see photo).

The top is not as good as the underside shown in the photo (close up/shot):

Regards,

Greg.

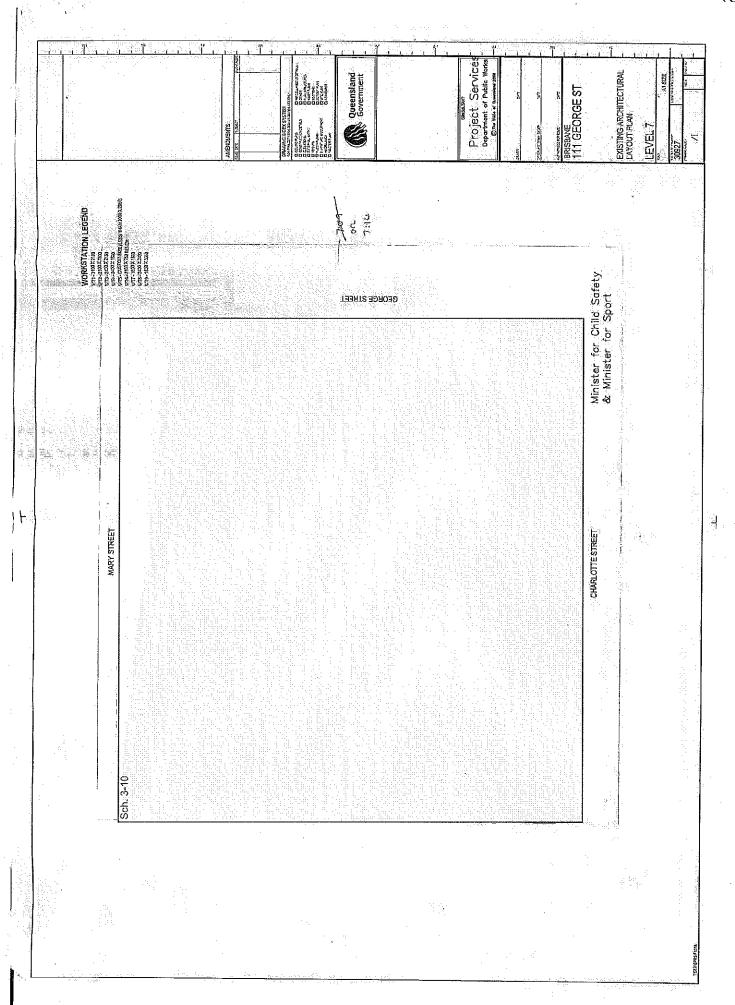
Greg Peacock | Office Interiors | Project Services | T 3224 6557 | F 3224 6436

