

Allianz Australia Insurance Ltd 2 Market Street, Sydney, NSW 2000 ABN 15 000 122 850 GPO Box 4049 Sydney NSW 2001

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MINISTERIAL SERVICES PO BOX 15185 CITY EAST QLD 4002

Remittance Advice

Please find attached remittance advice detailing your payment. If you have any queries, please contact:

Name: KYLIE STAMMERS Telephone: 0730237070

Date Cheque No.

24/05/2011 < 0987064

SETTLEMENT FOR DAMAGES TO REGO 043KOS LE SS ITC

O Date	Description	Tax Deduction	GST	Amount Paid
23/05/11	1540047959 1540047959	0.00	0.00	2,581.81
	dy			
		- - - - - - - - - - - - -		
		1300511/08		
		14/108	<i>-</i> /-	

Total Paid

\$2,581.81



Depart	ment of the Premier and Cabinet MSB004
	Document Number: 19 12252
	MINISTERIAL OFFICES
<u> </u>	XPENDITURE APPROVAL
Ministerial Office:	REMIER 5
Financial Year: 2010 / 2011	Urgent payment required by: / / 20
Return Cheque to:	Phone:
PAYG: Yes / No	
VENDOR (name of person/business to be paid)	PARTICULARS AMOUNT
RFLEGT	REPLACE 4 X Rm,s a tyres
	(GST exclusive) \$
	GST Amount \$
	APPROVAL TOTAL: (GST inclusive) \$ 2&40.00
. Viii aribhoriii id qocattietifatiot is a	Date:
IINISTERIAL SERVICES OFFICER:	
certify that: approved by competent authority; verification of goods supplied/services endered; price or rate of charge correct; discounts/allowances correct;	* arithmetically correct; * not previously paid; * invoices/requisitions attached; and * expenditure is recorded against the correct codes.

Claims for Domestic Travel - See Overleaf

Signature:

Date:

Procedures for Completing Expenditure Approval - See Overleaf

1.43

105/11

Level 16 41 George Street Brisbane GPO Box 293 Brisbane Queensland 4001 Australia

Telephone +61 7 3224 4292

www.qfleet.qld.gov.au Facsimile + 61 7 3224 6242 Website

MAINTENANCE RECHARGES TAX INVOICE

QFleet

Department of Public Works

			Total Amount	2840.00				2840.00	2840.00
	2444935		Am	284				284	284
	Document No.		GST Amount	258.18				258,18	Total Amount Due: \$
	D00184 20/05/11		Net Amount	2581.82				2581.82	Total Amo
	Account Number								
0	525 43 1	roob Kos k	ly 2	026 CE 4	RIMS/KYR	2840. 163 3/6	90 Ju	Pa	Lon
	61		Client Reference	4202601					ent Date
	NCENT ERVICES	٩	Group Code	4 00100410					Payment Terms: 30 Days from Document Date
<i></i>	ATTN: PAUL VINCENT MINISTERIAL SERVICES	PO BOX 15185 CITY EAST QLD 4002	Repair Date	Replace Wheel Rim X 043KOS 03/05/11			THE PERSON NAMED IN COLUMN ASSESSMENT OF THE PERSON NAMED IN COLUMN ASSESSMENT		nt Terms: 30 I
	7 V	πО ,	Rego Number	Replace 043KOS				Totals	Paymer

Payment Terms: 30 Days from Document Date

Working in partnership with you

Contact us Vehicle reports Financial Alinsurance Change password rdicenterance Update Insurance Claim Clear QFleet 30885 Insurer 1540047959 Status 23/05/11 Repaired 23/05/11 Updated by fultonm at 16:06:11 03/05/11 Entered Note Vehicle Rego 043KOS (201011 untaxed) Model CAPRICE WMII (Heron White) PREMIER and MINISTER FOR THE ARTS (#00100410) Client THE PREMIER AND CABINET Address PO BOX 15185 400 Contact Paul Vincent Phone 0732246514 Fax 073404628 Driver None You need complete this section only if the driver is known Surname Given name Sex Date of birth Phone (work) Phone (home) Licence No Expiry Background Had attended a QFleet Driver-Excellence session? Authorized to drive vehicle at time of accident? If no, details Amount of alcohol/drugs taken 12 hr before Subsequently tested for alcohol/drugs? If yes, result Police Did they attend? Yes . If no, were they informed? Yes Officer & station TBA Charges laid? Against whom? TBA Accident Date 30/04/11 Time (24 hr) 02:00 Location S.73 Residential Address Road surface Sealed (Dry OnRoad Cause What happened Tyres and rim stolen from Vehicle Whose fault, and why NIL Witness name & address Damage You need complete this section only if you answer "Yes" - the QFleet vehicle was damaged Was vehicle towed away? No · If yes, operator Where can the vehicle be inspected? Grahams Street Wheels & Tyres Quotes Repairer 1 Grahams Street Wheels & Tyres Other Rego, model, driver etc vehicle

RTID179.pdf - Page Number: 4 of 96

DEPARTMENT OF THE PR DEPARTMENT OF THE PR	
ASSETRETIREN	MENT FORM
Retirement date 29.01.20 99	
Asset number	Serial number
Asset description VARIOUS	
RETIREMENT DETAILS:	
Cost centre	Revenue/trade-in \$
Condition of asset	
Reason for disposal	
PASS VSEFUL LIFE, LOST, UNECE	ONDING AL TO REPAIR
Authorised by:	Approved by
Date 02/02/09.	Date
	<u> </u>
OFFICE USE ONLY: Transfer type: without revenue / stolen / lo	ost / destroyed / sale://tradexin.
Transaction type 200	Document type
Complete retirement YE\$ / NO	
Processed By: PAVL VIN CONT	· 18 c.
Date: 39/1/09	
Document number created * 100008878	5-8896

RTID179.pdf - Page Number: 5 of 96

Memorandum

To: Chief Financial Officer

From: Mike Goodman

Ext: 46922

Executive Director, Ministerial Services

Subject: Ministerial Asset Register

Date: 28 January 2009 Ref.

1. Purpose

To seek approval for the removal of Fixed and Portable & Attractive assets from the 1.1 Ministerial Asset register.

2. Background

- Assets are removed from the Ministerial Offices asset register when they are no 2.1 longer able to be utilised, lost, stolen, beyond economical repair, traded in or passed their useful life.
- Write offs are done in accordance with Section 11.8 of the Financial Management 2.2 Practice Manual of the Department of Premier & Cabinet.

3. Issues

- Attached is an asset report listing all Fixed and Portable & Attractive assets we 3.1 require to be removed from our asset register. No misconduct or illegal activity is suspected.
- 3.2 The book value of this asset/these assets total \$0.

4. Recommendation

That you approve the write off of the assets listed, in accordance with Section 11.8 4.1 of the Financial Management Practice Manual of the Department of Premier & Cabinet.

Approved

s.73 Signature

Chief Financial Officer

DDG:

Action Officer: Paul Vincent Area: Ministerial Services

Telephone: 322 46514

Director:

s.73 Signatures

RTID179.pdf - Page Number: 6

н	Run Date: 28.01.2009	11:28:43
Page :	Run Date:	Second Time: 11:28:43
Report		
Asset Download Report		

YFI AA D ASSET DOWNLOAD 10001636 - Paul Vincent

CEP/900

System Report Include 1042 30.06.2009

Depreciation Area: 01

Report Date : Company Code: Requested by

Row Count: 1,603

11:28:43

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3

Write Off Declaration

Department of the **Premier and Cabinet**

Register No. (Ministerial Services use only)

Details of Loss for Write Off		
Name of person advising of the loss	s.73 Name	
Ministerial Office	_ Tourism	
Description of Property	MOBILE PHONE	
Estimated Value (MS use only)	\$ 269.50	
Asset number (If known)	42000 1804	\
Reason for loss (brief description)	LEFT AT RESTAURAN	g-magain.
Action taken to locate property.	CONTACTED RESTAURA	VT
Pagammandad ()		
Recommended action to prevent the loss from recurring		
Do you suspect the loss to be as a read	14 - 5	,
The result of the sea	ult of an offence under the Criminal Cod	e or another Act
Yes X No		
If yes please quote Police officers nam	e and case number	
Do you suspect official misconduct.		
Yes No		
Gentification of Senior Policy Advisor	Precommending the write off	
I certify that the write off is in accordance		
Name S.73 Name	s.73 Name	DOOK,
	Signature _	Date <u>41710</u> 8
Approval for write off. (Director of FI	nance <\$20,000, Director General >\$2	20.000)
	ALL V	
I certify that the write off is in accordance Procedures Manual of the Department of	e with section 11.8 of the Financial Mana f Premier & Cabinet.	agement
Name		
Position	Data	
	Date	

Please return form to the Director, Ministerial Services

1st Floor, Executive Building P.O. Box 185, Brisbane Albert Street 4002

Telephone No. (07) 3224 6514 Facsimile No. (07) 3404 3628



Write Off Declaration

Department of the **Premier and Cabinet**

Register No. (Ministerial Services use only) _

And the second s		
Details of Loss for Write Off		
Name of person advising of the loss	s.73 Name	
Ministerial Office	PREMIER	
Description of Property	BLACKBERRY 8100	
Estimated Value (MS use only)	\$ 478.50	
Asset number (If known)	420001817	
Reason for loss (brief description)	loston holidas in	tre
	Maroachy Liver	
Action taken to locate property.		
Pacammandad action to prevent the		
Recommended action to prevent the loss from recurring		
		
Do you suspect the loss to be as a res	ult of an offence under the Criminal Code	e or another Act
Yes 🔀 No		
If yes please quote Police officers nan	ne and case number	***************************************
Do you suspect official misconduct.		
Yes No	/	
Cortification of Senior Policy Advis	or recommending the write off	
I certify that the write off is in accordan	ce with the Queensland Ministerial Hand	book.
Name _	Signature	Date24/// 6 6
	inance <\$20,000, Director General >\$	20,000)
I certify that the write off is in accordant Procedures Manual of the Department	ce with section 11.8 of the Financial Mar	nagement
Name	Signature	
Position		e//

Please return form to the Director, Ministerial Services
1st Floor, Executive Building P.O. Box 185, Brisbane Albert Street 4002
Telephone No. (07) 3224 6514 Facsimile No. (07) 3404 3628

DEPARTMENT OF THE PR DEPARTMENT OF EGONOMICS	's a table of a second of the contraction of the co	
	ŒNT FORM	
Retirement date 26.06,700 9		
Asset number VARIOUS Asset description VARIOUS	Serial number	
RETIREMENT DETAILS: Cost centre	Revenue/trade-in \$	
Reason for disposal Not Found At Stocktale		
Authorised by:	Approved by	
Date 26/06/09	Date	
OFFICE USE ONLY: Transfer type: without revenue / stolen / lo	ost / -destroyed-/-sale:/-trade=in	g Washington
Transaction type	Document type	
Processed by: Processed by: Processed by: Processed by:		
Date: 26.6.09		
Document number created * [00000]432 -	100009436	
	, , ,	

RTID179.pdf - Page Number: 10 of 96

Memorandum

To.

Nick Elliott

Chief Financial Officer

From:

Mike Goodman

Ext:

46922

Executive Director, Ministerial Services

Subject:

Ministerial Asset Register

Date:

25 June 2009

Ref:

PV03

1. Purpose

To seek approval for the removal of Fixed and Portable & Attractive assets from the Ministerial Asset register.

