

David Barbagallo

From: David Barbagallo
Sent: Thursday, 25 January 2018 1:14 PM
To: Barnaby Kerdel; Brett Murphy; Carolyn Nicholas; Cynthia Kennedy; Daniel Lato; Danielle Cohen; David Barbagallo; Denise Spinks; Ellen McIntyre; Helen Spencer; James Sullivan; Louise Foley; Matt Collins; Matthew Jutsum; Noela Quadrio; Paul Woodland; Peter Clarke; Sharon Durham; Tam van Alphen
Cc: Denise Spinks; Michelle Wellington; Kirby Anderson; Susan McGrady; Peter Nibbs; Mary-Anne Munro
Subject: Cabinet Strategy Session
Attachments: Gold Coast campus map - Chancellery and parking.pdf; OOLSP_3rd Party CC Auth Form.pdf

TO: Chiefs of Staffs of Cabinet Ministers

Subject: Logistical details for Cabinet Strategy Session (30/31 January) and accommodation booking details

Dear Chiefs of Staff

Thank you for your Minister's participation in the Exempt Sch.3(2)(1)(b)
Cabinet considerations

We looking forward to working through the outcomes of it with you at the Cabinet strategy session to be held next Tuesday (30 January) and Wednesday (31 January).

An agenda will be sent through shortly and any pre-reading materials will be provided on your Ministerial iPads on Monday.

In the meantime, key details are as follows:

- Please arrive on Tuesday at 8:45 a.m. for a prompt 9:00 a.m. start.
- The location is the Gold Coast Griffith University Campus, Leneen Forde Chancellery (G.34), Parklands Drive, Southport. Car parks have been arranged. Please refer to the map for its location (attached).
- The session will run over two days, and will conclude at approximately 3:00 p.m. on Wednesday.
- Some time on each day has been allocated for Ministerial duties. However, Ministers will be asked to hand in their mobiles for each morning session, to be returned to them by lunch time. Emergency contact numbers will be provided for you to use should you need to.
- Chiefs of Staff, Assistant Ministers and Directors-General and Commissioners will be invited to join the session on the afternoon of Day 2 (about 1:30 p.m. onwards).

Accommodation

A limited number of rooms for Ministers have been secured and held at the Marriott Resort, 158 Ferny Avenue, Surfers Paradise.

A discounted per night rate has been negotiated \$225 (room only), or \$250 (room including breakfast).

Your Office will need to ring Marriott reservations or book online and pay prior to 28 January 2018. Link: Book your group rate for Queensland Government or alternatively call the hotel directly on 5592 9800 to secure your booking.

Please note, that entering a company credit card into the online booking does not allow the Marriott to charge the card for full payment. A credit card authority form is still required (attached).

Dinner

A dinner for Ministers will be at 7:30 p.m. in the Elandra Lounge on Floor 27, Marriott Resort. The cost of dinner is \$88 per head (three courses); any drinks will be additional and the responsibility of Ministers.

If you have any specific dietary requirements for catering purposes or any further questions about the logistics for this session, please contact Madonna Morton, Executive Director, Policy Division, DPC, on [redacted] or Madonna.Morton@premiers.qld.gov.au, or Naomi Quirk, Policy Officer, DPC on (07) 3003 9328 or Naomi.Quirk@premiers.qld.gov.au.

Regards
db



Queensland
Government

David Barbagallo

Chief-of-Staff

Office of the Hon. Anastacia Palaszczuk MP
Premier of Queensland and Minister for Trade

P 07 3719 7015

1 William Street Brisbane QLD 4000
PO Box 15185 City East QLD 4002

Released under RTI - DPC

Mary-Anne Munro

From: Troy Mitchell
Sent: Thursday, 25 January 2018 5:27 PM
To: [redacted]
Cc: @Office PAs
Subject: RE: Surfers Paradise Marriott Resort & Spa - Event 30th January 2018

Hi [redacted], Ministers can pay for dinner on the night or charge back to their room and make sure they pay for meals when they check out as per normal travel.

Thanks
Troy

From: [redacted]
Sent: Thursday, 25 January 2018 5:18 PM
To: Troy Mitchell <Troy.Mitchell@ministerial.qld.gov.au>
Subject: RE: Surfers Paradise Marriott Resort & Spa - Event 30th January 2018

Thanks Troy – can I also please confirm whether the Minister are paying for their dinner as the email has been a little confusing just so I can let the Minister know.

Thanks heaps

[redacted]

Executive Assistant / Office Manager
Office of the Hon Yvette D'Ath MP



Attorney-General and Minister for Justice
Leader of the House

P 07 3719 7416 | Email: [redacted]@ministerial.qld.gov.au
1 William Street, Brisbane QLD 4000 GPO Box 149 Brisbane Qld 4001

Queensland
Government

From: Troy Mitchell
Sent: Thursday, 25 January 2018 4:45 PM
To: @Office PAs <OfficePAs@min.internal>
Subject: FW: Surfers Paradise Marriott Resort & Spa - Event 30th January 2018

Hi all, This has all been done now. I will send you confirmations on Monday. Enjoy the long weekend ☺.

Thanks
Troy

From: Lido Government [mailto:govt@lido.com.au]
Sent: Thursday, 25 January 2018 4:26 PM
To: MSB - Rod Moreno <rod.moreno@premiers.qld.gov.au>; Troy Mitchell <Troy.Mitchell@ministerial.qld.gov.au>
Cc: [redacted]@lido.com.au; [redacted]@lido.com.au; [redacted]@lido.com.au
Subject: RE: Surfers Paradise Marriott Resort & Spa - Event 30th January 2018

Good afternoon Rod,

I have now sent through all the confirmations for this group booking.

If you require any further assistance please do not hesitate to contact me.