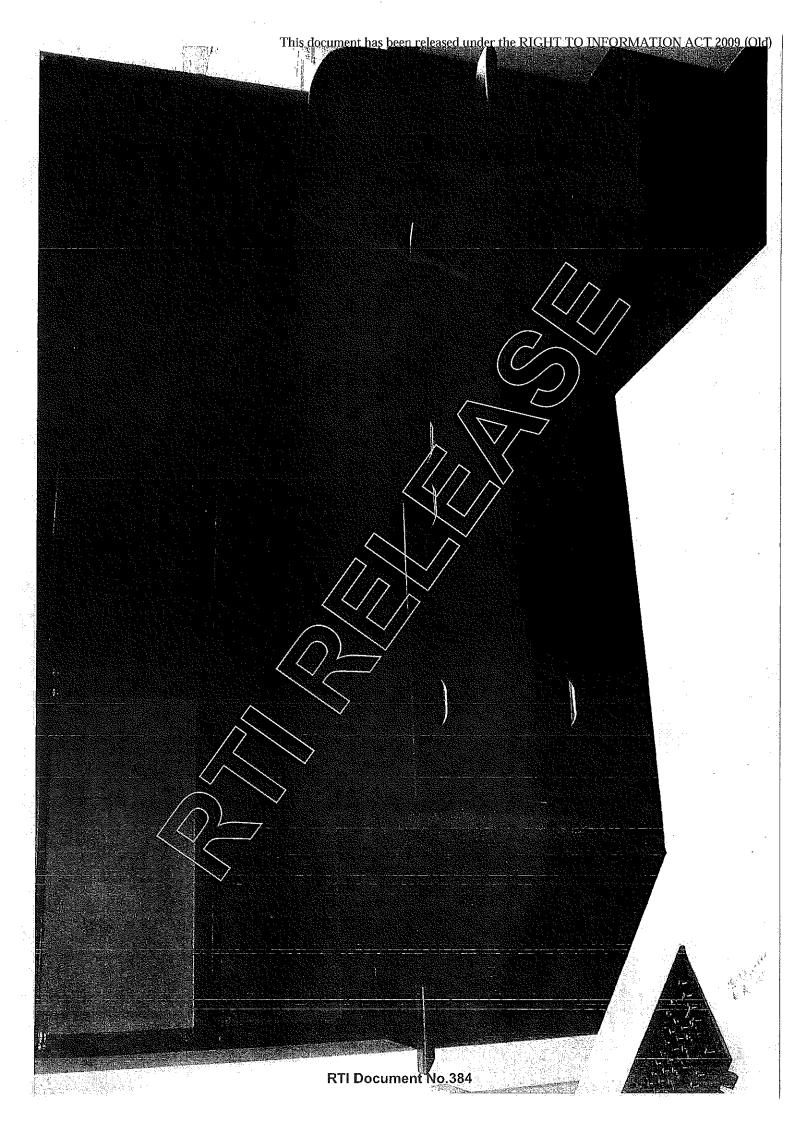
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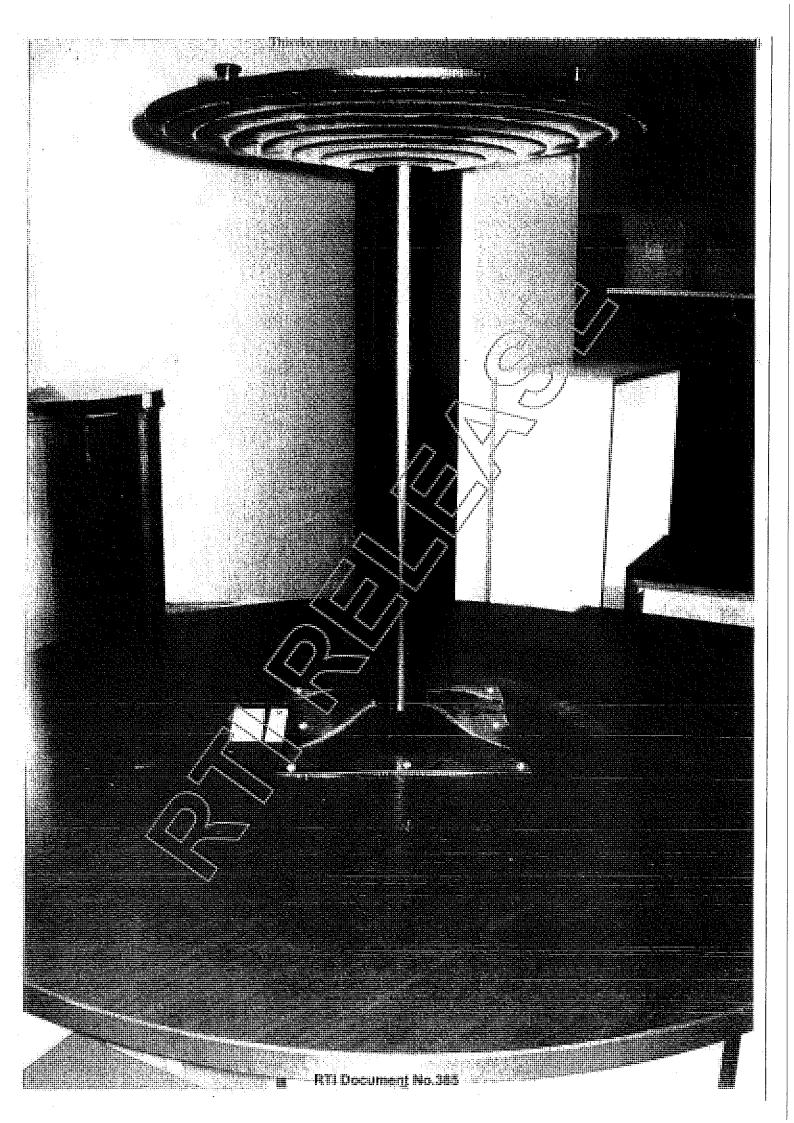