2. Background

- Assets are removed from the Ministerial Offices asset register when they are no 2.1 longer able to be utilised, lost, stolen, beyond economical repair, traded in or passed their useful life.
- Write offs are done in accordance with Section 11.8 of the Financial Management 2.2 Practice Manual of the Department of Premier & Cabinet.

3. Issues

- Attached is an asset report listing all Fixed and Portable & Attractive assets we 3.1 require to be removed from our asset register. No misconduct or illegal activity is suspected.
- 3.2 The book value of this asset/these assets total \$0.

4. Recommendation

That you approve the write off of the assets listed, in accordance with Section 11.8 of the Financial Management Practice Manual of the Department of Premier & Cabinet.

Approved
s.73 Signatures

Chief Financial Officer

Action Officer: Paul Vincent Area: Ministerial Services Telephone: 322 46514

Director:

s.73 Signatures

DDG:

RTID179.pdf - Page Number: 11

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Page Run Date: Run Time:			Accumbept	2 4 4 6 8 4 4 7 6 8 8 6 0 7 6 6 8 6 0 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7		
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Asset Download	You sw					
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900 AA D ASSET DOWNLOAD 1636 - Paul Vincent	Include 1042 30.06.2009 01		Asset Peschiption	DICTATION TRANSCRIBER SANYO TRC8800 FACSIMILE CANON C75 LAPTOP TOSHIBA PORTEGE R200 1.3GHZ DICTATION TRANSCRIBER SANYO TRC6039 MOBILE PHONE NOKIA 6120		
: CEP/900 : YFI AA I by : 10001636	Area:	1,603	Asset No	420000823 420001604 420001673 420001730		
System Report Requested b	Company Code: Report Date : Depreciation	Row Count:	Class		*	RTID179.pdf - Page Number: 12 of 96

DEPAREMENT OF THE PR DEPAREMENT OF THE PROPERTY OF THE PROPERT		
ASSETRETTRE	MENT FORM	1
Retirement date 18.04.2010 Asset number VARIOUS	Serial number	
Asset description VAR-10-S	Social number	 -
RETIREMENT DETAILS: Cost centre VAV.1005	Revenue/trade-in \$ —	
Condition of asset		, isj
Reason for disposal NOT FOUND AT STOCKTAK		***************************************
Authorised by:	Approved by	
Date 27 5/10	Date	
OFFICE USE ONLY: Transfer type: without revenue / stolen / lo	lost /-destroyed /-sale://trade-in	
Transaction type	Document type	
Complete retirement YES// NO		
Processed by: PAYL VINCON	T	
Document number created 1 100011382	- 100011	

Memorandum

To: Nick Elliott

Chief Financial Officer

From:

Ian Street

Ext:

46922

LII.

A/Executive Director, Ministerial Services

Subject:

Ministerial Asset Register

Date:

6 May 2010

Ref:

PV03

1. Purpose

1.1 To seek approval for the removal of Fixed and Portable & Attractive assets from the Ministerial Asset register.

2. Background

- 2.1 Assets are removed from the Ministerial Offices asset register when they are no longer able to be utilised, lost, stolen, beyond economical repair, traded in or passed their useful life.
- Write offs are done in accordance with Section 11.8 of the Financial Management Practice Manual of the Department of Premier & Cabinet.

3. Issues

- 3.1 Attached is an asset report listing all Fixed and Portable & Attractive assets we require to be removed from our asset register. No misconduct or illegal activity is suspected.
- 3.2 The book value of this asset/these assets total \$0.

4. Recommendation

4.1 That you approve the write off of the assets listed, in accordance with Section 11.8 of the Financial Management Practice Manual of the Department of Premier & Cabinet.

Approved

s.73 Signatures

Chief Financial Officer

ED:

Date: (4. がて

Action Officer: Paul Vincent Area: Ministerial Services

Telephone: 322 46514

Director:7 s.73 Signatures DDG:

RTID179.pdf - Page Nu

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	Run Date: AUSQLD Run Time:
Asset Download Report	

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6- Paul Vincent

System : Report Requested by : Company Code: Include 1042 Report Date: 30.06.2010 Depreciation Area: 01

Row Count: 1,833	:: 1,833							
Class	asset No	Asset prescribition	Capitaliza	COSTOCE	Location	Room	Accumbage	CA NEW AL
Y00570 Y00570 Y00570 Y00570 Y00570 Y00570	420000068 420000758 420001053 420001055 420001262 420001577	DICTAPHONE OLYMPUS PEARLCODER T1000 ZAMERA DIGITAL CANON GS ZAMERA DIGITAL CANON POWERSHOT S3 IS SWITCH CISCO WS-C2924 COMPUTER DESKTOP IBM S50 3.0GHZ 512MB 40GB HDD DVD DICTAPHONE TRANSCRIBER LANIER D161	2000 2000 3000 2000 1000 1000 1000 1000	4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4	UNKNOWN UNKNOWN UNKNOWN UNKNOWN UNKNOWN	MEDITACE OFFI OFFI OFFI OFFI OFFI OFFI OFFI OFF	2.1 4000 2.2 2.2 2.2 2.3 2.3 2.3 2.3 2.3 2.3 2.3	000000
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ASSETRETIREMENT FORM	
Retirement date 25.05.200	
Asset number VARIOUS Serial number]
Asset description VARIOUS].
RETIREMENT DETAILS: Cost centre VARIOUS Revenue/trade-in \$0]
Condition of asset	
Reason for disposal UNECONOMICAL TO REPAR DAMAGED LOST ADMOVE FROM RELISTED	
	1
]
Date 27 5 10 Date	
OFFICE USE ONLY:	
Transfer type: without revenue / stolen / lost / destroyed / sales/ tradesin	
Transaction type Document type	
Complete retirement YES / NO	
Processed by: PAVL VINCENT	
Date 25/5] 10	
Document number created 100011403-	

Memorandum

To:

Nick Elliott

Chief Financial Officer

From:

Ian Street

Ext:

16927

11,

A/Executive Director, Ministerial Services

Subject:

Ministerial Asset Register

Date:

24 May 2010

Ref:

PV03

1. Purpose

1.1 To seek approval for the removal of Fixed and Portable & Attractive assets from the Ministerial Asset register.

2. Background

- 2.1 Assets are removed from the Ministerial Offices asset register when they are no longer able to be utilised, lost, stolen, beyond economical repair, traded in or passed their useful life.
- 2.2 Write offs are done in accordance with Section 11.8 of the Financial Management Practice Manual of the Department of Premier & Cabinet.

3. Issues

- 3.1 Attached is an asset report listing all Fixed and Portable & Attractive assets we require to be removed from our asset register. No misconduct or illegal activity is suspected.
- 3.2 The book value of this asset/these assets total \$0.

4. Recommendation

4.1 That you approve the write off of the assets listed, in accordance with Section 11.8 of the Financial Management Practice Manual of the Department of Premier & Cabinet.

Approved

Director/ s.73 Signatures

s.73 Signatures

Chief Financial Officer

Date:

25/5/10

Action Officer: Paul Vincent Area: Ministerial Services Telephone: 322 46514

RTID179.pdf - Page N

ED:

DDG:

Asset Download Report

YFI AA D ASSET DOWNLOAD 10001636 - Paul Vincent Report :

Company Code: Include 1042 Report Date: 30.06.2010 Depreciation Area: 01

Row Count: 1,836

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Page : 1 Run Date: 20.05.2010 SQLD Run Time: 09:17:10



Write Off Declaration

Department of the **Premier and Cabinet**

Register No. (Ministerial Services use only) _

the second secon		
Details of Loss for Write Off		
Name of person advising of the loss	s.73 Name	C_{Δ}
Ministerial Office	Office of the Deputy Premier, Minister	for)Health
Description of Property	Telstra Modem	
Estimated Value (MS use only)	\$ 330.00	
Asset number (If known)	420001918 ?	,
Reason for loss (brief description)	Misplaciol when	packing au
Action taken to locate property.	After conference	in Perk.
The second property.	Stoudard Search	
Recommended action to prevent the loss from recurring	ensure everifiling	is back is
	ight sprage place	nefore lear
Do you suspect the loss to be as a res	sult of an offence under the Criminal Co	de dranother Act
Yes v No		
If yes please quote Police officers nar	ne and case number	
Do you suspect official misconduct		
☐Yes ☑ No		
Certification of Senior Policy Advis	or recommending the write off	
I certify that the write off is in accordan	ce with the Queensland Ministerial Han	ndbook.
Name	Signature	Date <u>/2/57/</u> 0
Approval for write off (Chief Finan	cial Officer <\$20,000, Director Genera	al >\$20,000)
FINANCIAL SERVICES USE I certify that the write off is in accordant Procedures Manual of the Department	ce with section 11.8 of the Financial Ma	anagement
Name	Signature	
Position: Chief Financial Officer	Da	ate//

Please return form to the Director, Ministerial Services 1st Floor, Executive Building P.O. Box 185, Brisbane Albert Street 4002 Telephone No. (07) 3224 6514 Facsimile No. (07) 3404 3628

DEPARTMENT OF THE PR DEPARTMENT OR ECONOMICAD	
ASSEILRETIREN	ÆNT FORM
Retirement date 30.6.2010	
Asset number VAR-VOVS	Serial number
Asset description VPRIOUS	
RETIREMENT DETAILS: Cost centre	
· · · · · · · · · · · · · · · · · · ·	Revenue/trade-in \$
Condition of asset Reason for disposal	
UNE CONOMICAL TO REPAIR STOLEN	PAST USEFUL LIFE.
Authorised/by: Date 20/b 10	Approved by Date
OFFICE USE ONLY:	
Transfer type: without revenue / stolen /-los Transaction type	Document type
Complete retirement YES / NO	
Processed by: PAUL VINLEN Date: 30.6.2010	
Document number created ' Iwo12224	- (000/2237)

Memorandum

•	_	
	\sim	

Nick Elliott

Chief Einancial Officer Executive Director, Business Services.

From:

Ext:

A/Executive Director, Ministerial Services

Subject:

Ministerial Asset Register

Date:

28 June 2010

Ref.

1. Purpose

1.1 To seek approval for the removal of Fixed and Portable & Attractive assets from the Ministerial Asset register.

2. Background

- Assets are removed from the Ministerial Offices asset register when they are no 2.1 longer able to be utilised, lost, stolen, beyond economical repair, traded in or passed their useful life.
- Write offs are done in accordance with Section 11.8 of the Financial Management 2.2 Practice Manual of the Department of Premier & Cabinet.

3. Issues

- Attached is an asset report listing all Fixed and Portable & Attractive assets we 3.1 require to be removed from our asset register. No misconduct or illegal activity is suspected.
- 3.2 The book value of this asset/these assets total \$0.

4. Recommendation

That you approve the write off of the assets listed, in accordance with Section 11.8 4.1 of the Financial Management Practice Manual of the Department of Premier & Cabinet.

