

SECTION: Protocol and International Engagement **NUMBER:** GES.PRO.006

SUBJECT: Flying of flags on State Government Buildings **AUTHORISED:**

1. Purpose

1.1 This policy sets out the practice for the flying of flags on or adjacent to State Government buildings in Queensland.

2. Scope

2.1 This policy applies to all State Government buildings with the facility to fly flags.

3. References and Authority

3.1 *Ministerial Submission - For Action*, 3 July 1992, F899

3.2 *Flying the Flag in Queensland*

3.3 *Premier's Briefing Note-Amendment to the policy for the Flying of Flags on State Government Buildings-Days of Indigenous Significance dated 16 July 2007*

4. Definitions

4.1 **NAIDOC** - National Aboriginal and Islanders' Day Observance Committee.

5. Guidelines

5.1 The policy of the Queensland Government is that, where appropriate facilities are provided, flags should be flown during normal working hours, on or adjacent to State Government buildings. Flags should be flown from State Government buildings in the following combinations:

5.1.1 Where one flagpole exists, the Queensland Flag should be flown.



5.1.2 Where two flagpoles exist, the Australian and Queensland Flags should be flown.



5.1.3 Where three flagpoles exist, the Australian, Queensland and either one of the Indigenous Flags should be flown.

Option A



Option B



5.1.4 Where four flagpoles exist, the Australian, Queensland and both Indigenous Flags should be flown.

Option A



Option B



5.1.5 Where five or more flagpoles exist, the Australian, Queensland and both Indigenous Flags should be flown followed by house flags.

Option A



Option B



5.2 NAIDOC and Reconciliation Week

5.2.1 During NAIDOC Week and Reconciliation Week each year, the Aboriginal flag or the Torres Strait Islander flag may replace the Queensland State flag where only two flagpoles are available. They should not replace the National Flag which will continue to be flown on the first flagpole in the position of precedence.

Option A



Option B



Where there are three flagpoles, the Australian and State/Territory flags would be flown, followed by the Aboriginal or Torres Strait Islander flag. Aboriginal and Torres Strait Islander flags are of equal status and the selection of which of these flags to fly will depend on local circumstances and relevance.

Option A



Option B



- 5.3 In special circumstances the Premier may approve variations to the practice of flying flags on State Government buildings.
- 5.4 The protocol for flying flags on special occasions is provided in the booklet, *Flying the Flag in Queensland*.

6. Responsibilities

- 6.1 Protocol and International Engagement, Department of the Premier and Cabinet, is responsible for the administration of this policy.

7. Procedures

- 7.1 Protocol and International Engagement will provide advice concerning the practice for flying flags on or adjacent to State Government buildings.
- 7.2 State Government buildings with the facility to fly flags will observe the practice outlined in this policy where possible.
- 7.3 Protocol and International Engagement will provide advice on the flying of flags at half mast on appropriate occasions, other than those listed in *Flying the Flag in Queensland*.