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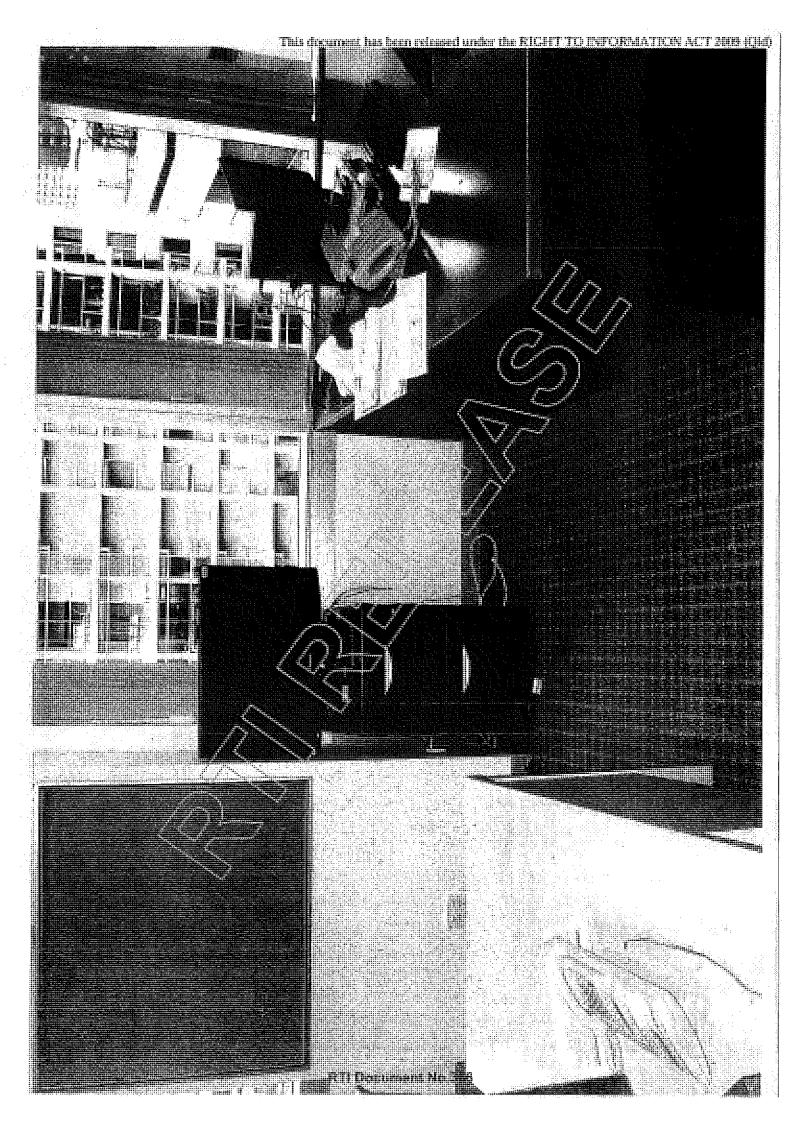