Approved

s.73 Signatures

Date: 29/6/10
Executive Director, Business services

Action Officer: Paul Vincent Area: Ministerial Services Telephone: 322 46514

DDG:

CY NBKVa 00.0 Accompany Tocation Capitalize LACKBERRY 8310 LACKBERRY 8310 LACKBERRY 8310 LACKBERRY 9000 BOLD Glass

RTID179.pdf - Page Number: 22 of 96

Page Run Date: Run Time:

AUSQLD

Report Requested by

Asset Download Report Dasser Download Report FE - Paul Vincent

Depreciation Area:

Row Count: 1,669

Include 1042 30.06.2010 01

Code: Date Company Report



Write Off Declaration

Department of the Premier and Cabinet

Register No. (Ministerial Services use only)

and the second of the enterprise of the second of the seco	
Details of Loss for Write Off	
Name of person advising of the loss	s.73 Name
Ministerial Office	PRIMARY MANSTRIES
Description of Property	NORIA 6120 C MOBILE
Estimated Value (MS use only)	\$ 412.50
Asset number (If known)	420-001816
Reason for loss (brief description)	Theft - HOME BROAKIN
•	
Action taken to locate property.	CALLED TRE POLICE
Popomeonded and the second	
Recommended action to prevent the loss from recurring	
Do you suspect the loss to be as a res	ult of an offence under the Criminal Code or another Act
Yes No	
If yes please quote Police officers name	s.73 Name
Do you suspect official misconduct.	HENDRA POLICE
Yes No	
Gertification of Senior Policy Advis	Of recommending the write off
	ce with the Queensland Ministerial Handbook.
s.73 Name Nam	s.73 Name Signatur Date 28/6/2010
Approval for wester off (Discostance of	Inance <\$20,000, Director General >\$20,000)
HINANCIAL SERVICES USE (DNLY
I certify that the write off is in accordance Procedures Manual of the Department of	ce with section 11.8 of the Financial Management of Premier & Cabinet.
//)	Signature
Position	
	Date _ / _/

Please return form to the Director, Ministerial Services 1st Floor, Executive Building P.O. Box 185, Brisbane Albert Street 4002 Telephone No. (07) 3224 6514 Facsimile No. (07) 3404 3628

RTID179.pdf - Page Number: 23 of 96

DEPARTMENT OF THE PR DEPARTMENT OF ECONOMICI		ADR:
ASSETRETIREN	MENT FORM	
Retirement date 27.10.2010		
Asset number VARIOUS	Serial number	
Asset description VARIOUS		
RETIREMENT DETAILS:		
Cost centre VARIOUS	Revenue/trade-in \$ 6	2
Condition of asset VARCOUS		
Reason for disposal		
LOST LOST LIFE UNECONO	MICAL TO REPAI	18
A		
Authoriset by:	Approved by See or Hade	d
Date 27/10/10	Date	
OFFICE USE ONLY:	. ,	
Transfer type: without revenue / stolen / lo	st / destroyed/sale/trade-in	ung ina ser
Transaction type	Document type	
Complete retirement YES NO		
Processed by: PAVL VINCONT		•
Date: 27/10/10		
Document number created * [100012535 ~	100012568	

RTID179.pdf - Page Number: 24 of 96

Memorandum

To:

Nick Elliott

Chief Financial Officer

From:

Ian Street

Ext:

A/Executive Director, Ministerial Services

Subject:

Ministerial Asset Register

Date:

- 21 October 2010

Ref:

PV03

1. Purpose

1.1 To seek approval for the removal of Fixed and Portable & Attractive assets from the Ministerial Asset register.

2. Background

- 2.1 Assets are removed from the Ministerial Offices asset register when they are no longer able to be utilised, lost, stolen, beyond economical repair, traded in or passed their useful life.
- 2,2 Write offs are done in accordance with Section 11.8 of the Financial Management Practice Manual of the Department of Premier & Cabinet.

3. Issues

- Attached is an asset report listing all Fixed and Portable & Attractive assets we 3.1 require to be removed from our asset register. No misconduct or illegal activity is suspected.
- The book value of this asset/these assets total \$0. 3.2

4. Recommendation

4.1 That you approve the write off of the assets listed, in accordance with Section 11.8 of the Financial Management Practice Manual of the Department of Premier & Cabinet

Approved

Director:

s.73 Signatures

Chief Financial Officer

DDG:

Area: Ministerial Services Telephone: 322 46514

Action Officer: Paul Vincent

RTID179.pdf - Page N/7

Asset Download Report

Page : 1 R: Date: 21.10.2010 AUSQLD R Time: 14:52:02

System : CEP/900
Report : YFI AA D ASSET DOWNLOAD
Requested by : 10001636 - Paul Vincent

Company Code: Include 1042 Report Date: 30.06.2011 Depreciation Area: 01

Row Count: 1,582

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Write Off Declaration

Department of the **Premier and Cabinet**

Register No. (Ministerial Services use only)

Details of Loss for Write Off	s.73 Name
Name of person advising of the loss	S.75 IVallic
Ministerial Office	Local Government
Description of Property	Blackberry 8310
Estimated Value (MS use only)	\$ 518.18
Asset number (If known)	420002008
Reason for loss (brief description)	Lost between Kangaroo Point
Action taken to locate property.	and Musgrave Rd Red Hill. Immediately retraced steps.
Recommended action to prevent the loss from recurring	Take more care
Do you suspect the loss to be as a res	cult of an offence under the Criminal Code or another Act
Yes No	
If yes please quote Police officers nar	me and case number
Do you suspect official misconduct.	
Yes No	
Certification of Senior Policy Advis	sor recommending the write off
(5/07	nce with the Queensland Ministerial Handbook.
Name	Signature s.73 Name Date 5/10/10
Approval for write off (Chief Finan FINANCIAL SERVICES USE	cial Officer <\$20,000, Director General >\$20,000)
	nce with section 11.8 of the Financial Management
	Signature
Position: Chief Financial Officer	

Please return form to the Director, Ministerial Services 1st Floor, Executive Building P.O. Box 185, Brisbane Albert Street 4002 Telephone No. (07) 3224 6514 Facsimile No. (07) 3404 3628

	HE PREMIER AND CABINET MIC DEVELOPMENT AND TRADE
ASSETTRE	TIREMENT FORM
Retirement date 10.1.2016 Asset number VARIOUS	Serial number
Asset description Varuous	
RETIREMENT DETAILS: Cost centre Condition of asset Reason for disposal	Revenue/trade-in \$ NIL
The state of the s	AST VEFUL LIFE TRADE IN
Authorised by	Approved by
Date 10 01 2011	Date
OFFICE USE ONLY:	
Transfer type: without revenue /-st	tolen / lost / destroyed / sale / trade in 1998 800
Transaction type	Document type
Complete retirement YES / NO	
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Date: [0/1/11	
Document number created (1000)	12/96-100012816
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RTID179.pdf - Page Number: 28 of 96

Memorandum

To:

Nick Elliott

Chief Financial Officer

Ministerial Asset Register

From:

Ian Street

Ext:

46922

A/Executive Director, Ministerial Services

Date:

Subject:

7 January 2011

Ref:

PV03

1. Purpose

1.1 To seek approval for the removal of Fixed and Portable & Attractive assets from the Ministerial Asset register.

2. Background

- 2.1 Assets are removed from the Ministerial Offices asset register when they are no longer able to be utilised, lost, stolen, beyond economical repair, traded in or passed their useful life.
- 2.2 Write offs are done in accordance with Section 11.8 of the Financial Management Practice Manual of the Department of Premier & Cabinet.

3. Issues

- 3.1 Attached is an asset report listing all Fixed and Portable & Attractive assets we require to be removed from our asset register. No misconduct or illegal activity is suspected.
- 3.2 The book value of this asset/these assets total \$0.

4. Recommendation

4.1 That you approve the write off of the assets listed, in accordance with Section 11.8 of the Financial Management Practice Manual of the Department of Premier & Cabinet.

Approved
s.73 Signatures

Chief Financial Officer

Director:

Date: 7/1/1

Action Officer: Paul Vincent Area: Ministerial Services Telephone: 322 46514

RTID179.pdf - Page

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DDG:

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RTID179.pdf - Page Number: 30 of 96

Page Run Date: Run Time:

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Asset Download Report

D ASSET DOWNLOAD 36 - Paul Vincent

Include 1042 30.06.2011 01 Depreciation Area: Date: System Report Requested by Code: Company Report

ROW

Count: 1,681



Write Off Declaration

Department of the **Premier and Cabinet**

Register No. (Ministerial Services use only) _

	Details of Loss for Write Off	s.73 Name
	Name of person advising of the loss	
	Ministerial Office	PREMIER BLACKBERRY 9760
	Description of Property	BLACKBERRY 9760
	Estimated Value (MS use only)	\$ 73.5
	Asset number (If known)	420002642
	Reason for loss (brief description)	LEFT IN TAXI
	()	
u	Action taken to locate property.	searched - retraced myster
5	Action taken to look to proporty.	phoned cas company
	Recommended action to prevent the	1
	loss from recurring	
		The state of the s
	Do you suspect the loss to be as a re	sult of an offence under the Criminal Code or another Act
	Yes No	
	If yes please quote Police officers na	me and case number
	Do you suspect official misconduct.	
	☐ Yes ☐ No	
	Certification of Senior Policy Adv	isor recommending the write off
		ance with the Queensland Ministerial Handbook.
	s.73 Name	Signature Date 101
	Name	
	CINIANCIAL SERVICES LIST	f Finance <\$20,000, Director General >\$20,000)
	I certify that the write off is in accorded Procedures Manual of the Departme	ance with section 11.8 of the Financial Management
	Name	Signature

Please return form to the Director, Ministerial Services
1st Floor, Executive Building P.O. Box 185, Brisbane Albert Street 4002
Telephone No. (07) 3224 6514 Facsimile No. (07) 3404 3628

DEPARTMENT OF THE PREMIER AND CABINET DEPARTMENT OF ECONOMIC DEVELOPMENT AND TRADE ASSET RETUREMENT FORM Retirement date Asset number VARIOUS Serial number Asset description VARIOUS RETIREMENT DETAILS: VARIOUS Cost centre Revenue/trade-in \$ Condition of asset Reason for disposal NOT FOUND CTO CKTAKE Authorised b Approved by Date Date OFFICE USE ONLY: without revenue / stolen / lost / destroyed / sale: / trade:in Transfer type: Transaction type Document type Complete retirement YES// NO VINCONT Processed by: Date: Document number created * 1000 13097 - 100013102

RTID179.pdf - Page Number: 32 of 96

11.

Memorandum

To:

Nick Elliott

Chief Financial Officer

From:

Ian Street

Ext:

Director, Ministerial Services

Subject:

Ministerial Asset Register

Date:

20 April 2011

Ref:

PV03

1. Purpose

To seek approval for the removal of Fixed and Portable & Attractive assets from the Ministerial Asset register.

2. Background

- Assets are removed from the Ministerial Offices asset register when they are no 2.1 longer able to be utilised, lost, stolen, beyond economical repair, traded in or passed their useful life.
- 2.2 Write offs are done in accordance with Section 11.8 of the Financial Management Practice Manual of the Department of Premier & Cabinet.

3. Issues

- Attached is an asset report listing all Fixed and Portable & Attractive assets we 3.1 require to be removed from our asset register. No misconduct or illegal activity is suspected.
- 3.2 The book value of this asset/these assets total \$0.

4. Recommendation

4.1 That you approve the write off of the assets listed, in accordance with Section 11.8 of the Financial Management Practice Manual of the Department of Premier & Cabinet.