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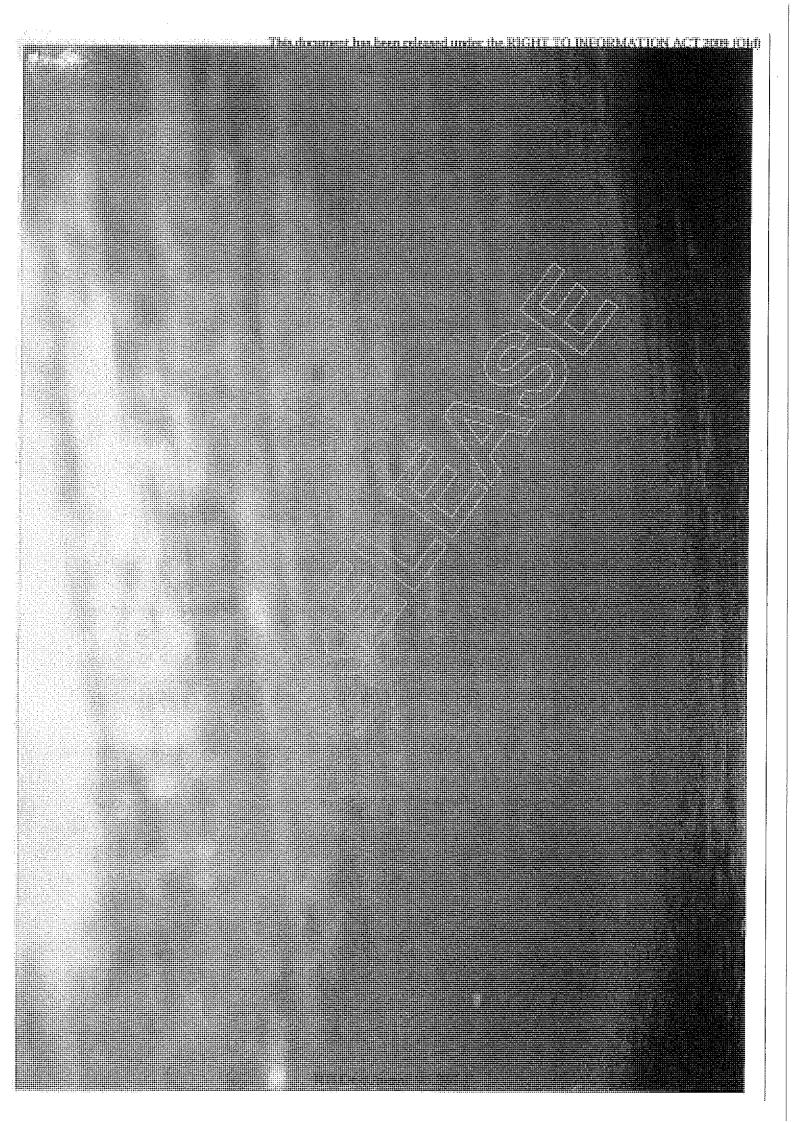
ldetstamp!