Approved

Director: s.73 Signatures

s.73 Signatures

Chief Financial Officer

Action Officer: Paul Vincent Area: Ministerial Services

Telephone: 322 46514

RTID179.pdf - Page --

of 96

DDG:

Page : 1 Run Date: 20.04.2011 ALD Run Time: 12:20:07 ra;

Asset Download Report

CEP/900 YFI AA D ASSET DOWNLOAD 10001636 - Paul Vincent

Company Code: Include 1042 Report Date: 30.06.2011 Depreciation Area: 01 System Report Requested by :

Row Count: 1,704

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RTID179.pdf - Page Number: 34 of 96

DEPARTMENT OF THE PREMIER AND GABINET DEPARTMENT OF ECONOMIC DEVELOPMENT AND TRADE ASSET RETUREMENT FORM Retirement date 23.06.2011 VARION Asset number Serial number Asset description VARIOUS RETIREMENT DETAILS: Revenue/trade-in \$ NIC Cost centre VARIOUS Condition of asset Reason for disposal TO REPAIR RAST USBFUL NOT ELONOMICAL Authorised by: Approved by Date Date OFFICE USE ONLY: Transfer type: without revenue / stolen / lost / destroyed / sale / tradesin Transaction type Document type Complete retirement (YES NO Processed by: VINCONT 23.06.2011 Date: Document number created 1 1000 13267 - 1000 13267

RTID179.pdf - Page Number: 35 of 96

Memorandum

To:

Nick Ellott

Chief/Financial Officer

From:

Ian Street

Ext:

A/Executive Director, Ministerial Services

Subject:

Ministerial Asset Register

Date:

21 June 2011

Ref:

PV03

1. Purpose

1.1 To seek approval for the removal of Fixed and Portable & Attractive assets from the Ministerial Asset register.

2. Background

- Assets are removed from the Ministerial Offices asset register when they are no 2.1 longer able to be utilised, lost, stolen, beyond economical repair, traded in or passed their useful life.
- 2.2 Write offs are done in accordance with Section 11.8 of the Financial Management Practice Manual of the Department of Premier & Cabinet.

3. Issues

- Attached is an asset report listing all Fixed and Portable & Attractive assets we 3.1 require to be removed from our asset register. No misconduct or illegal activity is suspected.
- The book value of this asset/these assets total \$0. 3.2

4. Recommendation

That you approve the write off of the assets listed, in accordance with Section 11.8 4.1 of the Financial Management Practice Manual of the Department of Premier & Cabinet.

Approved

Chief Financial Officer

s.73 Signatures ED:

DDG:

Action Officer: Paul Vincent Area: Ministerial Services Telephone: 322 46514

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Asset Download Report

1 21.06.2011 14:16:19

Page Run Date: Run Time:

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Company Code: Include 1042 Report Date: 30.06.2011 Depreciation Area: 01

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CEP/900 System Report Request

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Department of the **Premier and Cabinet**

Register No. (Ministerial Services use only)

Details of Loss for Write Off	
Name of person advising of the loss	s.73 Name
Ministerial Office	AGRICULTURE, FOOD & REWORKS ELONON
Description of Property	BLACKBERRY GOOD
Estimated Value (MS use only)	\$ 594.00
Asset number (If known)	
Reason for loss (brief description)	420002301 misplaced
Action taken to locate property.	search area & retrace steps 4
Recommended action to prevent the	contact lost property of location lost
loss from recurring	
Do you suspect the loss to be as a res	sult of an effence under the Criminal Code or another Act
Yes No	
If yes please quote Police officers na	me and case number
Do you suspect official misconduct.	
Yes No	>
Certification of Senior Policy Advi-	sor recommending the write off
I certify that the write off is in accordan	nce with the Queensland Ministerial Handbook.
s.73 Name	Signature Date 2814 II
Approval for write off (Director of	Finance <\$20,000, Director General >\$20,000)
FINANCIAL SERVICES USE certify that the write off is in accordar	ONLY nce with section 11.8 of the Financial Management
Procedures Manual of the Department	
Name	Signature
Position	Date/_/_

Please return form to the Director, Ministerial Services 1st Floor, Executive Building P.O. Box 185, Brisbane Albert Street 4002 Telephone No. (07) 3224 6514 Facsimile No. (07) 3404 3628



Department of the Premier and Cabinet

Parties on the Control of the Contro	Register No. (Ministerial Se	rvices use only)
Details of Loss for Write Off		
Name of person advising of the loss	s.73 Name	
Ministerial Office	Health	
Description of Property	12/2011	ndset
Estimated Value (MS use only)	\$ 594,00	
Asset number (If known)	420002754	
Reason for loss (brief description)	Un fortunately +	he phone
	fell out of my	oncket un
Action taken to locate property.	Contact made w	ith restaure
Recommended action to prevent the loss from recurring	to no ovail. 1 shall be mor	
Do you suspect the loss to be as a res Yes No If yes please quote Police officers name	IN EXTURE ult of an offence under the Criminal Cod and case number	e or another Act
Do you suspect official misconduct.		
Yes No	/	
Certification of Senior Policy Advise	or recommending the write off	
(\(/ \))	e with the Queensland Ministerial Hand	book,
ame	ignature	Date ² 4 (#) [

Please return form to the Director, Ministerial Services

1st Floor, Executive Building P.O. Box 185, Brisbane Albert Street 4002

Telephone No. (07) 3224 6514 Facslmile No. (07) 3404 3628

Approval for write off (Chief Financial Officer <\$20,000, Director General >\$20,000)

I certify that the write off is in accordance with section 11.8 of the Financial Management

FINANCIAL SERVICES USE ONLY

Position: Chief Financial Officer

Name

Procedures Manual of the Department of Premier & Cabinet.

DEPARTMENT OF THE PR DEPARTMENT OF ECONOMICS	THE CONTRACT OF A CONTRACT OF
ASSET RETUREA	MENT FORM
Retirement date 25.11-2011	AENT FORM FOR THE SECOND SECON
Asset number VARIOUS	Serial number
Asset description VARIOUS	Serial number
RETIREMENT DETAILS: Cost centre	Revenue/trade-in \$ N1L
Condition of asset VARIONS	
Reason for disposal	
LOST USBFUL LIFE, UNGO	ENOMICAL TO REPAIR,
Authorised by	Approved by
Date 29/1/11	Date
OFFICE USE ONLY: Transfer type: without revenue / stolen / lo	ost / destroyed / sale / trade in
Transaction type	Document type
Complete retirement YES / NO	
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Department of the Premier and Cabinet

Memorandum

To:

Nick Elliott

Chief Financial Officer

From:

Ian Street

Director, Ministerial Services

Ext:

46922

Subject:

Ministerial Asset Register

Date:

23 November 2011

Ref:

PVØ3

1. Purpose

1.1 To seek approval for the removal of Fixed and Portable & Attractive assets from the Ministerial Asset register.

2. Background

- 2.1 Assets are removed from the Ministerial Offices asset register when they are no longer able to be utilised, lost, stolen, beyond economical repair, traded in or passed their useful life.
- 2.2 Write offs are done in accordance with Section 11.8 of the Financial Management Practice Manual of the Department of Premier & Cabinet.

3. Issues

- 3.1 Attached is an asset report listing all Fixed and Portable & Attractive assets we require to be removed from our asset register. No misconduct or illegal activity is suspected.
- 3.2 The book value of this asset/these assets total \$0.

4. Recommendation

4.1 That you approve the write off of the assets listed, in accordance with Section 11.8 of the Financial Management Practice Manual of the Department of Premier & Cabinet.

Approved

Director:

s.73 Signatures

S.73 Signatures

Date: 27/tt

Action Officer: Paul Vincent Area: Ministerial Services Telephone: 322 46514

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Asset Download Report

System : CEP/900 Report : YFI AA D ASSET DOWNLOAD Requested by : 10001636 - Paul Vincent

Company Code: Include 1042 Report Date: 30.06.2012 Depreciation Area: 01

Row Count: 1,901

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s.73 Name

Write Off Declaration

Department of the **Premier and Cabinet**

Register No. (Ministerial Services use only)

Details of Loss for Write Off	
Name of person advising of the loss	s.73 Name
Ministerial Office	ENVIRONMENT
Description of Property	IPAD
stimated Value (MS use only)	\$ 793
sset number (If known)	420002808
Reason for loss (brief description)	After looking extensively at home and office for over a week, canclusian drawn II
as that is a decommended action to prevent the coss from recurring	most recent namery of hardling it. Called airport
o you suspect the loss to be as a re	esult of an offence under the Criminal Code or another Act
yes please quote Police officers na	ame and case number
o you suspect official misconduct Yes No	
Certification of Senior Policy Adv	isor recommending the write off
certify that the write off is in accorda s.73 Name	signature Signat
	ncial Officer <\$20,000, Director General >\$20,000)
INANCIAL SERVICES USE certify that the write off is in accorda occedures Manual of the Departments.73 Signatures	ance with section 11.8 of the Financial Management
osition: Chief Financial Officer	Date 37/(C/C

Please return form to the Director, Ministerial Services 1st Floor, Executive Building P.O. Box 185, Brisbane Albert Street 4002 Telephone No. (07) 3224 6514 Facsimile No. (07) 3404 3628



Department of the **Premier and Cabinet**

Register No. (Ministerial Services use only)

Details of Loss for Write Off
Name of person advising of the loss
Ministerial Office Premier's
Description of Property Phone 4
Estimated Value (MS use only) \$ 780.91
Asset number (If known) 420062993
Reason for loss (brief description) I was out with friends and lost my phone.
Reason for loss (brief description) I was out with friends and lost my phone. the management of the hotel, if a phone had handed in and was odvised no. I followed up with several times.
Recommended action to prevent the loss from recurring
Do you suspect the loss to be as a result of an offence under the Criminal Code or another Act Yes No If yes please quote Police officers name and case number
Do you suspect official misconduct.
Yes V No
Certification of Senior Policy Advisor recommending the write off
I certify that the write off is in accordance with the Queenstand Ministerial Handbook. S.73 Name Date 2914
Approval for write off (Chief Financial Officer <\$20,000, Director General >\$20,000)
FINANCIAL SERVICES USE ONLY I certify that the write off is in accordance with section 11.8 of the Financial Management Procedures Manual of the Department of Premier & Cabinet. Signature Signature
Position: Chief Financial Officer Date 25/11/11

Please return form to the Director, Ministerial Services 1st Floor, Executive Building P.O. Box 185, Brisbane Albert Street 4002 Telephone No. (07) 3224 6514 Facsimile No. (07) 3404 3628

DEPARTMENT OF THE P DEPARTMENT OF ECONOMIC	
ASSETTRETTRE	MENT FORM
Retirement date 23.02,20/2	
Asset number VAR-100 S	Serial number
Asset description VARIOVS	
RETIREMENT DETAILS:	
Cost centre VARIOUS	Revenue/trade-in \$ NU.
Condition of asset	
Reason for disposal PAST USEFUL LIFE; UNECONOMIC	
From REGISTION, LOST	CAL TO REPAIR; REMOVE
Authorised by:	Approved by
Date 27/2/12	Date
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OFFICE USE ONLY: Transfer type: without revenue /-stolen 1-4	ost / destroyed / sale:/ trade:in
Transaction type	Document type
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Date 23/2/12	
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Department of the Premier and Cabinet

Memorandum

To:

Nick Elliott

Chief Financial Officer

From:

Ian Street

Director, Ministerial Services

Ext:

Subject:

Ministerial Asset Register

Date:

21 February 2012

Ref:

1. Purpose

To seek approval for the removal of Fixed and Portable & Attractive assets from the 1.1 Ministerial Asset register.