Rod Moreno

From:

BRUMPTON Caroline [Caroline.BRUMPTON@projectservices.gld.gov.au]

Sent:

Thursday, 10 May 2012 1:18 PM

To:

McDonnell Sid; HUTCHINSON Christopher N

Cc;

DOYLE Antonia, Rod Moreno; PEACOCK Greg; BARTKAITIS Lucinda

Subject: Attachments: Price Request #002 for L12 Exec Building EPR002-A021ECB8 pdf; EPR02 drawing.pdf

Hi Sid/ Chris,

Can you please arrange for a quote for the replacement of fabric panelling on level 12 Exec Building as per the attached documents.

I believe Rod is also going to arrange site access for us next week.

Regards

Caroline

T: (07) 3225 8175| F: (07) 3224 6436

exceeding expectations

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Thank you.

!detstamp!

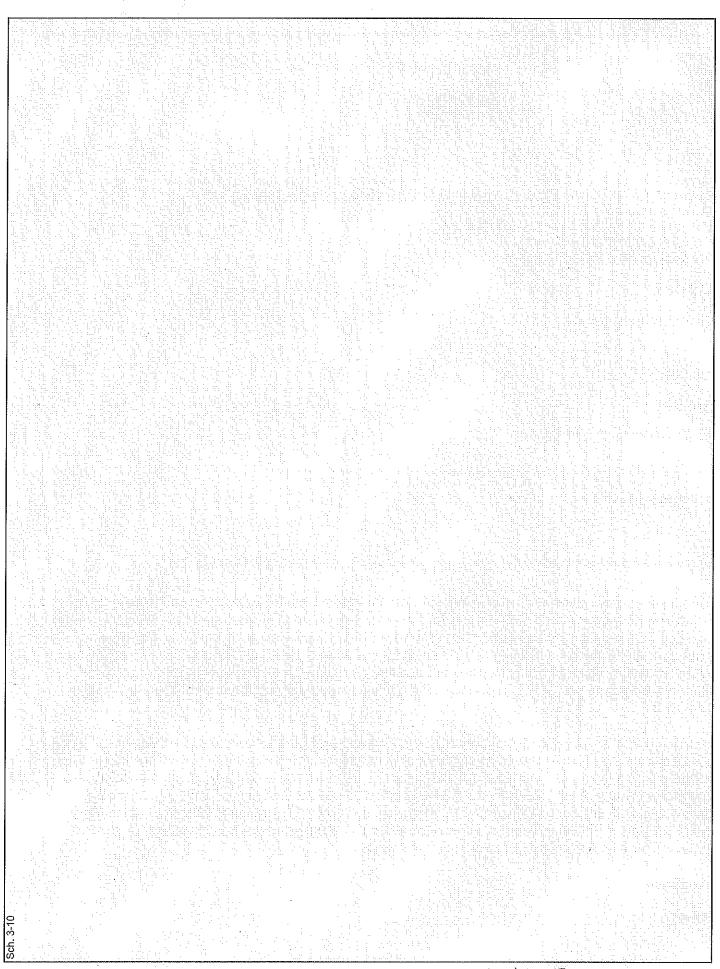


Requested By: Antonia Doyle Contact Number: 340 48357

	<u> 1948 - N. M. J. (1884) - H. G. G.</u>
	Q-Build
To be completed by QGAO/Project Service	s - Office Interiors the following work by 18.05.12 but do not
	ill work order approved and issued.
Date:	10.05.12
To:	QBuild – Sid McDonnell/ Chris Hutchinson
	Antonia Doyle, Sally Dettrick, Rod Moreno, Greg
Cc:	Peacock, Lucinda Bartkaitis
Subject:	Ministerial Relocation/Minor Works
	Ministerial Signage
	Director-General Relocation/Minor Works
Address:	Executive Building
Level:	Level 12 /
Office Name	Deputy Premier's
Ministerial or Director - General	Ministerial \\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\
(Min/DG)	
	1. Conterence Room 12.20 Remove fabric
	panelling, install acoustic rated insulation within
	cavity and re-finish walls with 1 x layer gyprock
	/(2'x layers around ensuite). Refer to attached
Scope of Works:	drawing & confirm details on site.
Scope of Works.	2. Chief of Staff – Room 12.21 Remove fabric
	panelling, and re-finish walls with 1 x layer
	paint finished gyprock (2 x layers around
	ensuite). Refer to attached drawing & confirm
	details on site.
Priority:	Provide estimate by 18.05.12
Client Contact on Site:	Mary Sharp/ Rod Moreno
Telephone:	
To be completed by QGAO Delegated Auth	ority
Name: / /) /	Caroline Brumpton
Contact Number	322 46439
	en e
To be Completed by Q-Bulld	
Contractors Estimate for this	
work:	\$
GST:	\$
Total Price	
Contractor comments:	
Contractor Signed:	
Date:	







LEVEL 12 EXECUTIVE BUILDING.

From:

Rod Moreno

Sent:

Friday, 13 July 2012 2:59 PM

To:

Daniel Smith

Subject: Attachments: FW: Election price request 003

EPR003-9CB7E537.pdf

From: BRUMPTON Caroline [mailto:Caroline.BRUMPTON@projectservices.gld.gov.au]

Sent: Thursday, 10 May 2012 2:42 PM

To: McDonnell Sid; HUTCHINSON Christopher N

Cc: DOYLE Antonia; Rod Moreno Subject: Election price request 003

Sid/ Chris,

For action/ advice please..