2. Background

- Assets are removed from the Ministerial Offices asset register when they are no 2.1 longer able to be utilised, lost, stolen, beyond economical repair, traded in or passed their useful life.
- Write offs are done in accordance with Section 11.8 of the Financial Management 2.2 Practice Manual of the Department of Premier & Cabinet.

3. Issues

- Attached is an asset report listing all Fixed and Portable & Attractive assets we 3.1 require to be removed from our asset register. No misconduct or illegal activity is suspected.
- 3.2 The book value of this asset/these assets total \$0.

4. Recommendation

That you approve the write off of the assets listed, in accordance with Section 11.8 of the Financial Management Practice Manual of the Department of Premier & Cabinet.

> Approved s.73 Signatures Chief Financial Officer

Action Officer: Paul Vincent Area: Ministerial Services Telephone: 322 46514

Director s.73 Signatures

ED:

DDG:

Asset Download Report

CEP/900 YFI AA D ASSET DOWNLOAD 10001636 - Paul Vincent

System Report Requested by

Include 1042 30.06.2012 01

Report Date : Depreciation Area:

Code:

Company

Row Count: 1,818

23.02.2012 Page Rur Jate: Ru ime: AUSQLD

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LAMINATING MACHINE IL-12VI SECURITY SYSTEM NATIONAL FACSIMILE CANON 1900
PRINTER HP LASERJET 4000TM DISHWASHER SIMPSON 850 MODEM TELSTRA TURBO MOBILE PHONE LG TUSSO BLACKBERRY 9000 BOLD BINDING MACHINE Asset No. Class

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96



Department of the **Premier and Cabinet**

Register No. (Ministerial Services use only) __

Details of Loss for Write Off	4	
	s.73 Name	
Name of person advising of the loss		((')
Ministerial Office	ENGRAY & WATER	071C17185
Description of Property	BLACKBERRY 970	
Estimated Value (MS use only)	\$ 715.00	
Asset number (If known)	420002738	
Reason for loss (brief description)	PHONE WAS STOLEN	I FROM
	DEPT TRANSPORT @	1PSWICH
Action taken to locate property.	LODGED REPORT W	ITH POUCE
Recommended action to prevent the loss from recurring		
Do you suspect the loss to be as a res	ult of an offence under the Criminal Cod	e or another Act
Yes No		
If yes please quote Police officers nam	Police repu	NA NO: P12000558:
Do you suspect official misconduct.		12600000
7 . 60-101	LE WHAT THIS MEANS	·
Yes No / Novo	ce vorin mil menios.	
Certification of Senior Policy Advis	or recommending the write off	
I certify that the write off is in accordan	ce with the Queensland Ministerial Hand	book.
Name	s.73 Name Signature	Date 14/4/2
_Approvation write off (Chief Finance) FINANCIAL SERVICES USE (ial Officer <\$20,000, Director General	>\$20,000)
actiful that the waits all the		nagement
rocedures Manual of the Department	of Premier & Cabinet.	
Name Nich Elist	Signature	
osition: Chief Financial Officer	Date	2012112

Please return form to the Director, Ministerial Services 1st Floor, Executive Building P.O. Box 185, Brisbane Albert Street 4002 Telephone No. (07) 3224 6514 Facsimile No. (07) 3404 3628



Department of the Premier and Cabinet

	Register No. (Ministerial Services use only)
Details of Loss for Write Off	
Name of person advising of the loss	s.73 Name
Ministerial Office	Education
Description of Property	Blackberry 9700
Estimated Value (MS use only)	\$ 7/5.00
Asset number (If known)	420002844
Reason for loss (brief description)	Phone has accidentally fallen
	out of a bag at some stage
Action taken to locate property.	Contacted hotel taxi company
Recommended action to prevent the loss from recurring.	airline as possible location's of
Do you suspect the loss to be as a res	sult of an offence under the Criminal Code or another Act
Yes No	
If yes please quote Police officers har	me and case number
Do you suspect official misconduct.	no dilu odao number
Yes No	·
Certification of Senior Policy Advis	or recommending the write off
certify that the write off is in accordan	ce with the Queensland Ministerial Handbook.
s.73 Name	Signature Date 571/12
Approval for write off (Chief Financ	cial Officer <\$20,000, Director General >\$20,000)
INANCIAL SERVICES USE	ONLY
rocedures Manual of the Department	ce with section 11.8 of the Financial Management of Premier & Cabinet
ame Nich Ellieft	Signature Signatures
osition: Chief Financial Officer	Date 20,2, Q

Please return form to the Director, Ministerial Services 1st Floor, Executive Building P.O. Box 185, Brisbane Albert Street 4002 Telephone No. (07) 3224 6514 Facsimile No. (07) 3404 3628



Department of the Premier and Cabinet

Register No. (Ministerial Services use only) ___

Details of Loss for Write Off	
Name of person advising of the loss	HON. STEPHEN ROBERTS OF
Ministerial Office	ENERGY & WATER UTILITIES
Description of Property	IPHONE 4
Estimated Value (MS use only)	\$ 762.73
Asset number (If known)	420003051
Reason for loss (brief description)	Lost ou Bushese Trip
Action taken to locate property.	Colled Hotel - Trai
Recommended action to prevent the loss from recurring	Company.
Do you suspect the loss to be as a resu	ult of an offence under the Criminal Code or another Act
Yes No	
If yes please quote Police officers nam	ne and case number
Do you suspect official misconduct.	
Yes No	
Certification of Senior Policy Advise	or recommending the write off
(3/07	ce with the Queensland Ministerial Handbook.
Name -	Signature Date 12/2
Approval for write off (Chief Finance	ial Officer <\$20,000, Director General >\$20,000)
FINANCIAL SERVICES USE (TAIL Y
Legrify that the write off is in accordance	o with anotion 44.0 of the Figure 21.134
Procedures Manual of the Department of	of Premier & Cabinatures
Name Nuk Elliett	Signature
Position: Chief Financial Officer	Date 2(/2/12

Please return form to the Director, Ministerial Services 1st Floor, Executive Building P.O. Box 185, Brisbane Albert Street 4002 Telephone No. (07) 3224 6514 Facsimile No. (07) 3404 3628

DEPARTMENT OF THE BREMIER AND CABINET DEPARTMENT OF ECONOMIC DEVELOPMENT AND TRADE	
ASSETRETIREMENT FORM	
Retirement date 27.04.2012 Asset number VARIOUS Serial number	
Asset description VAR 10 US	
RETIREMENT DETAILS: Cost centre VARCOUS Revenue/trade-in \$ Condition of asset	海猫
Reason for disposal PAST VSEFUL LIFE NOT FOUNDAT STOCKTAKE LOST, UNECONONICAL TO REPAIR	**
Authorised by: Approved by	
Date 2704/12 Date	
OPENCIA VIGE ONE VI	
OFFICE USE ONLY: Transfer type: without revenue stolen / lost / destroyed / sale / trade-in sale / t	
Transaction type Document type	
Complete retirement YES / NO	
Processed by PAUL V W CENT	
Date: 27/4/12	
Document number created * [100014090 - 14132	

RTID179.pdf - Page Number: 52 of 96

Department of the Premier and Cabinet

Memorandum

To:

Nick Elliott

Chief Financial Officer

From:

Ian Street

Director, Ministerial Services

Ext:

16922

Subject:

Ministerial Asset Register

Date:

26 April 2012

Ref:

PV03

1. Purpose

1.1 To seek approval for the removal of Fixed and Portable & Attractive assets from the Ministerial Asset register.

2. Background

- 2.1 Assets are removed from the Ministerial Offices asset register when they are no longer able to be utilised, lost, stolen, beyond economical repair, traded in or passed their useful life.
- Write offs are done in accordance with Section 11.8 of the Financial Management Practice Manual of the Department of Premier & Cabinet.

3. Issues

- 3.1 Attached is an asset report listing all Fixed and Portable & Attractive assets we require to be removed from our asset register. No misconduct or illegal activity is suspected.
- 3.2 The book value of this asset/these assets total \$0.

4. Recommendation

4.1 That you approve the write off of the assets listed, in accordance with Section 11.8 of the Financial Management Practice Manual of the Department of Premier & Cabinet.

Approved

s.73 Signatures

linf Finalin Office

Date:

90/9/12

Chief Financial Officer
A | EDB S

Action Officer: Paul Vincent Area: Ministerial Services

Telephone: 322 46514

Director: s.73 Signatures DDG:

RTID179.pdf - Page Number: 53 of 96

Asset Download Report

D ASSET DOWNLOAD 36 - Paul Vincent

Include 1042 30.06.2012 01

Company Code: Report Date : Depreciation Area:

Row Count: 1,824

10001636

Requested by

System Report

26.04.2012 16:33:17

Page Date: Ru Date: Rum Time:

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Department of the **Premier and Cabinet**

Register No. (Ministerial Services use only)

Details of Loss for Write Off	
Name of person advising of the loss	PHIL REDVES
Ministerial Office	CHILD SAFETY
Description of Property	APPLE IPAONE 4 16GB
Estimated Value (MS use only)	s 762
Asset number (If known)	420003083
Reason for loss (brief description)	ACCIDENTLY LEFT IN TAXI
Action taken to locate property.	FOLLOWED OF WITH TAXI COMM
Recommended action to prevent the loss from recurring	
	sult of an effence under the Criminal Code or another Act
Yes No	
If yes please quote Police officers nate Do you suspect official misconduct. Yes No	me and case number
Certification of Senior Policy Advis	sor recommending the write off
0/07	nce with the Queensland Ministerial Handbook.
Vame IAN STREET	,
Approval for write off (Chief Finan	cial Officer <\$20,000, Director General >\$20,000)
FINANCIAL SERVICES USE	ONLY use with section 11.8 of the Financial Management
	Signature
Position: Chief Financial Officer	Date/_ /

Please return form to the Director, Ministerial Services 1st Floor, Executive Building P.O. Box 185, Brisbane Albert Street 4002 Telephone No. (07) 3224 6514 Facsimile No. (07) 3404 3628

DEPARTMENT OF THE PREI DEPARTMENT OF ECONOMIC DE	nb b b
ASSETRETIREMI	ENT FORM
Retirement date 25.06 2012 Asset number VAR 1000	Serial number
Asset description VARUS	Dorrar number
RETIREMENT DETAILS: Cost centre VARIOUS Condition of asset	Revenue/trade-in \$
Reason for disposal	MICAL TO REPAIR
Authorised by:	Approved by
Date 25/06/12	Date
OPEN CEL VION ONLY VI	
OFFICE USE ONLY: Transfer type: without revenue /-stolen / lost /	/ destroyed / sale / trade in with the
Transaction type	Document type
Complete retirement YES// NO	
Processed by: Date: Processed by: Proces	
Document number created ' [[OOD N1273 -]	14289

RTID179.pdf - Page Number: 56 of 96

Department of the Premier and Cabinet

Memorandum

To:

Annette Sargent

Executive Director, Business Services

From:

Ian Street

Ext:

Director, Ministerial Services

Subject:

Ministerial Asset Register

Date:

21 June 2012

Ref:

1. Purpose

To seek approval for the removal of Fixed and Portable & Attractive assets from the 1.1 Ministerial Asset register.

2. Background

- Assets are removed from the Ministerial Offices asset register when they are no 2.1 longer able to be utilised, lost, stolen, beyond economical repair, traded in or passed their useful life.
- Write offs are done in accordance with Section 11.8 of the Financial Management 2.2 Practice Manual of the Department of Premier & Cabinet.

3. Issues

- Attached is an asset report listing all Fixed and Portable & Attractive assets we 3.1 require to be removed from our asset register. No misconduct or illegal activity is suspected.
- 3.2 The book value of this asset/these assets total \$0.

4. Recommendation

That you approve the write off of the assets listed, in accordance with Section 11.8 4.1 of the Financial Management Practice Manual of the Department of Premier & Cabinet.

Approved

zutive Difector

Date:

Action Officer: Paul Vincent Area: Ministerial Services

Director:

ED:

DDG:

Asset Download Report

Page : 1 Run Date: 21.06.2012 Jun Time: 12:24:19

CEP/900 YFI AA D ASSET DOWNLOAD 10001636 - Paul Vincent

System Report Requested by :

Company Code: Include 1042
Report Date: 30.06.2012
Depreciation Area: 01

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s.73 Name

Details of Loss for Write Off

Name of person advising of the loss

Estimated Value (MS use only)

Reason for loss (brief description)

Action taken to locate property.

Recommended action to prevent the



Write Off Declaration

Department of the Premier and Cabinet

Ministerial Office

loss from recurring

Yes

Description of Property

Asset number (If known)

s.73 Name CRAIG WALLACE; MALN ROADS

Date __/__/_

Register No. (Ministerial Services use only)

If yes please quote Police officers name and case number Do you suspect official misconduct. Yes Certification of Senior Policy Advisor recommending the write off I certify that the write off is in accordance with the Queensland Ministerial Handbook. s.73 Name s.73 Name Name Signature Date 7/3/12 Approval for w/il'e off (Chier Financial Officer ₹\$20;000) Director General >\$20,000)

Do you suspect the loss to be as a result of an offence under the Criminal Code or another Act

FINANCIAL SERVICES USE ONLY I certify that the write off is in accordance with section 11.8 of the Financial Management

Procedures Manual of the Department of Premier & Cabinet.

Name Position: Chief Financial Officer

Please return form to the Director, Ministerial Services

1st Floor, Executive Building P.O. Box 185, Brisbane Albert Street 4002 Telephone No. (07) 3224 6514 Facsimile No. (07) 3404 3628



Department of the **Premier and Cabinet**

Register No. (Ministerial Services use only)

Details of Loss for Write Off	
Name of person advising of the loss	s.73 Name
Ministerial Office	ATTORNEY-GENERAL
Description of Property	APPLE IPHONE4
Estimated Value (MS use only)	\$780
Asset number (If known)	420002854
Reason for loss (brief description)	count find.
Action taken to locate property.	sealed energelove.
Recommended action to prevent the loss from recurring	
Do you suspect the loss to be as a res	sult of an offence under the Criminal Code or another Act
Yes No .	
If yes please quote Police officers na	me and case number
Do you suspect official misconduct.	
Yes No	
Certification of Senior Policy Advis	sor recommending the write off
I certify that the write off is in accordar	nce with the Queensland Ministerial Handbook.
Name .	Signature Date 1/201/2
	cial Officer <\$20,000, Director General >\$20,000)
FINANCIAL SERVICES USE I certify that the write off is in accordar Procedures Manual of the Department	nce with section 11.8 of the Financial Management
Name	Signature
Position: Chief Financial Officer	Date//

Please return form to the Director, Ministerial Services 1st Floor, Executive Building P.O. Box 185, Brisbane Albert Street 4002⁻ Telephone No. (07) 3224 6514 Facsimile No. (07) 3404 3628

DEPARTMENT OF THE PR DEPARTMENT OF ECONOMIC D		ADE
ASSETRETIREN	ÆNT FORM	
Retirement date 25.06.2012 Asset number VARIOUS	Serial number	7
Asset description VARIOUS		
RETIREMENT DETAILS: Cost centre VARIOUS	Revenue/trade-in \$	
Condition of asset		
Reason for disposal NOT FOUND AT STOCKTAR	6	
Authorised by: Date 25/06/12	Approved by Date	
OFFICE USE ONLY: Transfer type: without revenue /- stolen / los	st / destroyed / sale / trade i n	### (\$. #)
Transaction type	Document type	
Complete retirement YES / NO		
Processed by: PAVL VIN CONT Date: 25/6/12		
Document number created (19 (00014290 -	14303	

RTID179.pdf - Page Number: 61 of 96

Department of the Premier and Cabinet

Memorandum

To:

Annette Sargent

Executive Director, Business Services

From:

Ian Street

Director, Ministerial Services

Ext:

46922

Subject:

Ministerial Asset Register

Date:

21 June 2012

Ref:

PV03

1. Purpose

1.1 To seek approval for the removal of Fixed and Portable & Attractive assets from the Ministerial Asset register.

2. Background

- 2.1 Assets are removed from the Ministerial Offices asset register when they are no longer able to be utilised, lost, stolen, beyond economical repair, traded in or passed their useful life.
- Write offs are done in accordance with Section 11.8 of the Financial Management Practice Manual of the Department of Premier & Cabinet.

3. Issues

- 3.1 Attached is an asset report listing all Fixed and Portable & Attractive assets we require to be removed from our asset register. No misconduct or illegal activity is suspected.
- 3.2 The book value of this asset/these assets total \$0.

4. Recommendation

4.1 That you approve the write off of the assets listed, in accordance with Section 11.8 of the Financial Management Practice Manual of the Department of Premier & Cabinet.

Approved

s.73 Signatures

Executive Director

ED:

Date:

DDC

Action Officer: Paul Vincent Area: Ministerial Services Telephone: 322 46514

Director: s.73 Signatures

RTID179.pdf - Page Number 62 of 96

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DEPARTMENT OF THE PRI DEPARTMENT OF ECONOMICSD	
ASSECRETIREM	TENT FORM
Retirement date [14,09,2012] Asset number VARIOUS	Serial number
Asset description VARIOUS	
RETIREMENT DETAILS: Cost centre Condition of asset	Revenue/trade-in \$
Reason for disposal	PAST USIEFUL LIFE,
Authorised by:	Approved by
Date 17/09/12	Date
	· · · · · · · · · · · · · · · · · · ·
OFFICE USE ONLY: Transfer type: without revenue /-stolen-/ lo	st / -destroyed-/-sale :/_trade=in
Transaction type	Document type
Complete retirement YES / NO	
Processed by: PAVL VIN COM Date: 14912	
Document number created 1 10001450	45-1454)

RTID179.pdf - Page Number: 64 of 96

Department of the Premier and Cabinet

Memorandum

To:

Annette Sargent

Executive Director, Business Services

From:

Ian Street

Ext:

Director, Ministerial Services

Subject:

Ministerial Asset Register

Date:

11 September 2012

Ref:

PV03

1. Purpose

1.1 To seek approval for the removal of Fixed and Portable & Attractive assets from the Ministerial Asset register.

2. Background

- 2.1 Assets are removed from the Ministerial Offices asset register when they are no longer able to be utilised, lost, stolen, beyond economical repair, traded in or passed their useful life.
- 2.2 Write offs are done in accordance with Section 11.8 of the Financial Management Practice Manual of the Department of Premier & Cabinet.

3. Issues

- Attached is an asset report listing all Fixed and Portable & Attractive assets we 3.1 require to be removed from our asset register. No misconduct or illegal activity is suspected.
- 3.2 The book value of this asset/these assets total \$0.

4. Recommendation

4.1 That you approve the write off of the assets listed, in accordance with Section 11.8 of the Financial Management Practice Manual of the Department of Premier & Cabinet.

Approved

s.73 Signatures

Diffector: s.73 Signatures

Date:

Executive Director

Action Officer: Paul Vincent Area: Ministerial Services Telephone: 322 46514

RTID179.pdf - Page 7

DDG:

ED:

Asset Download Report

Page : 1 F-n Date: 12.09.2012 ITime: 12:29:00

AUSQLD

CEP/900 YFI AA D ASSET DOWNLOAD 10001636 - Paul Vincent

System Report Requested by :

Company Code: Include 1042 Report Date: 30.06.2013 Depreciation Area: 01

Row Count: 1,613

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Department of the **Premier and Cabinet**

Register No. (Ministerial Services use only)

Details of Loss for Write Off		
Name of person advising of the loss	TROY COLLINGS	
Ministerial Office	ENVIRONMENT & HERITAGE PR	ROTECTION
Description of Property	APPLE IPAD2 3G WI-FI 16GB	
Estimated Value (MS use only)	\$824.55	
Asset number (If known)	420003137	
Reason for loss (brief description)	Los I pald was	Lahen do Comm
Action taken to locate property.	Cabinet Townshille Food was ender modern Locken. Confector mended steel, relien	1 amonicers, d
Recommended action to prevent the loss from recurring	Ipad locator "	ap" to be
	installed on Fuh	une e Ipads
Do you suspect the loss to be as a res	sult of an offence under the Crimina	l Code or another Act
Yes No		
If yes please quote Police officers na	me and case number	
Do you suspect official misconduct.		
☐Yes ☑ No		
Certification of Senior Policy Advis	sor recommending the write off	
I certify that the write off is in accordar		Handbook.
Name Troy Collings	Signature Signatures	
Approval for write off (Chief Pinan		neral >\$20,000)
FINANCIAL SERVICES USE I certify that the write off is in accordar		al Management
Procedures Manual of the Department	t of Premier & Cabinet.	ar managomont
Name JUDY DUDUROVK	s.73 Signatures Signature	
Position: Chief Financial Officer		Date(<u>7/9/2</u> 012

Please return form to the Director, Ministerial Services 1st Floor, Executive Building P.O. Box 185, Brisbane Albert Street 4002 Telephone No. (07) 3224 6514 Facsimile No. (07) 3404 3628

DEPARTMENT OF THE PREMIER AND CABINET DEPARTMENT OF ECONOMIC DEVELOPMENT AND JURADE ASSET RETIREMENT FORM Retirement date Asset number VARIOUS Serial number Asset description VARIOUS RETIREMENT DETAILS: Cost centre VARIOUS Revenue/trade-in \$ NIL VARIBUS Condition of asset Reason for disposal PASS USEFUL LIFE UNECONOMICAL TO REPAIR Authorised by: Approved by Date Date OFFICE USE ONLY: without revenue /-stolen / dost / destroyed /-sales/ tradesin Transfer type: Transaction type Document type Complete retirement YES / NO Vincont Processed by: 1000,4917-14919 Document number created

RTID179.pdf - Page Number: 68 of 96

Department of the Premier and Cabinet

Memorandum

To:

Judy Dudurovic

Executive Director, Business Services

From:

Ian Street

Ext:

16922

Director, Ministerial Services

Subject:

Ministerial Asset Register

Date:

26 April 2013

Ref:

PV03

1. Purpose

1.1 To seek approval for the removal of Fixed and Portable & Attractive assets from the Ministerial Asset register.

2. Background

- 2.1 Assets are removed from the Ministerial Offices asset register when they are no longer able to be utilised, lost, stolen, beyond economical repair, traded in or passed their useful life.
- Write offs are done in accordance with Section 11.8 of the Financial Management Practice Manual of the Department of Premier & Cabinet.

3. Issues

- 3.1 Attached is an asset report listing all Fixed and Portable & Attractive assets we require to be removed from our asset register. No misconduct or illegal activity is suspected.
- 3.2 The book value of this asset/these assets total \$0.