Regards

Caroline

T: (07) 3225 8175 F: (07) 3224 6436

exceeding expectations

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telephone.

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Thank you.

(detstamp)



Requested By: Antonia Doyle Contact Number: 340 48357

To be completed by OGAO/Project Services - Office Interfors Please provide a quotation for the following work by 18.05.12 but do not proceed with work until official work order approved and issued. Date: 10.05.12 To: QBuild — Sid McDonnell/ Chris-Hutchinson Antonia Doyle, Sally Dettrick, Rod Moreno, Greg Peacock, Lucinda Bartkalits Subject: Ministerial Relocation/Minor Works Ministerial Signage Director-General Relocation/Minor Works Level: Level 15 Office Name Ministerial or Director - General (Min/DG) Assess & provide options for cleaning of floor tiles in Premier's Ensuite (room 15.04), Conference Room Ensuite (room 15.04), Kitchenette (room 15.05) & Core tea room: Scope of Works: 2. Re-tile over top of existing tiles a re-tile (estimate only) Priority: Provide quotes/estimate by 18.05.12 Rod Moreno Te be completed by QGAO Delogated Authority Name: Caroline Brumpton 322.46439 To be Completed by QBAO Delogated Authority \$ Sesti. \$ Source of Silication Contractors Estimate for this work: \$ Sesti. \$ Source and Silication for the survey. Silication for this work: \$ Sesti. \$ Source and Silication for the survey. Silication for the survey. Silication for this work: \$ Sesti. \$ Source and Silication for the survey. Silication for the survey. Silication for this work: \$ Sesti. \$ Source and Silication for the survey. S	To the state of th	Q-Build
proceed with work until official work order approved and issued. Date: To: QBuild – Sid McDonnell/ Chris Hutchinson Antonia Doyle, Sally Dettrick, Rod Moreno, Greg Peacock, Lucinda Bartkaitis Subject: Ministerial Relocation/Minor Works Ministerial Signage Director-General Relocation/Minor Works Address: Executive Building Level: Office Name Ministerial or Director - General (Min/DG) Assess & provide options for cleaning of floor tiles in Premier's Ensuite (room 15.06), Conference Room Ensuite (room 15.04) Kitchenette (room 15.05) & Core tea room: 1. Professional clean/treatment of grout – Contractor to advise on method/likely success. 2. Re-tile over top of existing tiles 3. Reinove existing tiles & re-tile (estimate only) Priority: Client Contact on Site: Telephone: To be completed by QSAO Delegated Authority Name: Caroline Brumpton 322 46439 To be Completed by Q-Build Contractors Estimate for this work: \$ SST: \$ Total Price	To be completed by QGAO/Project Service	s - Office Interiors
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Contractor Signed: Date:		A section of the sect

From:

Rod Moreno

Sent:

Friday, 13 July 2012 2:59 PM

To:

Daniel Smith

Subject:

FW: EPR004 - For pricing please

Attachments:

EPR004-1EB70DD2.pdf

From: BRUMPTON Caroline [mailto:Caroline.BRUMPTON@projectservices.qld.gov.au] Sent: Thursday, 10 May 2012 2:58 PM

To: McDonnell Sid; HUTCHINSON Christopher N

Cc: DOYLE Antonia; Rod Moreno Subject: EPR004 - For pricing please

Sid/ chris.

Please refer to attched price request for action please.