4. Recommendation

4.1 That you approve the write off of the assets listed, in accordance with Section 11.8 of the Financial Management Practice Manual of the Department of Premier & Cabinet.

Approved

s.73 Signatures

Executive Director

Date: 30/4/13

Action Officer: Paul Vincent Area: Ministerial Services Telephone: 322 46514 Director: | s.73 Signatures

ED:

DDG:

	0	11:52:42	
Page :	Run Date:	Run Time:	
		AUSQLD	

Asset Download Report

CEP/900 YFI AA D ASSET DOWNLOAD 10001636 - Paul Vincent

System : Report Requested by : Company Code: Include 1042
Report Date: 30.06.2013
Depreciation Area: 01

	CAL TO REPAIR LIFE ALTO REPAIR CALTO REPAI
	INECOMOMICAL TO REPAIR WECONOMICAL LIFE WECONOMICAL TO REPAIR WECONOMICAL TO REPAIR WECONOMICAL TO REPAIR WECONOMICAL TO REPAIR LOST (SOF ATTACHED) WECONOMICAL TO REPAIR
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1,491 Asset No. Asset Describtion	420000425 DISHWASHER DISHLEX DX302 WJ 420000881 PRINTER PORTABLE CANON IP90 42000189 SHREDDER FORDIGRAPH 3140S 420001208 BRINTER PORTABLE CANON IP90 420001370 SHREDDER FORDIGRAPH 3140S 420001350 SHREDDER FORDIGRAPH 3140S 420001587 SHREDDER FORDIGRAPH 3140S 420002587 SHREDDER FORDIGRAPH 3140C 520002584 BLACKBERRY 9700 BOLD 420002849 BLACKBERRY 9700 BOLD 420002846 BLACKBERRY 9700 BOLD 420002848 BLACKBERRY 9700 BOLD 420003828 BLACKBERRY 9700 BOLD 420003828 BLACKBERRY 9900 BOLD NEXT G 420003528 BLACKBERRY 9900 BOLD NEXT G 420003528 BLACKBERRY 9900 BOLD NEXT G 521
Row Count:	### RTID179.pdf - Page N

RTID179.pdf - Page Number: 70 of 96



Department of the **Premier and Cabinet**

Register No. (Ministerial Services use only)_

The state of the s			
Details of Loss for Write Off			
Name of person advising of the loss	MON, DAVID GAISAFULLY		
Ministerial Office	LOCAL GOVERNMENT		
Description of Property	APPLE IPHONE 4 PGGB		
Estimated Value (MS use only)	<u>\$ 763</u>		
Asset number (If known)	42000 3045		
Reason for loss (brief description)	(A)		
Action taken to locate property.	Secretad		
Recommended action to prevent the loss from recurring	Find my 1phone app		
Do you suspect the loss to be as a result of an offence under the Criminal Code or another Act			
Yes No			
If yes please quote Police officers nan	ne and case number		
Do you suspect official misconduct.			
Yes No			
Certification of Senior Pelicy Advisor recommending the write off			
I certify that the write off is in accordance with the Queensland Ministerial Handbook.			
Name Killwa Ferrit	Signature Date 23/ 4/ (3		
Approval for write off (Chief Financial Officer <\$20,000, Director General >\$20,000)			
FINANCIAL SERVICES USE ONLY certify that the write off is in accordance with section 11.8 of the Financial Management Procedures Manual of the Department of Premier & Cabinet 8.73 Signatures			
Name Dee Munder			
Position: Chief Financial Officer	Date//		

Please return form to the Director, Ministerial Services 1st Floor, Executive Building P.O. Box 185, Brisbane Albert Street 4002 Telephone No. (07) 3224 6514 Facsimile No. (07) 3404 3628



Department of the **Premier and Cabinet**

Register No. (Ministerial Services use only)

Borrow many many many many many many many many	
Details of Loss for Write Off	
Name of person advising of the loss	RICHARD FERRETT
Ministerial Office	LOCAL GOVERNMENT
Description of Property	APPLE IPHONE 4 16GB
Estimated Value (MS use only)	\$ 763
Asset number (If known)	420003087
Reason for loss (brief description)	Stolen
(2.00. 3000)	
Action taken to locate property.	Called Police
Recommended action to prevent the loss from recurring	
Do you suspect the loss to be as a res	ult of an offence under the Criminal Code or another Act
√Yes No	
If yes please quote Police officers pan	ne and case number <u>Called</u> police but de
Do you suspect official misconduct.	not have evough in
Yes No	for case number
Certification of Senior Policy Advis	or recommending the write off
I certify that the write off is in accordan	ce with the Queensland Ministerial Handbook. s.73 Name Date 23, 4, 1, 3
Approval for write off (Chief Finance	cial Officer <\$20,000, Director General >\$20,000)
FINANCIAL SERVICES USE of certify that the write off is in accordant procedures Manual of the Department	idi' 44 0 . f.tl (im)
Name Dee Windell	Signature
Position: Chief Financial Officer	Date / /

Please return form to the Director, Ministerial Services 1st Floor, Executive Building P.O. Box 185, Brisbane Albert Street 4002 Telephone No. (07) 3224 6514 Facsimile No. (07) 3404 3628

s.73 Name S.73 Telephone Number wolulo s.73 Name s.73 Name St. Sucaus Page Number: 73 of 96

Premiers Office Stocktake April 2012

	Registration No	Description	Value of gift	Location/Status	Gift Sighted
\ \	1770	Canvas painting (large) orange and green	\$4,000.00	Premier - boardroom	Yes/ No
-	1949	Portrait of Anna Bligh – pencil sketch leksined	\$300.00	Premier – Sitting room on wall above PA desk	Yes/ No)
X	2235	Surfboard signed by Gold Coast Titans	\$700.00	Premier – in Premiers Office	Yes/ No
	2003	Black framed aboriginal art painting – black and white with animal border frame	\$500.00	Premier - hallway near the photocopier	Yes/ No
- مستعد	2666	Torres Strait Island head dress by George Nona	\$5,500.00	Premier – in the Premiers Office	(es) No
	2739	Small Carved soapstone Polar Bear 2000	\$160.00	Premier – on a table in the Sitting Room	(Yes/) No
	2757	WW2 Greek War Medal Mらら、	\$35.00	Premier	Ves/No
	2763	Framed print – Kurilpa Bridge by Gary Lynagh	\$750.00	Premiers (Electorate Office in West End)	Yes/ No
1	2773	China airlines model plane	\$270.00	Premier – in the Premiers Office	Yes No
	2796	Framed print of sailing ship Duyfken	\$350.00	Premier – Lachlan's Office	Yes/ No
	2834	Small Sterling Silver Treasure Chest MS8	\$450.00	Premier	(Yes/No
X	2836	1x Silver Filigree Peacock and 1x Gold Mirrored Box (broken)	\$1,750.00	Premier	(Yes/No
	2928	Samoan Kava Bowl, Spear and Flay MSB	\$310.00	Premier	Yes/No

Date:

Signature:

Name: Kirsty Thorpe

Date:

23/3/12

Signature: s.73 Signatures

Position

office Mgv

Date:

23/3/12

Signature: s.73 Signatures

Department of the Premier and Cabinet

MSB005

MINISTERIAL OFFICES	
Declaration of Gifts Received	
MINISTER/STAFF	
Register Number:	2836
Ministerial Office: Premies	
Name: Hor Arra Bligh MP	\sim
12/6/11	
Date Received:	Ix gold millioned bo.
Erom whom the Ciff was received.	containing Waddinginuid
From whom the Gitt was received: 31 9 1) Ristard	dy-Chairman GVK
the second of any opening the land of expectation	is expressed by the
donor in relation to this gift?	
If the gift is valued at under \$350, does the recipient wish to retain?	[] Yes [] No
If received by staff, does the Minister approve the staff's retention of the gift?	[]Yes []No
CERTIFICATION OF MINISTER/STAFF	
I certify that the above property records the receipt of the Gift i Ministerial Handbook.	n accordance with the
Signature: Dat	e: <u>13/5/1/</u>
MINISTERIAL SERVICES:	
Retail value of gift in country of origin In Australian Dollars \$	1750-02
Signature: Date: _	18/5/11
Plea	se print on purple paper

Last updated: September 2010 Page 1 of 2

QUEENSLAND MUSEUM	
Is the Gift of historic or public use or value?	
Do you intend to retain the gift?	[] Yes [] No
Director:	Date:
TO BE COMPLETED BY MIN	VISTERIAL SERVICES
Date Gift Received:	
Date Sent for Valuation:	\sim
Name of Valuer:	
Date Returned from Valuer:	
Gift Location:	
	V.
COMMENTS:	A
200	<u>(J)</u>
(O)	>
The state of the s	
ACKNOWLEDGMENT OF RETURN OF M	INISTERIAL GIFT
I,, acki	nowledge receipt of the following gift
returned to me .	
Office of the 5.73 Name	
Signature:	Date:

Last updated: September 2010 Page 2 of 2

Please quote: PC24/ MSB

16 May 2011

Mr Shane Pfeffer Brisbane Estate Jewellery 217 George Street Brisbane BRISBANE QLD 4000

Dear Mr Pfeffer

Valuation of Ministerial Gifts

Listed below are the articles left with you for the purpose of a valuation price- retail value in the country of origin, quoted in Australian Dollars:

1. Silver filigree peacock	\$	1,200-00	AUD
2. Gold mirrored box	\$	550-00.	AUD

Yours sincerely

Casie Ley

Support Officer

s.73 Signatures

Shane Pfeffer

Brisbane Estate Jewellery

From:

Ian Street

Sent:

Tuesday, 8 May 2012 10:26 AM

To:

Tim Herbert

Subject:

Gift

Tim,

The gift details are:

Silver Filigree Peacock and Gold Mirrored Box

Gift No: 2836

Donor: Dr GV Krishna Reddy Chairman, GVK Power and Infrastructure Ltd

Status: Display

Date Received: 12/05/2011

Value: \$1750.00

The Silver Peacock was valued at \$1200, the Mirrored Box at \$550. A stock take was done by Kirsty on Friday 23/3/12 at which the Peacock was sighted. The Office Manager 1.73 Name and an Admin Officer, 1.73 Name signed the stock take form as confirmation of this. It was also confirmed that the mirrored box had been broken while on display and had been thrown out. The Silver Peacock could not be found on Sunday 25/3/2012 when the office was being prepared for handover. Kirsty and Paolo have conducted a search of the office.

The initial action I propose is to contact the former Office Manager, s.73 Name to see if she can shed any light. If this fails, further options could include writing to all former staff members and the former Premier to see if there is any knowledge of the whereabouts (it may have accidently been packed into someone's box). However, before taking that step we could consult audit for any alternatives.

Ian Street

Director
Ministerial Services
Department of the Premier and Cabinet
Ph(07)322 46922
Email jan.street@premiers.qld.gov.au

Please consider the environment before printing this email

From:

Tim Herbert

Sent:

Tuesday, 8 May 2012 9:05 PM

To:

Ian Street

Subject:

Fwd: Gift

Ian, please commence your proposed action ASAP. Let's discuss details tomorrow.

Regards

Tim

Begin forwarded message:

From: Anthony Crack < Anthony.Crack@premiers.qld.gov.au>

Date: 8 May 2012 8:28:12 PM AEST

To: Tim Herbert < Tim. Herbert@premiers.qld.gov.au>

Subject: Re: Gift

Given the significant value please commence these efforts ASAP

On 08/05/2012, at 12:04 PM, "Tim Herbert" < Tim. Herbert@premiers.qld.gov.au> wrote:

Anthony, as requested.