Regards

Caroline

(07) 3225 8175| F:

exceeding expectations

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Thank you.

|deistann|



Requested By:	Antonia Doyle	Contact Number:	340 48357
		Q-Build	
	GAO/Project Services - O		05 42 biit da bat
		following work by 18 ork order approved an	
Date:		1.05.12	
To:		Build - Sid McDonnell/	Chris Hutchinson
Cc:	An	itonia Doyle, Sally Deftricl	k, Rod Moreno, Greg
	Pe	acock, Lucinda Bartkaitis	7
Subject:		nisterial Relocation/Minor	Works′ <u>⊠</u>
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Same of Markey	√ dò	ors/to match wall colou	r. Include new
Scope of Works:	ha	rdware/fittings as requi	red.
eacher Conservation	(//-	——————————————————————————————————————	VA AE VA
Priority:	V 6.555	ovide quotes/estimate by	18105.12
Client Contact on	Site:	d Moreno	and the second of the second o
Telephone:	SAO Delegated Authority		
	<u> </u>	a-U-a Durantan	
Name: Contact Number		iroline Brumpton 2 46439	
Contact Manney	32	2 40408	SA San San San San San San San San San San
To be Completed by	QaBulld		
Contractor's Estim	iate for this		
GST:	8 S		
Total Price	\$		
Contractor comme	ents:	The second secon	
		•	
Contractor Signed	<u>!: </u>		<u>a de la companya de</u>
Date:	1.0	Note: The second of the second	

Rod Moreno

From: BRUMPTON Caroline [Caroline.BRUMPTON@projectservices.gld.gov.au]

Sent: Thursday, 10 May 2012 3:24 PM

To: Rod Moreno

Cc: DOYLE Antonia; McDonnell Sid

Subject: Query re door for Level 12 Executive Building

Hi Rod,

As discussed, QBuild would like confirmation that they are to proceed with the installation of a new door to room 12.14 as requested on work order #094. The cost for a new timber veneered door, including all hardware is estimated at approx \$1,000.00.

Can you please advise at your earliest convenience?

Regards

Caroline Brumpton

Interior Designer | Project Manager

Office Interiors | Project Services | Department of Public Works

Level 5, 80 George St. Brisbane Queensland 4000 Australia

T: (07) 3225 8175| F: (07) 3224 6436

E: caroline.brumpton@projectservices.qld.gov.au | www.projectservices.qld.gov.au

exceeding expectations

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Thank you.

From:

Rod Moreno

Sent:

Friday, 13 July 2012 3:10 PM

To:

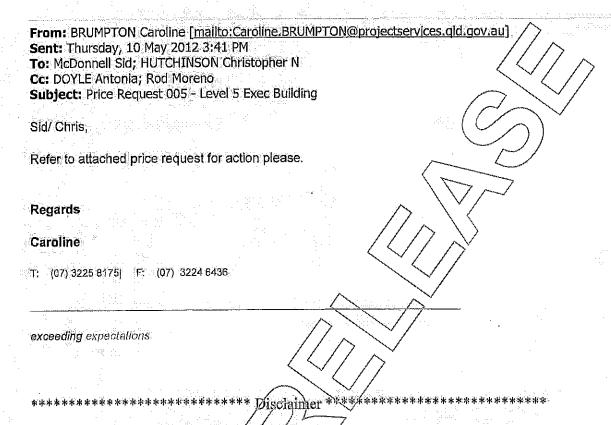
Daniel Smith

Subject:

FW: Price Request 005 - Level 5 Exec Building

Attachments:

EPR005-51F4AE1E.pdf



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Thank you.

[detstamp]