Tim

Tim Herbert

Executive Director

State Affairs

Department of the Premier and Cabinet

Ph: 340 43654

Email: Tim.Herbert@premiers.qld.gov.au

From: Ian Street

Sent: Tuesday, 8 May 2012 10:26 AM

To: Tim Herbert Subject: Gift

Tim,

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Gift No. 2836

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Ian Street

Director
Ministerial Services
Department of the Premier and Cabinet
Ph(07)322 46922
Email ian.street@premiers.qld.gov.au

Please consider the environment before printing this email

From:

Ian Street

Sent:

Tuesday, 5 June 2012 3:14 PM

To:

Tim Herbert

Subject:

FW: Gift

Tim,

As discussed, I contacted on 11 may 2012 re this gift. She was going to contact another staff member who she thought may have packed the box for the Premier's office and get back to me. I contacted on 30 may 2012 to follow up and left a message. I have heard nothing further.

Ian Street

Director

Ministerial Services

Department of the Premier and Cabinet

Ph(07)322 46922

Email ian.street@premiers.qld.gov.au

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State Affairs
Department of the Premier and Cabinet
Ph: 340 43654

Email: Tim.Herbert@premiers.qld.gov.au

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Director
Ministerial Services
Department of the Premier and Cabinet
Ph(07)322 46922
Email ian.street@premiers.qld.gov.au

Please consider the environment before printing this email

From:

Tim Herbert

Sent:

Tuesday, 5 June 2012 3:59 PM

To: Cc: Patrick Vidgen lan Street

Subject:

FW: Gift

Pat, see email below for history of this matter. I think Anthony may have already discussed this with the DG. If we hear nothing from Name in the near future we will need to look at other options to try and locate this gift, some of which are detailed in lan's email below.

Might be worth discussing with the DG the next steps. Let me know what you think

Thanks

Tim

Tim Herbert
Executive Director
State Affairs
Department of the Premier and Cabinet
Ph: 340 43654

Email: Tim.Herbert@premiers.qld.gov.au

From: Ian Street

Sent: Tuesday, 5 June 2012 3:14 PM

To: Tim Herbert Subject: FW: Gift

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Ian Street

Director

Ministerial Services

Department of the Premier and Cabinet

Ph(07)322 46922

Email ian.street@premiers.qld.gov.au

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Executive Director
State Affairs

Department of the Premier and Cabinet

Ph: 340 43654

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Ian Street

Director
Ministerial Services
Department of the Premier and Cabinet
Ph(07)322 46922
Email ian.street@premiers.qld.gov.au



From:

Ian Street

Sent:

Friday, 15 June 2012 4:26 PM

To:

Tim Herbert

Subject:

Bird

Tim,

I spoke to Name

She contacted s.73 Name who advised that s.73 Name

packed up the Premier's office.

Ian Street

Director

Ministerial Services

Department of the Premier and Cabinet

Ph(07)322 46922

Email ian.street@premiers.qld.gov.au

Please consider the environment before printing this email

From:

Tim Herbert

Sent:

Friday, 15 June 2012 5:39 PM

To: Subject: Ian Street FW: Bird

lan, to discuss Monday morning.

Tim

Tim Herbert **Executive Director** State Affairs

Department of the Premier and Cabinet

Ph: 340 43654

Email: Tim.Herbert@premiers.qld.gov.au

From: Patrick Vidgen

Sent: Friday, 15 June 2012 5:39 PM

To: Tim Herbert Subject: RE: Bird

Yep and if that does not get anywhere then it might be the end of the road.

Pat Vidgen

Deputy Director-General | Governance | Department of the Premier and Cabinel Phone. 07 3224 6061 | Mobile S.73

Telephone

From: Tim Herbert

Sent: Friday, 15 June 2012 5:34 PM

To: Patrick Vidgen Subject: FW: Bird

Pat, FYI, do you want us to try and contact Name

Tim

Tim Herbert **Executive Director** State Affairs

Department of the Premier and Cabinet

Ph: 340 43654

Email: Tim.Herbert@premiers.qld.gov.au

From: Ian Street

Sent: Friday, 15 June 2012 4:26 PM

To: Tim Herbert Subject: Bird

Tim,

I spoke to Name

She contacted Brooke who advised that s.73 Name

packed up the Premier's office.

Ian Street

Director Ministerial Services Department of the Premier and Cabinet Ph(07)322 46922 Email <u>ian.street@premiers.qld.gov.au</u>

Please consider the environment before printing this email

From:

Tim Gepp

Sent:

Monday, 18 June 2012 9:44 AM

To:

Ian Street

Subject:

Ian Street
S.73 Telephone
Don Wilson old Mobile Number

S.73 Telephone Number

Tim Gepp

Manager Information Technology | Ministerial Services | Department of the Premier and Cabinet

Phone: 07 30355100 | Mobile: S.73 | Fax: 07 3221 0794 Level 1, Executive Building, 100 George Street, BRISBANE QLD 4000 Number

From:

Tim Herbert

Sent:

Monday, 25 June 2012 10:06 AM

To:

Ian Street

Subject:

Forgot to mention

lan, re: the bird, Pat is ok for you to draft an email from him to Anna Bligh requesting she look for the bird when she gets back from OS. Can you arrange. Thanks.

Regards

Tim

From:

Ian Street

Sent:

Monday, 25 June 2012 3:52 PM

To:

Patrick Vidgen

Subject:

FW: Forgot to mention

Pat,

Draft email as per Tim's request.

Dear Ms Bligh,

I am writing to request your assistance in locating a ministerial gift which was on display in your office prior to the election. The gift is registered as a silver filigree peacock given to you by Dr GV Krishna Reddy, Chairman, GVK Power and Infrastructure Ltd. Originally the gift also included a gold mirrored box however Ministerial Services were advised that the box had been broken and disposed off. The silver peacock is valued at \$1200.

The gift was last sighted on 23 March 2012 as part of the Gift on Display stock take carried out by Ministerial Services. One of my staff recently spoke to s.73 Name who advised that he was mainly responsible for packing up your office. While he does not specifically recall the gift, he advised that it was possible that it was inadvertently packed into a box.

I understand that you are currently travelling overseas however, it would be appreciated if upon your return you could check the boxes containing the items packed up from you office and advise me as to whether or not they contain the silver filigree peacock. Thank you for your assistance.

Ian Street
Director
Ministerial Services
Department of the Premier and Cabinet
Ph(07)322 46922
Email ian.street@premiers.qld.gov.au

☐ Please consider the environment before printing this email

----Original Message----

From: Tim Herbert

Sent: Monday, 25 June 2012 10:06 AM

To: Ian Street

Subject: Forgot to mention

lan, re: the bird, Pat is ex for you to draft an email from him to Anna Bligh requesting she look for the bird when she gets back from OS. Can you arrange. Thanks.

Regards

Tim

From:

Patrick Vidgen

Sent:

Monday, 25 June 2012 3:54 PM

To:

Ian Street

Subject:

RE: Forgot to mention

Thanks Ian - do you have an email address?

Pat Vidgen

Deputy Director-General | Governance | Department of the Premier and Cabinet

Phone: 07 3224 6061 | Mobile: S.73 Telephone

----Original Message-----

From: Ian Street

Sent: Monday, 25 June 2012 3:52 PM

To: Patrick Vidgen

Subject: FW: Forgot to mention

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lan Street
Director
Ministerial Services
Department of the Premier and Cabinet
Ph(07)322 46922
Email ian.street@premiers.qld.gov.au

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Subject: Forgot to mention

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Regards Tim



From:

Patrick Vidgen

Sent:

Monday, 25 June 2012 4:03 PM

To:

Ian Street

Subject:

FW: Assistance

lan

FYI. Please remind me if we have heard nothing in about a month.

Pat

Pat Vidgen

Deputy Director-General | Governance | Department of the Premier and Cabinet

Phone: 07 3224 6061 | Mobile: S.73 Telephone

Telephone Number

From: Patrick Vidgen

Sent: Monday, 25 June 2012 4:03 PM

To: S.73 Email Address

Subject: Assistance

Dear Ms Bligh

I hope you are well.

I am writing to request your assistance in locating a ministerial gift which was on display in your office prior to the election. The gift is registered as a silver filigree peacock given to you by Dr G V Krishna Reddy, Chairman, GVK Power and Infrastructure Ltd. Originally the gift also included a gold mirrored box however Ministerial Services were advised that the box had been broken and disposed off. The silver peacock is valued at \$1200.

The gift was last sighted on 23 March 2012 as part of the Gift on Display stock take carried out by Ministerial Services. One of my staff recently spoke to s.73 Name who advised that he was mainly responsible for packing up your office. While he does not specifically recall the gift, he advised that it was possible that it was inadvertently packed into a box.

I understand that you are currently travelling overseas. It would be appreciated if upon your return you could check the boxes containing the items packed up from you office and advise me as to whether or not they contain the silver filigree peacock.

Thank you for your assistance.

Pat

Pat Vidgen

Deputy Director-General | Governance | Department of the Premier and Cabinet

Phone 07 3224 6061 | Mobile S.73

Number

From:

Patrick Vidgen

Sent:

Wednesday, 27 June 2012 8:45 PM

To:

lan Street

Subject:

FW: Assistance

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Pat Vidgen

Deputy Director-General | Governance | Department of the Premier and Cabinet Phone: 07 3224 6061 | Mobile S.73

Telephone

Number From: Anna Bligh [mailtd S.73 Email Address

Sent: Wednesday, 27 June 2012 7:17 PM

To: Patrick Vidgen Subject: Re: Assistance

Hi Pat - thanks for your message. As you know I'm currently travelling OS, but of course will do a thorough search for this item when I get home in early August - I remember this item being on display in my office but don't remember seeing it since. I have unpacked and sorted most of the boxes and material from the office, but there are a couple still to go - I'll do this as a matter of priority as soon as I return and apologise for any inconvenience caused by the delay. Hope all is well with you, again thank you for drawing this to my attention. Regards, Anna Bligh

Sent from my iPad

On 25/06/2012, at 7:02 AM, "Patrick Vidgen" < Patrick. Vidgen@premiers.qld.gov.au > wrote:

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Thank you for your assistance.

Pat

Pat Vidgen

Deputy Director-General | Governance | Department of the Premier and Cabinet

Deputy Director-General | Social S.73
Phone: 07 3224 6061 | Mobile S.73
Telephone

This email is intended only for the addressee. Its use is limited to that intended by the author at the time and it is not to be distributed without the author's consent.

From:

Patrick Vidgen

Sent:

Monday, 22 October 2012 9:14 AM

To:

lan Street; Tim Herbert

Subject:

Inventory - Office of the Former Premier

Ian and Tim

The former Premier has just phoned me in relation to the request to search for the Silver Peacock which was previously located in Ms Bligh's office.

Ms Bligh has searched all the boxes which contained material from her office and could not find the Silver Peacock. As her office was not packed by her personally, she phoned s.73 Name to inquire. s.73 Name recalled the item but could not recall packing it. I agreed with Ms Bligh that she has reasonably exhausted her ability to find the item.

I do not believe any further steps can be taken. The item should now be written off and the matter concluded.

Thanks

Pat

Pat Vidgen

Deputy Director-General | Governance | Department of the Premier and Cabinet Phone: 07 3224 6061 | Mobile: S.73
Telephone
Number