Requested By: Antonia Doyle Contact Number: 340 48357

Pagasah para	Q-Build
To be completed by QGAO/Project Service	es - Office Interiors
	the following work by 18.05.12 but do not all work order approved and issued.
Date:	10.05.12
To:	QBuild - Sid McDonnell/ Chris Hutchinson
	Antonia Doyle, Sally Dettrick, Rod Moreno, Greg
Cc:	Peacock, Lucinda Bartkaitis
Subject:	Ministerial Relocation/MinorWorks
	Ministerial Signage
	Director-General Relocation/Minor-Works
Address:	Executive Building \
Level:	Level 5
Office Name	Science, Information Technology, Innovation & the Arts
Ministerial or Director - General	Ministerial
(Min/DG)	Room 5.28, Cover of service counter window-
	provide price for 2/x options:
	/ 1, Install frosted film to entire extent of
Harrison December	existing glazing, infill pass-through gap
Scope of Works:	below with MDF board, paint finished.
	2. Remove window completely, re-sheet & plaster opening & re-paint section of wall
The state of the s	both sides.
Priority:	Provide quotes/estimate by 18.05.12
Client Contact on Site:	Alex Davis
Telephone:	3224 2880
To be completed by QGAQ Delegated Auth	nority
Name:	Caroline Brumpton
Contact Number	322 46439
and the second	andre angletik Mendelen di Kabupatèn di Kabupatèn di Kabupatèn di Kabupatèn di Kabupatèn di Kabupatèn di Kabup Kabupatèn di Kabupatèn di Kabupa
To be Completed by Q-Build	
Contractors Estimate for this	
work:	\$
GST: Total Price	\$ - a 7000
Contractor comments:	
Communication sommissing.	The second of th
	A CANTON AND A CAN
Date:	

From:

Rod Moreno

Sent:

Friday, 13 July 2012 3:21 PM

To:

Daniel Smith

Subject: Attachments: FW: Work Order 108 for action EMW0108-719F6C83.pdf

From: BRUMPTON Caroline [mailto:Caroline.BRUMPTON@projectservices.qld.gov.au]

Sent: Thursday, 10 May 2012 4:08 PM

To: McDonnell Sid; HUTCHINSON Christopher N

Cc: DOYLE Antonia; DETTRICK Sally; Rod Moreno; BARTKAITIS Lucinda; PEACOCK Greg

Subject: Work Order 108 for action

Sid/ Chris.

Please refer to atached work order for L9 Exec Building.

Regards

Caroline

T; (07) 3225 8175 F; (07) 3224 6436

exceeding expectations

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Thank you.

|detstamp!



Accommodation Office Minor Works Job Request Work Order Number: EMW108

		1. 医二角三角皮肤病病 (1.) 医二角	
Requested By:	Antonia Dovie/	Contact Number:	340 48357/
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4.21	Frances Hannaway	eg verifik er mærk for for til	322 44721
		The state of the s	and the state of t

			day million Jangaran
To be completed by QGAO/Project Services	Q-Build - Office Interiors	Committee (F.)	Ž
OAP number/Cost code:	80014963	X (/	
Date:	10.05.12		
To:	Qbuild - Sid McDonnell & Ch		
Cc:	Antonia Doyle, Sally Dettrick	, Carolina Brumpton, C	Greg
Cubinat	Peacock, Rod Moreno, Lucin Ministerial Relocation/Minor		a 1
Subject:	Ministerial Signage	Z Z	7
	Director-General Relocation	Minor Works	
Addresoi	Executive Building	VIIII VYOING	
Address: Level:	Level 9		
	Treasurer \ \ \ \ \ \ \ \	> :	
Office Name	Minister		
Ministerial or D-G (Min/DG)	Minustel		
	Electrical works assoc	lated with relocation	of 1
Scope of Works:	/x security monitor into	Kim's office (ie prov	
	/ ∠ power & run required o	cabling).	
	X		
	Priority P1		
Client Contact on Site:	Rod Moreno		
Telephone:	3225 8381		
To be completed by QGAO Delegated Author	at the contract of the contrac		
Name:	Caroline Brumpton		
Contact Number	3225 8175		- 1
Date:	10.0 5.12 °		
To be Completed by Q-Build	No. 200 Diving the large and		
Work Complets:	Company of the Compan	To the second se	Conservation in
Date Completed:	A CONTRACTOR OF THE CONTRACTOR		
Time Frame (i.e. hours/min)		The control of the co	
Send Invoice To:	Kimberley Cochrane		
	Planning Group		, j
	Department of Public Works GPO Box 2457		
	BRISBANE QLD 4001		
Address Invoice To:	Antonia Doyle		
Completed Work	Order to be Attached with I	nvoice	70 . 85